



Town Clerk

Les Trigg

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15 Station Road
STONE
ST15 8JP

25 August 2026

Dear Councillor,

A meeting of the **GENERAL PURPOSES COMMITTEE** will be held in the **Council Chamber at 15 Station Road, Stone**, on **TUESDAY 1 SEPTEMBER 2026 at 7:05pm**, or on the rising of the Council meeting, if later.

The agenda is set out below and I trust you will be able to attend.

Les Trigg
Town Clerk

AGENDA

1. Apologies for Absence

To receive apologies for absence, and to consider the approval of any reasons given for absence under Section 85(1) of the Local Government Act 1972.

2. Declarations of Interest

3. Requests for Dispensations Received

4. To receive a report from County Councillors representing Stone Town

- County Councillor J. Hood
- County Councillor A. Mynors

5. **To receive a report from Borough Councillors representing Stone Town**

6. **Representations from Members of the Public**

To consider representations from members of the public on items to be considered at this meeting, in accordance with the Council's scheme of public participation.

7. **Minutes of Previous Meetings**

- a) To confirm as a correct record the minutes of the meeting of the General Purposes Committee held on 7 July 2026, Minute Numbers GP27/020 – GP27/037 (attached).

8. **Minutes of Sub-Committees**

- a) Environment Sub-Committee held on 2 June 2026, Minute Numbers ENV27/001 – ENV27/009 (attached).
 - i. To consider the draft minutes
- b) Town Mayor's Charity Sub-Committee held on 2 June 2026, Minute Numbers MC27/001 – MC27/006 (attached).
 - i. To consider the draft minutes

9. **Grants to Local Organisations**

To consider the following requests for grants from local organisations which meet the criteria within the Council's grants policy:

- a. **Organisation: Stone Town Football Club**
Amount Requested: £500
Reason: To purchase a replacement pitch mower, following on from a Club House vandalism

10. **Data (Use and Access) Act 2025**

The Data (Use and Access) Act 2025 requires the Council to have a process for handling data protection complaints. The Council's current Complaints Procedure already meets the requirements of the Act except in one small respect - it does not set a timescale by which complaints must be acknowledged. The attached updated Complaints Procedure corrects this by inserting a 30-day acknowledgement period, in line with the requirements of the Act. The only other changes to the document are to show the date as September 2026.

The Committee is asked to consider this revised policy (attached).

11. **Call for Evidence: Shaping the Future of Local Government in Staffordshire**

To consider the document received from Staffordshire Parish Councils Association.

12. **Town Council Payments**

To receive a list of payments made by the Council during the period 1 to 31 May 2026 (attached).

13. **Update from Working Groups:**

To receive updates from Working Group co-ordinators:

- a) Stone Heritage Centre Steering Group (Chairman: R. Kenney)

14. **To receive reports from Town Councillors on attendance at meetings as a representative of the Town Council**

Stone Area Parish Liaison Group – Cllr J. Davies

Stone ATC – Town Mayor & one Cllr – Cllrs: A. Best and J. Davies

Age Concern Stone & District – Cllrs: J. Davies and C. Thornicroft

Stafford & Stone Access Group – Cllr T. Kelt

Stone Common Plot Trustees – Cllrs: A. Burgess, J. Hood, T. Kelt, C. Thornicroft and R. Townsend

Stone Community Hub Liaison Group – Cllrs: J. Battrick, J. Hood and R. Townsend

SPCA Executive Committee – Cllr T. Kelt

West Midlands Railway and other rail matters – Cllr T. Kelt

15. **Exclusion of the Press and Public**

To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, that the Public and Press be excluded from the meeting whilst the next items of business are discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate.

16. **Application to add public footpaths at Stone - Reference: LD604G**

To consider the correspondence received from Staffordshire County Council (attached).

Members of the public are welcome to attend the General Purposes Committee meeting as observers and/or to make representations to the committee in accordance with the Council's scheme of public participation. Details of the scheme are displayed in the Council's notice boards and website.

Please access the Council Chamber from the rear of the building.

Stone Town Council – General Purposes Committee

Minutes of the meeting held in the Council Chamber at 15 Station Road, Stone, on Tuesday 7 July 2026

PRESENT: Councillor R. Kenney in the Chair, and
Councillors: A. Best, J. Davies, K. Dawson, J. Hood, I. Fordham, T. Kelt, P. Leason,
J. Metters, and C. Thornicroft

Officers: L. Trigg, R. Edwards, L. Fleetwood, H. Pickford and T. Williams

ABSENT: Councillors: J. Battrick, A. Burgess, L. Davies, B. Kenney,
A. Mottershead, A. Mynors, J. Powell, N. Powell and R. Townsend

GP27/020 Apologies

Apologies were received from Councillors: J. Battrick, L. Davies, B. Kenney,
J. Powell, N. Powell and R. Townsend

Where a reason for absence is given, this reason was approved for the purposes of
Section 85(1) of the Local Government Act 1972.

GP27/021 Declarations of Interest and Declarations

- Councillor Leason declared an interest in item 9d
(Minute Number: GP27/028)
- Councillor J. Davies declared an interest in item 9e
(Minute Number: GP27/028)
- Councillor Dawson declared an interest in item 9e
(Minute Number: GP27/028)
- Councillor Kelt declared an interest in item 9g
(Minute Number: GP27/028)

GP27/022 Requests for Dispensations

None received.

GP27/023 The Reports of the County Councillors Representing Stone Town

The Chairman invited County Councillors to address the Committee:

County Councillor J Hood

Councillor Hood advised the Committee that the resurfacing works on Radford
Street and Newcastle Street were commencing on 13 July, one week earlier than
originally planned.

It was also reported that the pot holes on Whitebridge roundabout had been
addressed.

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

Councillor Hood gave an overview on her attendance to the Year 9 Achievement Awards at Alleyne's Academy where she praised the students on their exceptional talents.

County Councillor A. Mynors

Councillor Mynors was not in attendance at the meeting.

GP27/024 The Reports of Borough Councillors representing Stone Town

The Chairman advised the Committee that the process of the New Local Plan had begun for this year and that the New Local Plan 2025-2045* document had been circulated to the Committee in advance of the meeting.

Councillor Hood advised the Committee that a consultation had commenced in relation to the Public Space Protection Orders (PSPOs). She encouraged Members to review the consultation documents and requested that the Council consider and submit its views on the proposals.

GP27/025 Representations from Members of the Public

None.

GP27/026 Minutes

RESOLVED:

- a) That the minutes of the General Purposes Committee meeting held on 19 May 2026 (Minute Numbers GP27/001 – GP27/019), be approved as a correct record.

GP27/027 Minutes of Sub-Committees

RESOLVED:

- a) To note the minutes of the Environment Sub-Committee meeting held on 2 June 2026, Minute Numbers ENV27/001 - ENV27/009.
- b) To note the minutes of the Town Mayor's Charitable Sub-Committee meeting held on 2 June 2026, Minute Numbers MC27/001 – MC27/006.

GP27/028 Grants to Local Organisations

The Town Clerk apologised to the Committee in advance of the discussion for an error on the agenda. The Stone Choral Society application had been recorded as not meeting the grant criteria; however, this was incorrect, and the Society's application does meet the criteria.

The Town Clerk reminded the Chairman that the budget available for Local Organisation Grants for the year was £4,000 and advised that, should all grant applications under consideration be approved the budget would be over spent and no funds would remain available for the February grant application round.

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

The Committee considered a request for Grant Aid from the following organisations, which met the criteria within the Council's Grants Policy:

a) **Organisation: 1st Oulton BP Scouts**

Amount Requested: £500

Reason: To purchase tents and equipment for camping trips.

RESOLVED: To award a grant of £250 to 1st Oulton BP Scout Group, with a suggestion that they seek further grant support from their local parish.

b) **Organisation: Man Time**

Amount Requested: £500

Reason: To expand Man Time's Outreach and Early Support Activity in Stone.

RESOLVED: To award a grant of £500 to Man Time Group.

c) **Organisation: Stone Traders Group**

Amount Requested: £500

Reason: To support a Halloween Family Day which will provide free activities for children and families.

RESOLVED: To award a grant of £250 to Stone Traders Group

d) **Organisation: Stone Choral Society**

Amount Requested: £500

Reason: To support the costs of hall hire for rehearsals, music score sheets, booklets and use of professionals (director and accompanist, musicians and singers)

RESOLVED: To award a grant of £500 to Stone Choral Society.

The following organisations did not meet the eligibility criteria within the Council's Grants Policy for the reasons stated, but a motion was proposed and seconded to instigate a discussion about making an award of a grant:

e) **Organisation: Stafford & District Bereavement & Loss Support**

Amount Requested: £500

Reason: To purchase essential equipment and resources for the effective operation and development of the charity. This will include a new printer and consumables for the printing of information packs - counselling resources, referral forms and other documentation the supports the service to clients.

RESOLVED: To decline the award of a grant to Stafford & District Bereavement & Loss Support.

f) **Organisation: Stone Scout & Guide Band**

Amount Requested: £500

Reason: Refurbishment of drum line and purchase of new light weight smaller cymbals.

RESOLVED: To award a grant of £350 to Stone Scout & Guide Band.

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

g) Organisation: 1st Yarnfield Scout Group

Amount Requested: £500

Reason: To purchase outdoor equipment for camping trips.

RESOLVED: To decline the award of a grant to 1st Yarnfield Scout Group.

h) Organisation: Stone Common Plot

Amount Requested: £500

Reason: To purchase tools to undertake project work on a pond.

RESOLVED: To decline the award of a grant to Stone Common Plot

i) Organisation: U3A Stone & District

Amount Requested: £500

Reason: To support the costs of venue hire which have soared since charges were introduced for use of the community room at Stone Fire Station.

RESOLVED: To decline the award of a grant to U3A Stone & District.

GP27/029 Payment of Mileage Allowances

The Committee considered the report* of the Town Clerk (which had been enclosed with the agenda for the meeting) with a proposal for the implementation of a Mileage Allowance Policy, following a revision to the HRMC mileage rates.

RESOLVED:

- a. All valid mileage claims will be paid in accordance with the HRMC mileage rate applicable at the time of the journey.
- b. Mileage will be calculated as the lower of the number of miles between the Council Offices and the destination or between the Councillor/Officer's home and the destination. Where the journey takes place in the working day and a Councillor/Officer is already at the Council Offices or is ending the journey at the Council Offices, the actual number of miles will be used by subtracting any miles that would have been travelled anyway between home and office.
- c. For longer journeys, where travel by public transport is both feasible and reasonable, the cost of public transport will be paid if lower than the mileage cost whether or not the Councillor/Officer actually used their private vehicle.
- d. Vehicles must only be used for Council business where the vehicle is appropriately insured for that use.

GP27/030 Stafford Borough Council Local Plan 2025-2045

The Chairman proposed that a workshop be arranged for Members to meet at 7.00pm on Monday 20 July to consider the Plan in greater detail in advance of the initial consultation response to Stafford Borough Council. Members who were unable to attend were invited to submit their comments and recommendations to the Town Clerk for consideration at the workshop.

In view of the timescales associated with the consultation period, the Chairman recommended that the Committee delegate authority to the Town Clerk in

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

consultation with himself to prepare and submit a formal response on behalf of the Council following the workshop.

RESOLVED:

That delegated authority be granted to the Town Clerk in consultation with the Committee Chairman to prepare and submit the Council's response to the consultation.

GP27/031 Town Council Payments

RESOLVED:

To note the list of Town Council payments* made during the period 1 to 31 May 2026.

GP27/032 Update from Working Groups

Updates were received any updates from the Councils Working Group Co-Ordinators as follows:

- a. Stone Heritage Centre Steering Group**
The group had not met but a meeting is planned in the near future.
- b. Neighbourhood Plan Steering Group**
The group had not met but a meeting is planned in the near future.

GP27/033 To receive reports from Town Councillors on attendance at meetings of local organisations and outside bodies as a representative of the Town Council

Stone Area Parish Liaison Group

Councillor J. Davies reported that the group had not met, pending the outcome of the Local Government reorganisation decision for Staffordshire.

Stone ATC

Town Mayor & One Councillor – Councillors: A. Best and J. Davies
Councillor Davies advised the Committee that the Annual General Meeting had been held on 13 June 2026. He reported that the organisation continued to operate successfully and expressed his hope that it would continue to go from strength to strength in the future.

Age Concern Stone & District

Councillors: J. Davies and C. Thornicroft
Councillor Thornicroft advised the Committee that no meeting had taken place.

Stafford & Stone Access Group

Councillor: T. Kelt
Councillor Kelt advised the Committee that a meeting and Annual General Meeting had taken place in June, and that a further meeting was yet to be confirmed. He reported that part of the discussion had centred on whether the Group should continue to operate. The Mayor of Stafford had suggested that a further meeting be held in October, by which time the future direction of the organisation might be clearer. In the meantime, the Group would continue to operate as normal.

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

Stone Common Plot Trustees

Councillors: A. Burgess, J. Hood, T. Kelt, C. Thornicroft and R. Townsend
Councillor Hood advised the Committee that a site walk around the Stone Common Plot had taken place and apologised for being unable to attend.

Stone Community Hub Liaison Group

Councillors: J. Battrick, J. Hood and R. Townsend
Councillor Hood advised the Committee that no meeting had taken place.

SPCA Executive Committee

Councillor: T. Kelt
Councillor Kelt advised the Committee that a meeting had taken place and apologised for being unable to attend.

West Midlands Railway and other Rail Matters

Councillor: T. Kelt
Councillor Kelt advised the Committee that several meetings had taken place, which had been attended by both Councillor Hood and himself. He reported that pay machines on the station approach had been installed and highlighted the implications this would have for stakeholders, particularly local residents. Discussions were ongoing, and further information had been requested. Councillor Kelt also advised that the parking bays had now been marked out.

The meeting was temporarily suspended and then reconvened after the Planning Consultative Committee meeting and the Town & Tourism Sub-Committee had taken place.

GP27/036 Exclusion of the Press and Public

To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, that the Public and Press be excluded from the meeting whilst the next items of business are discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate.

GP27/037 Confidential Minutes

RESOLVED: That the Confidential Minutes of the General Purposes Committee held on 19 May 2026, Minute Numbers GP27/001, GP27/018 and GP27/019 be approved as a correct record.

CHAIRMAN

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

Stone Town Council – Environment Sub-Committee

Minutes of the meeting held in the Council Chamber at 15 Station Road, Stone, on Tuesday 2 June 2026

PRESENT: Councillor R. Townsend in the Chair and
Councillors: A. Best, I. Fordham, J. Hood, T. Kelt, R. Kenney, J. Powell and
N. Powell

Officers: L. Trigg, R. Edwards and T. Williams

By Chairman's Invitation: None

ABSENT: Councillors: A. Burgess, J. Metters and C. Thornicroft

ENV27/001 Apologies

Councillors: J. Metters and C. Thornicroft

ENV27/002 Declarations of Interest

None made.

ENV27/003 Request for Dispensations

None received.

ENV27/004 Representations from Members of the Public

None received.

ENV27/005 Minutes of Previous Meeting

RESOLVED: The minutes of the Environment Sub-Committee meeting held on 17 March 2026 (Minute Numbers ENV26/035 – ENV26/042), were approved as a correct record.

ENV27/006 Environmental Sub-Committee Works Update

The Chairman referred the Sub-Committee to the Grounds Maintenance Works Update, which had been enclosed with the agenda for the meeting.

The Chairman highlighted the following points:

- Allotments and removal of asbestos – The Deputy Town Clerk will be undertaking a survey of all the plots to identify the remaining asbestos in accordance with the report on file. Removal of the asbestos was

expected to take place after the growing season had ended in October 2026. The plot with the larger quantity of asbestos would be dealt with as a separate project.

- Town Borders – the Grounds Maintenance Contractor had: removed ivy from the identified trees, trimmed low branches, removed dead Rowan from lower Christchurch Way beds and other locations. Lavender plants had been purchased for planting, Workhouse Bridge borders had been cleared and the M&S border had been trimmed near to the sunken garden.
- Grounds maintenance (installation of lock gate on Walton Roundabout) – the Deputy Town Clerk reported that the contact for the lock gate had not been contactable recently.
- Environmental initiatives (improvements to alleviate flooding) – The Grounds Maintenance Contractor had not been able to start work on this project because the ground conditions were not sufficiently dry. It was hoped the work would be done before the winter season.
- Boundary Fence at Mount Road allotments – It was confirmed that the Grounds Maintenance Contractor had completed the fencing work which was a really good job.

ENV27/007 Crown Meadow

The Chairman provided the Sub-Committee with updates on the following items:

Development Plan

The Chairman was hoping to begin consultations with various authorities (including Staffordshire Wildlife Trust, Stafford Borough Council, Dr David Emley, plus one other) with a view to formulating a long term plan for Crown Meadow. He was aiming to be in a position to present the Plan to the Council in good time for it to be implemented in the New Year.

He suggested it might be beneficial to form a Development Plan Working Group when information started to come through for consideration.

Himalayan Balsam

The Chairman said that the pulling of Himalayan balsam last year had proven successful as there was very little left in these areas this year, and other species were starting to come through and thrive.

Three sessions had been held so far and as the plants were easy to pull, quite a lot of work could get done. He was hoping to expand the pulling sessions in the future.

Pulling the Himalayan Balsam up by the roots was considered the best way of removing it. There was discussion about the use of strimming which although effective in preventing the plant from going to seed, it was also aggressive on other vegetation.

Swans

The Chairman reported that the swans nesting on Crown Meadow had successfully hatched their eggs and it was good to see them come back to the scrape after the work undertaken in the autumn of 2025. He said he would include a reference to this news in an upcoming article in the Stone & Eccleshall Gazette.

Allotments

The Chairman reported that he had made a first visit to the allotment sites accompanied by Dr Emley, with a view to making a record of the species that were there. Dr Emley was pleased to note a significant range of flora and fauna and would be keeping records and considering how to use them.

Crown Meadow

Reference was made to fencing that had been erected on an adjoining farmer's field which prevented cows from wandering across the river when the water level was low.

ENV27/008 Memberships of Working Groups

RESOLVED: To make the following appointments to the Environment Sub-Committee Working Group for the municipal year 2025-26:

Environment Working Group

All Members of the Environment Sub-Committee
Co-ordinator: Councillor R. Townend

ENV27/009 Reports of Working Groups

Environmental Working Group

The Chairman reported that the working group had no report other than the work on Himalayan Balsam which had been given earlier in the meeting.

Councillor Kelt provided the Sub-Committee with information on a Stafford Borough Panel meeting held on 18 May 2026 (which he had been unable to attend). He advised the Sub-Committee that the main part of the meeting involved a presentation on the biodiversity strategy, given by the Borough Council's Biodiversity and Ecology Officer. The discussion was borough level but would be taken forward to an action plan and short term targets on the next agenda in two months' time.

The strategy document hadn't formally been issued but was available should anyone want to view it.

Councillor Kelt said that a workshop about looking after ancient trees in the borough had been cancelled, but hopefully would be rearranged.

Chairman

Stone Town Council – Mayor’s Charity Sub-Committee

Minutes of the meeting held in the Council Chamber at 15 Station Road, Stone, on Tuesday 2 June 2026

PRESENT: Councillor A. Best in the Chair and
Councillors: I. Fordham, T. Kelt, R. Kenney, J. Powell and R. Townsend

Officers: L. Trigg, R. Edwards and T. Williams

ABSENT: Councillor: J. Davies, L. Davies, P. Leason and J. Metters

MC27/001 Apologies

Apologies were received from Councillors: J. Davies, L. Davies, P. Leason and J. Metters

MC27/002 Declarations of Interest and Requests for Dispensations

None received.

MC27/003 Representations from Members of the Public

None received.

MC27/004 Minutes of previous meeting

The minutes of the Mayor’s Charity Sub-Committee meeting held on 15 July 2025, Minute Numbers MC26/001 – MC26/006 were approved as a correct record.

MC27/005 Mayor 2025-26 – Report of final amounts donated to the Mayor’s Charities

In the absence of Councillor Jason Metters, Town Mayor 2025-26, the Town Clerk provided a verbal report on the final value that was collected for his Charities.

The Town Clerk advised the Sub-Committee that the Town Mayor had collected £3,220.80 during his Mayoral year 2025-26, and had asked that the total be shared equally between the three charities.

RESOLVED: That the total sum collected on behalf of the Mayor’s charities for the year 2025-26 be apportioned equally between Stone Community First Responders Stone Alzheimer’s Club and Stone Stroke Club.

MC27/006 Mayor 2026-27 – To confirm the charities for the year

The Town Mayor, Councillor Andrew Best, proposed that his chosen Mayor’s charities for the year 2026-27 would be:

- Stone Alzheimer’s Club
- Stone Scout & Guide Band

- Man Time

RESOLVED: To support the Town Mayor's choice of proposed charities.

Application for Grant Aid



Name of organisation: STONE TOWN FOOTBALL CLUB.	
Purpose of organisation: PROVIDE SPORT MAINLY FOOTBALL F.O.C. TO JUNIOR FOOTBALLERS.	
Amount of grant requested: Whatever is deemed suitable and available.	Total cost of project (if appropriate): £5,000 Mower replacement
Reason for grant request: Following vandalism to the clubhouse and contents, when £2,000 amount of damage was caused, including machinery and equipment used for ground maintenance including mowers, we need to replace the mowers and other maintenance equipment.	

Benefits to Stone residents:

The team plays out of Stone Town (50 yrs) and many of the players are Stone lads. B) Businesses benefit from the team by the players & officials going back either to the bridge or Pheasant P.A.

All the activities like the team and presentation nights take place in Stone. This yr it is at the Crown Wharf, on Friday 10th July and they then disperse to go around the town's bars & pubs.

Also much of the spending on equipment is spent in (eg. Mountfords) Stone.

Environmental Impact of proposals:

NONE

Other sources of funding secured or being explored (with amounts where known):

Crowdfunding as per the copy account previously sent. You see it does basically cover some of the buildings damaged and not the contents and moved.

Is this an "exceptional" request (see notes)? If so, please explain why the Council should treat it as an exception:

Without the equipment to get the pitch, outfield and facilities ready then the teams cannot play and could fold as many have in Stone in the last 20yrs. It keeps lads off the streets, gives them a purpose and healthy exercise. The season starts in August.

Grants awarded by the Council in the last two years, and the uses made of the funding:

NONE

Statement of support from Council appointed representative (if applicable):

N/A -

Please Ensure that your Latest Accounts are Included with your Application

Application for Grant Aid



Personal Details of Applicant

Name of organisation: STONE TOWN FOOTBALL CLUB	
Address: OUTWANKS SPORTS GROUND OFF OLD RD. STONE - STAFFS ST15 8UU	Contact name: [REDACTED]
	Contact telephone no: [REDACTED]
	Contact email address: [REDACTED]
In submitting this application, I confirm that it is put forward with the full knowledge and approval of the submitting organisation, and agree that its contents may be made available to the public and that the application and any communications relating to it may be stored in a computerised system. I confirm that I have read the "Notes for Grant Applications" document. I have enclosed the organisation's most recent set of accounts and, where appropriate, a statement providing details of how grants made previously have been spent and a statement of support from the Council's representative on the Management Committee	[REDACTED] Name: [REDACTED] Position in organisation: Chairman & Manager

How the information in this application will be used:

The first two pages of this application will be included in a public Council agenda, together with the organisation's accounts and any further information (other than this page) submitted in support of the application. It will also be stored within the Council's computer systems and published on its website. As part of a public record, the information will be stored indefinitely.

The information on this page will not be included in the public agenda, nor published on the Council's website. It may, however, be stored within the Council's computer systems and may need to be disclosed if required by legislation. As part of a public record, the information will be stored indefinitely.

Whilst the form above requests an address, telephone number and email address, you are only required to provide sufficient information for the Council to contact you with any queries in advance of the application being considered and to let you know the outcome.

SEASON 2024-25.

FINANCIAL RECORDS (OUTGOINGS)

[illegible]

SEASON 2024-25.

FINANCIAL RECORDS (INCOME)

[illegible]

2023-24

FINANCIAL RECORDS (OUTGOINGS)

DATE	DETAILS	AMOUNT	TOTAL
	STAFFS FA - FEES & INSURANCE	246.00	
	LEAGUE TAP FEES	80.00	
	REFEREES FEES	520.00	
	LINE MARKING PAINT & LINE	130.00	
	FOOTBALLS	180.00	
	BLUE STRIP	80.00	
	ELECTRICITY	335.18	
	WATER RATES	257.52	
	FOOD (PUB)	35.00	
	XMAS RAFFLE TICKETS	20.00	
	2X CAPTAINS ARM BAND	12.00	
	TROPHIES	130.00	
	MOWER BELTS (6)	141.96	
	MOWER BATTERY	81.60	
	CLUBHOUSE KEYS	36.00	
	FUEL - MOWER	75.00	
	PUBLIC LIABILITY POL	25.00	
	CLUB HOUSE INSURANCE	354.00	
	POSTAGE	38.00	
	RECORD BOOK	10.00	
	LEAGUE SIGNING ON FEES	150.00	2937.26
	PLAYERS FINES	60.00	2997.26
	TOTAL FOOTBALL ONLY	2997.26	

FINANCIAL RECORDS (OUTGOINGS)

SEASON 2025-26

DATE	DETAILS	AMOUNT	TOTAL
	F.A. REGISTRATION & INSURANCE	285.00	
	PUBLIC LIABILITY INS	25.00	
	① INITIAL PLAYER REGISTRATIONS (24)	120.00	
	TOP SOIL (PITCH REPAIR)	15.00	
	D.B.S. FEE	15.00	
21.07.25.	SKIP HIRE	180.00	
15.08.25	1) MOWER REPAIR	74.00	
	REFEREE'S FEES	710.00	
	SENTINEL CUP FEE	30.00	
4.9.25.	STANPS SUNDAY CUP FEE	40.00	
31.10.25	NEW STRIP (+BANKS)	720.50	
20.11.25.	2) MOWER REPAIR	83.00	
	2) PLAYER REGISTRATIONS (3)	15.00	
	WATER RATES	103.57	
	ELECTRICITY.	544.81	
	PETROL & DIESEL (MOWERS)	110.00	
	POSTAGE.	43.00	
	RECORDS BOOK & COPY PAPER.	20.00	3,133.88
	PLAYER FINES (REC) 13	186.00	
	TOILET ROLLS	10.00	
	LINE MARKING PAINT	150.22	
	GATE LOCK.	22.50	
	CLUBHOUSE INSURANCE & PL	440.00	
	TROPHIES & ENGRAVING.	226.00	4,108.38
	Total	£ 4,108.38	

ALL RECEIPTS AVAILABLE

**STONE TOWN
FOOTBALL CLUB**



SEASON 2025-26

STONE TOWN FOOTBALL CLUB

A black and white line drawing of two soccer players in action. The player on the left is wearing a light-colored jersey and dark shorts, leaning forward with his right leg extended towards the ball. The player on the right is wearing a dark jersey with a light-colored diagonal sash and dark shorts, leaning back with his left leg extended. A soccer ball is on the ground between them.

CLUBHOUSE REPAIRS.

MATERIALS.	ELECTRICIAN.	460=00	
"	FLOOR TILES.	414=00	
"	WALL TILES.	290=00	
"	CARPET + FITTING	895=00	
"	POOL TABLE	710=00	
"	NEW KITCHEN UNITS	1,317=00	
"	REPLACEMENT HANDLES	348=00	
"	4 DOORS (KITCHEN)	83=00	
"	PAINT	230=00	
"	PLUMBING MATERIALS.	42=00	
"	FLOOR GROUT	39=00	
"	SIDE DOOR FRAME	280=00	
"	NEW LOCK.	32=00	
"	MOWER BATTERY	126=00	
"	MOWER REPAIRS	283=00	£5549=00
"	HOWDAYS (MASON)	47.88	
		<u>£5596.88</u>	

5596.88

2640.00

LABOUR.	ELECTRICIAN	FREE	£8236.88
	PAINTER (CEILINGS)	FREE	
	PAINTER (CEILINGS)	FREE	
	SKIPS (2)	FREE	
	ELECTRICAL CABINET	FREE	
	KITCHEN FITTERS. (2)	800=00	
	FLOOR TILING.	460=00	
	DECORATOR (INDE & OUT) + D	600=00	
	PLUMBER	180=00	
	3 WINDOWS + DOOR FITTED	280=00	
	KITCHEN TILING. 2)	320=00	
		<u>£2640=00</u>	

0 FUND ME TOTAL. £7650=00 (NU:)

WILLIAM A. BRATT M.B.E.

Stone Council
15 Station Rd. Stone ST15 8JP.

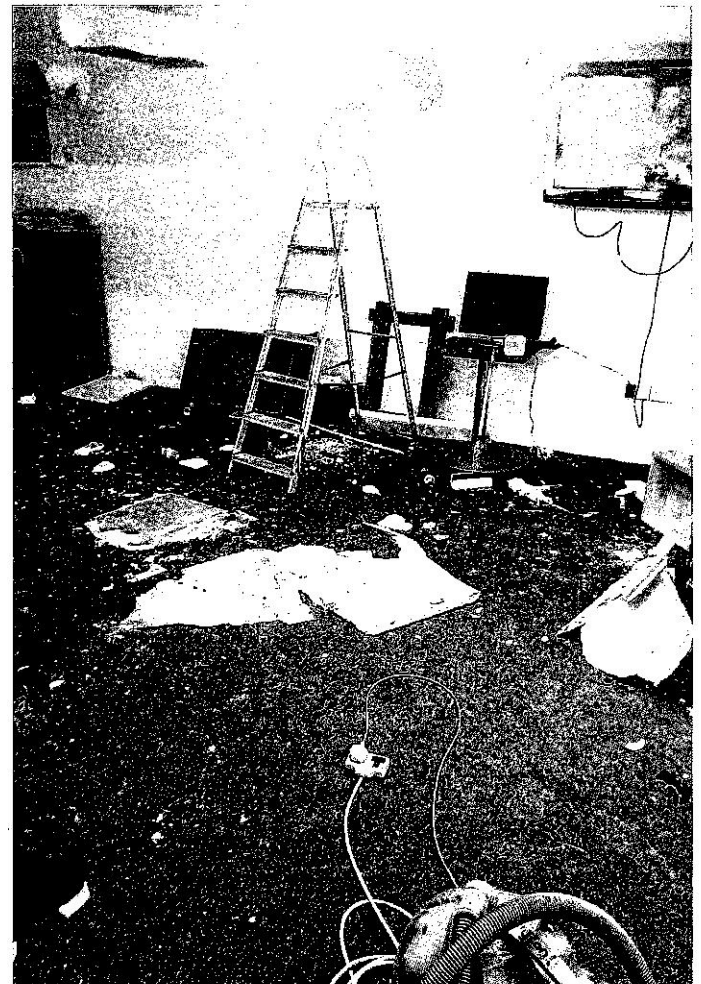
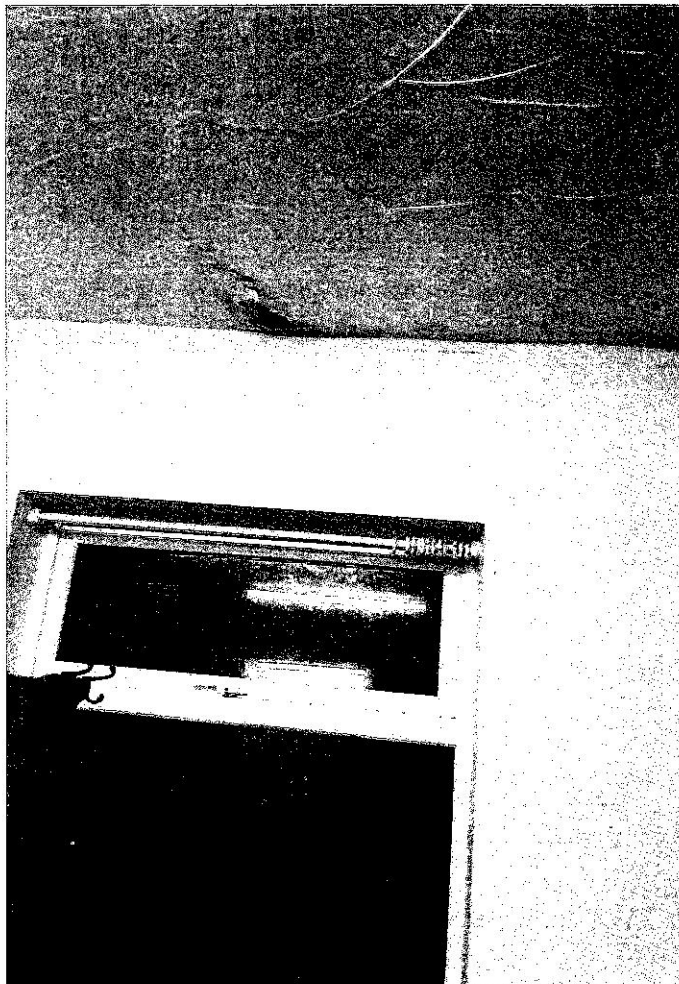
22-06-26

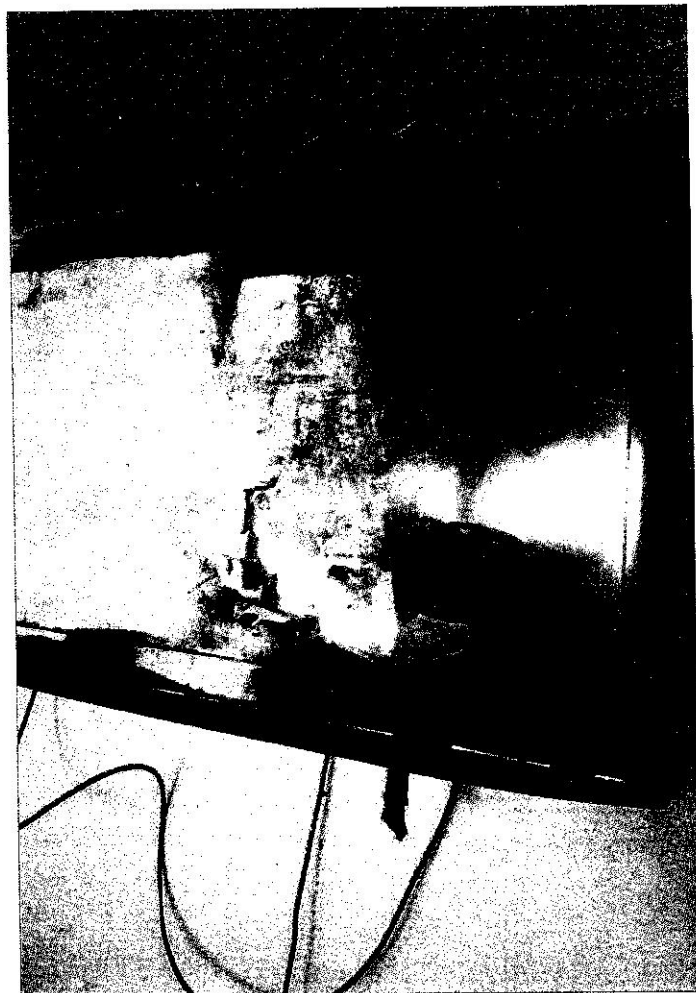
Dear Sirs,
Re: Stone Town FC, of Old Rd Stone.

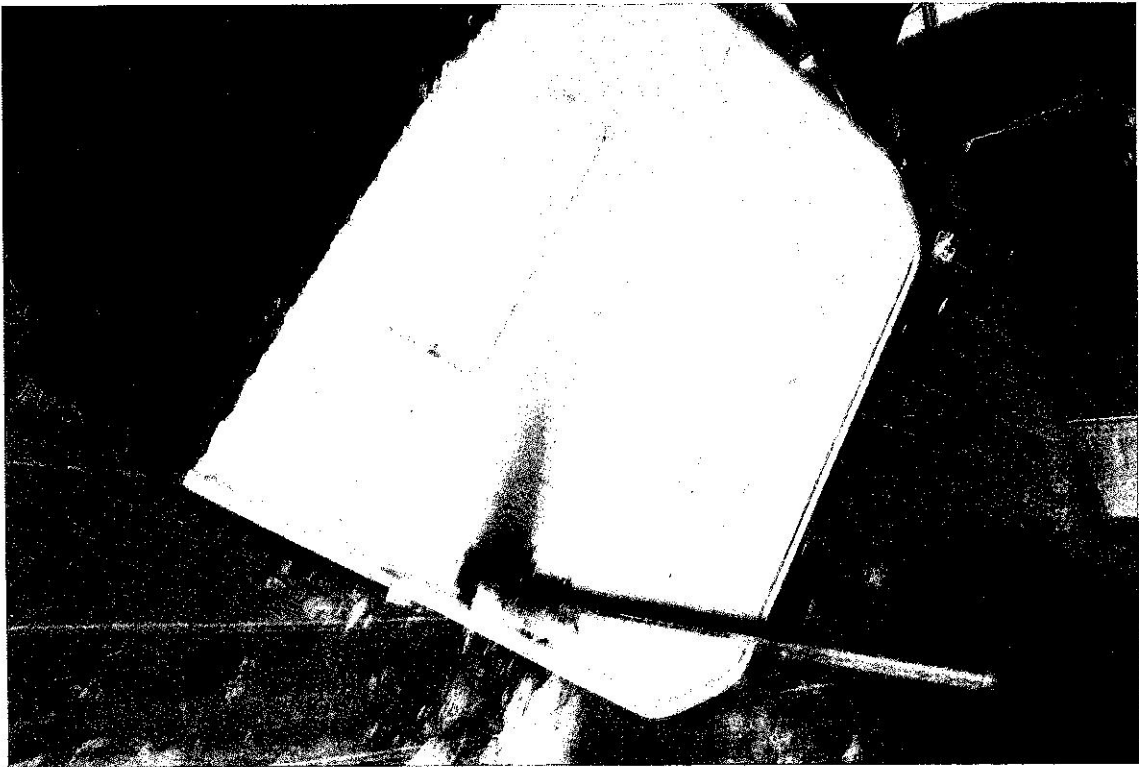
Recently the football clubhouse was broken into and vandalised, & attack photos of the damage caused amounting to over £2,000. They destroyed the mower by winding in the petrol tank, smashed the battery and tore of the grass box, kicked in ceilings and threw paint everywhere. I have run the football club since 1976 at the outlay of my own expense to provide football facilities free of charge to the teams.

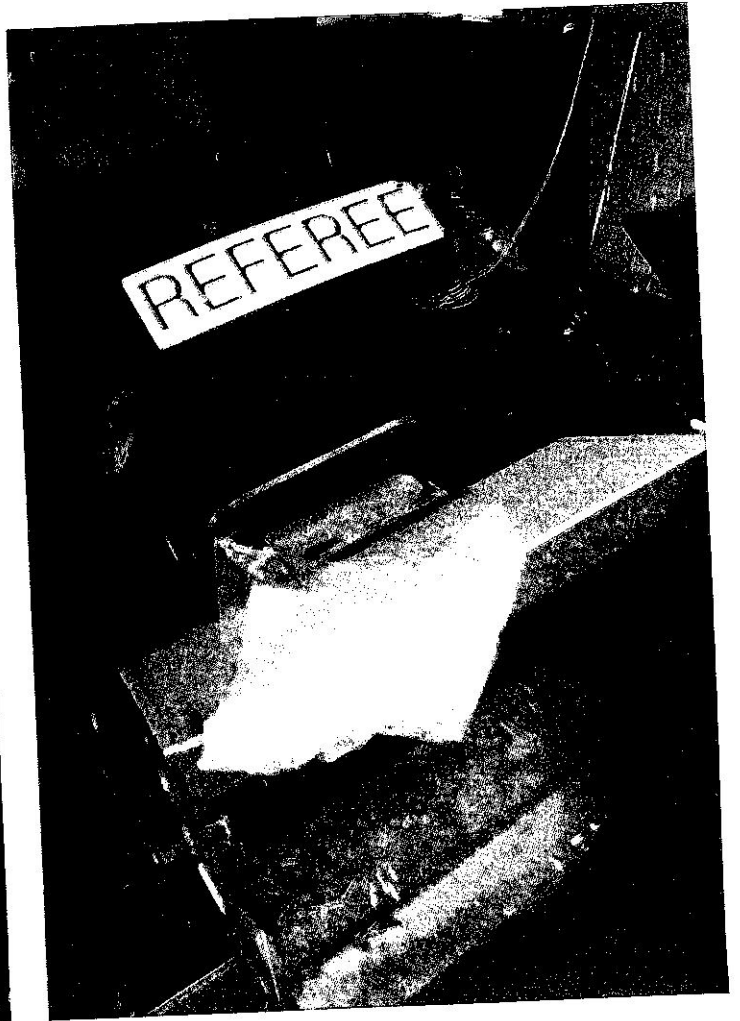
I write to ask you if there are any grants available or if there any way you can help in this matter.
I await with thanks your advice.

P.S. Stone Dammoes started out on this pitch with Bob Bowel, before moving to Yarnfield.

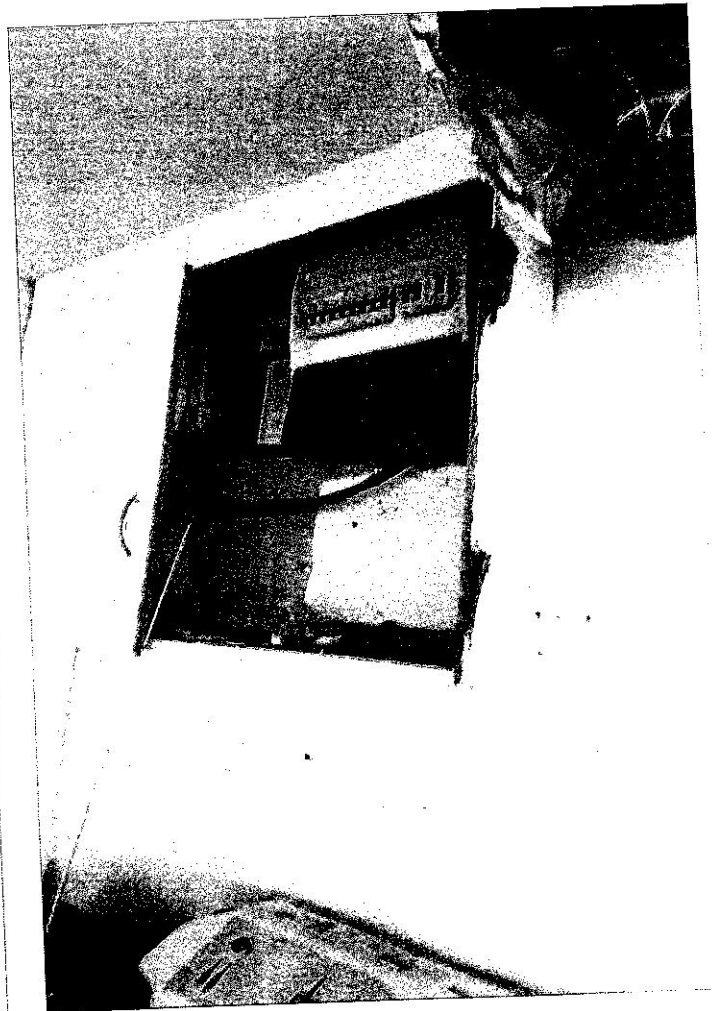
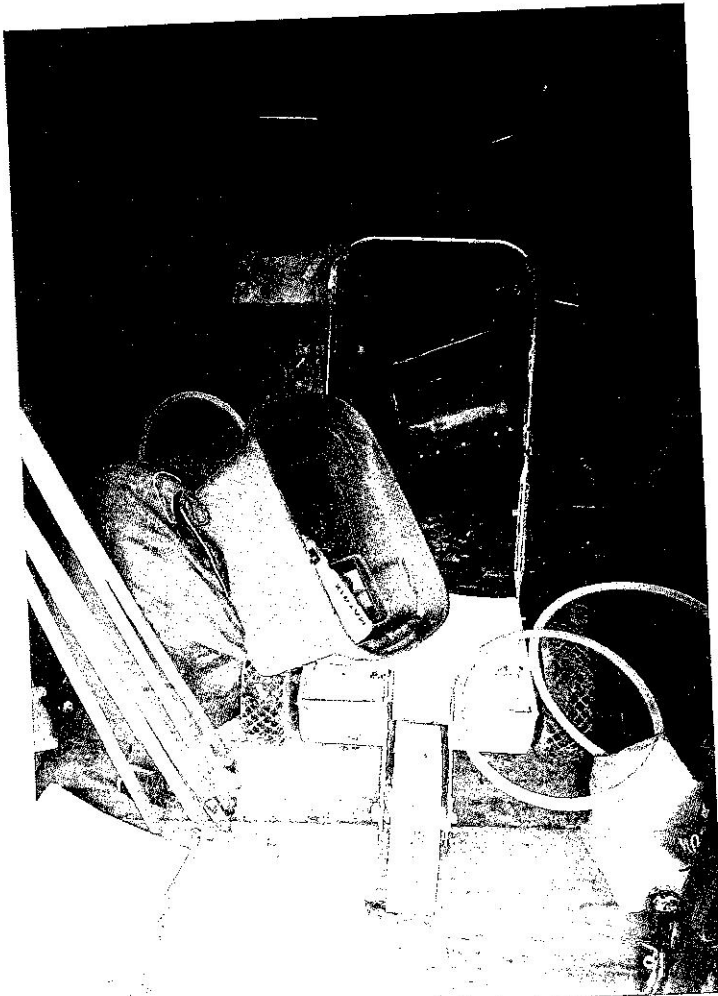




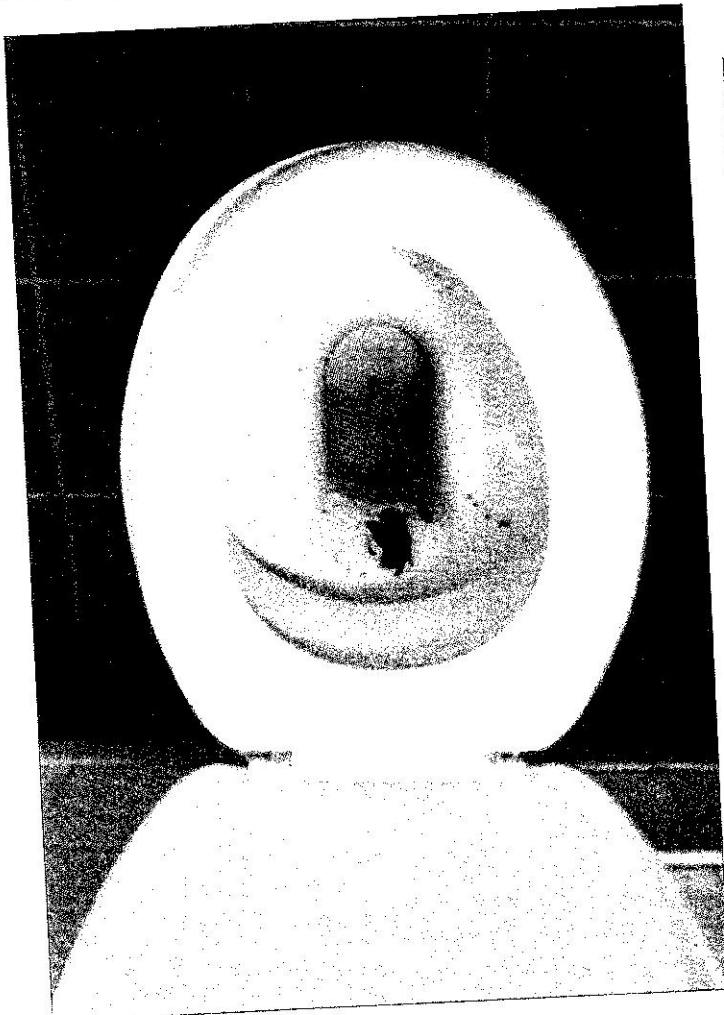


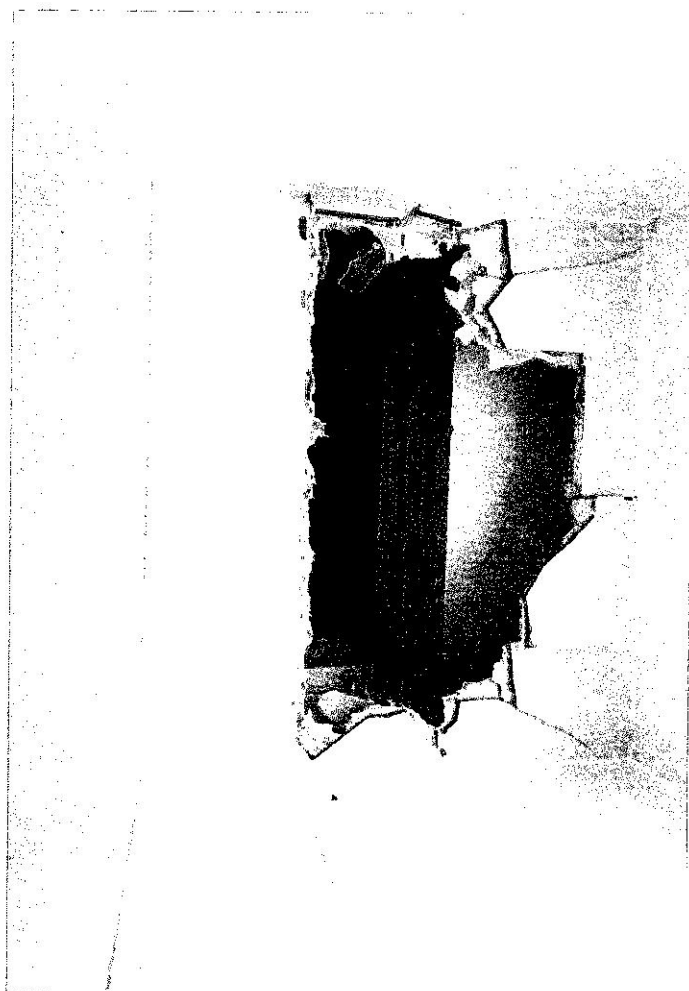
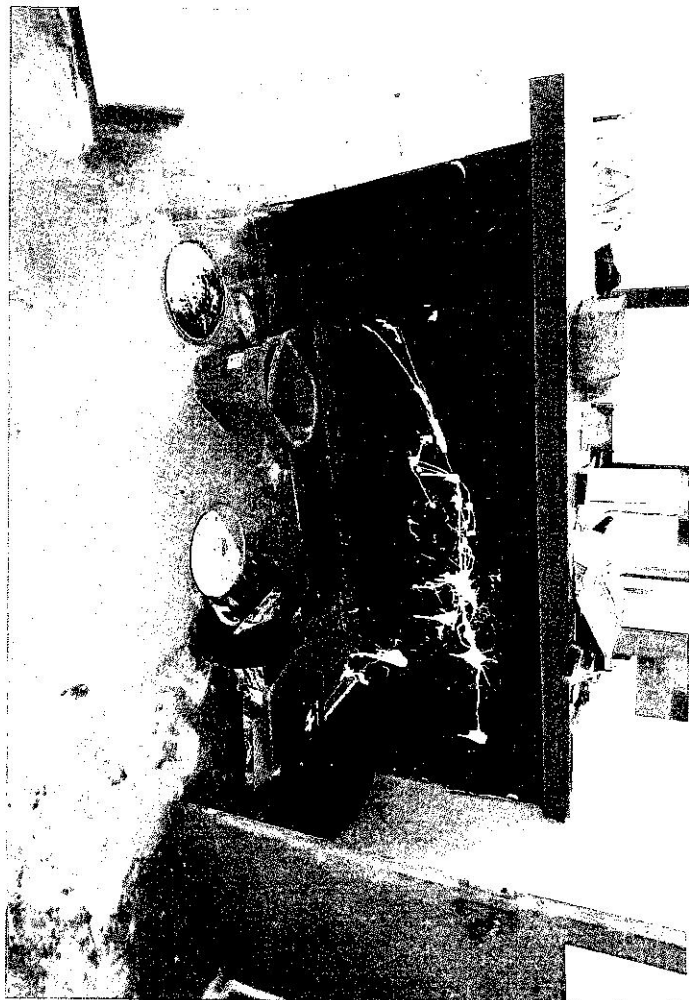
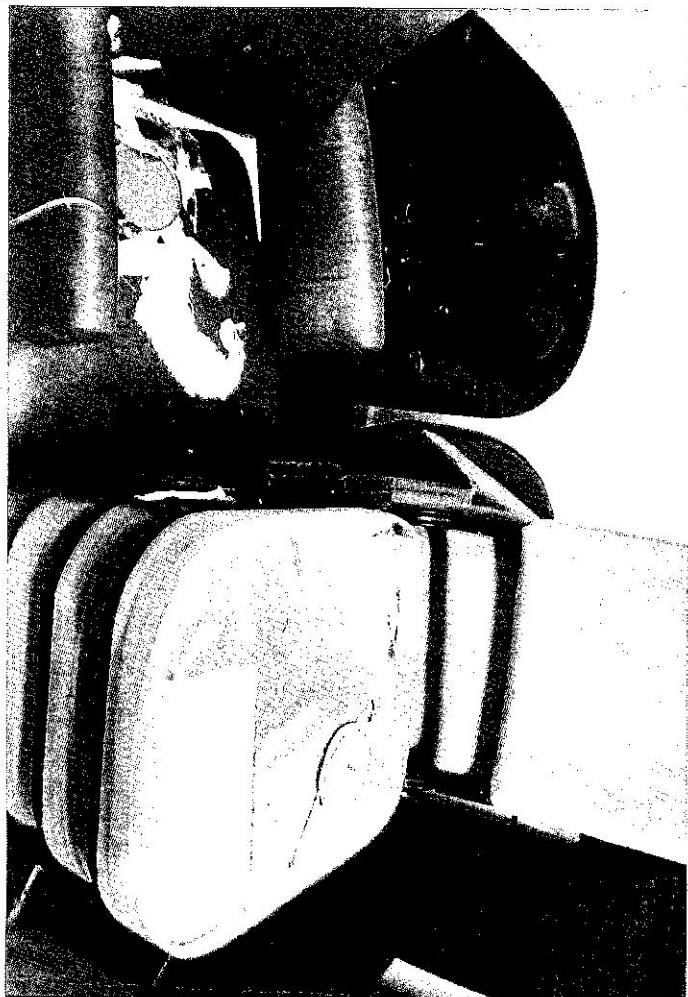


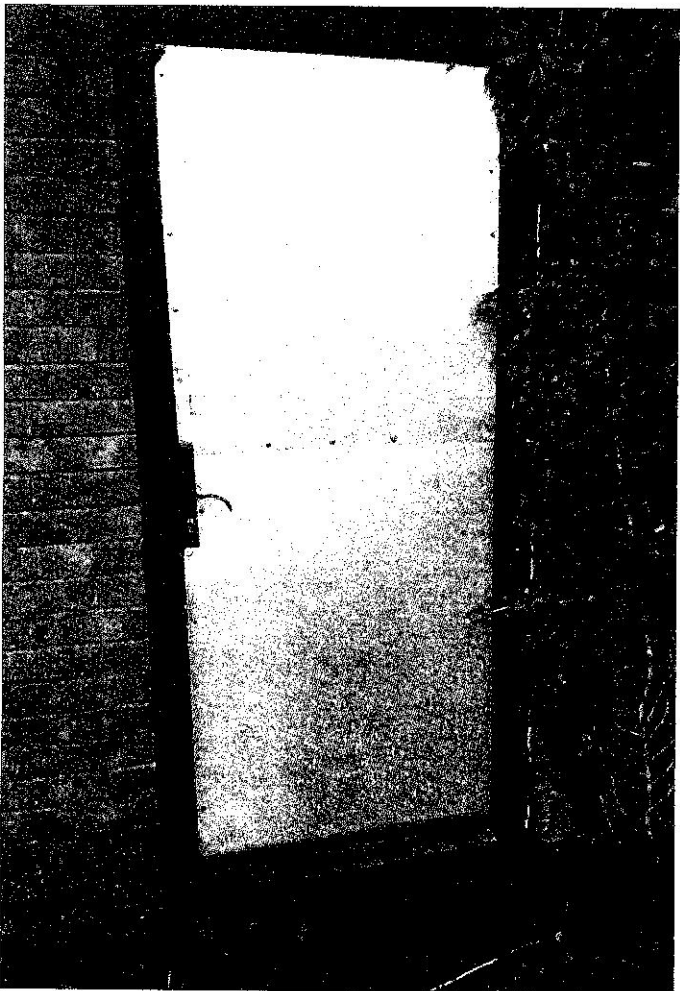












FINANCIAL RECORDS (INCOME)

SEASON 2025-26

DATE	DETAILS	AMOUNT	TOTAL
	Donation (KMF)	750.00	
	Refund Festival Cup fee	30.00	
	Players signing on fees.	510.00	
	Weekly subscriptions	1,425.00	
	Cards	10.00	
	Donation (N. Mills)	300.00	3,025.00
	PLAYERS FINES PD. (9)	108.00	3,133.00
	Total	3,133.00	
	PAID BY WILLIAM BRATT	975.38	
	Balance.	£ 4108.38	

STONE TOWN FOOTBALL CLUB

The Outlands Sports Ground,
Old Road, Stone, Staffs



ANCIAL RECORDS (OUTGOINGS)

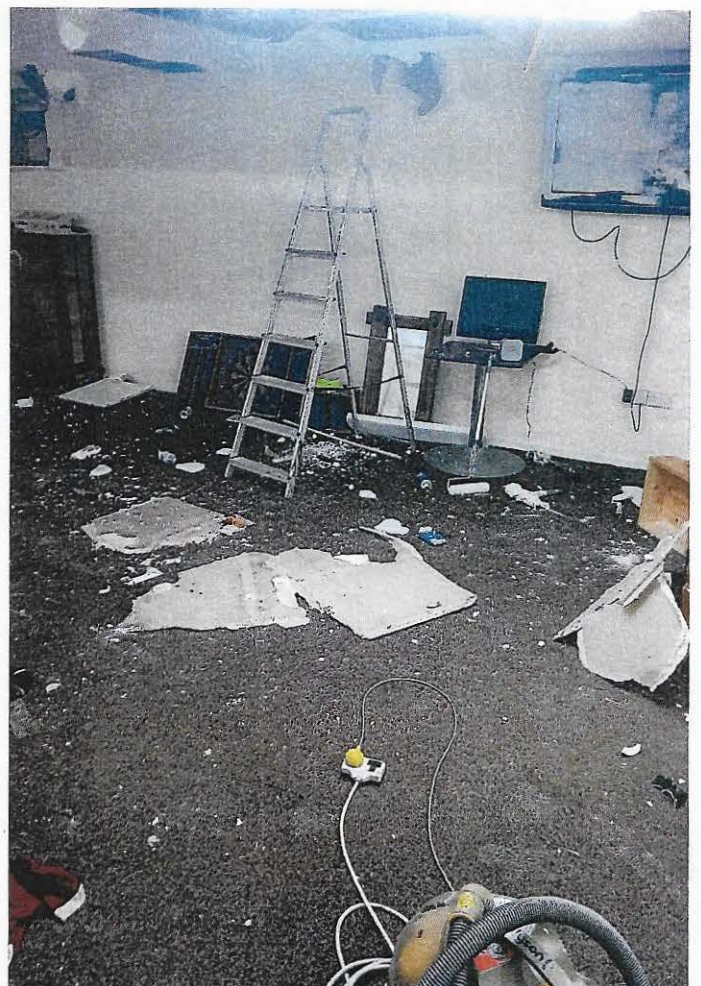
SEASON 2025-26

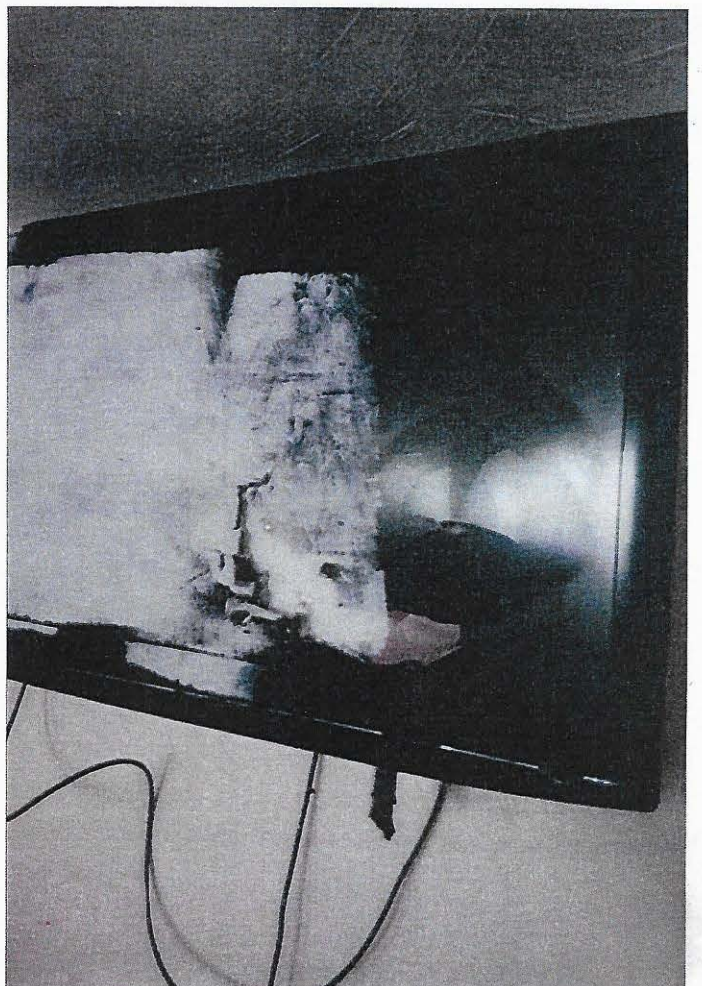
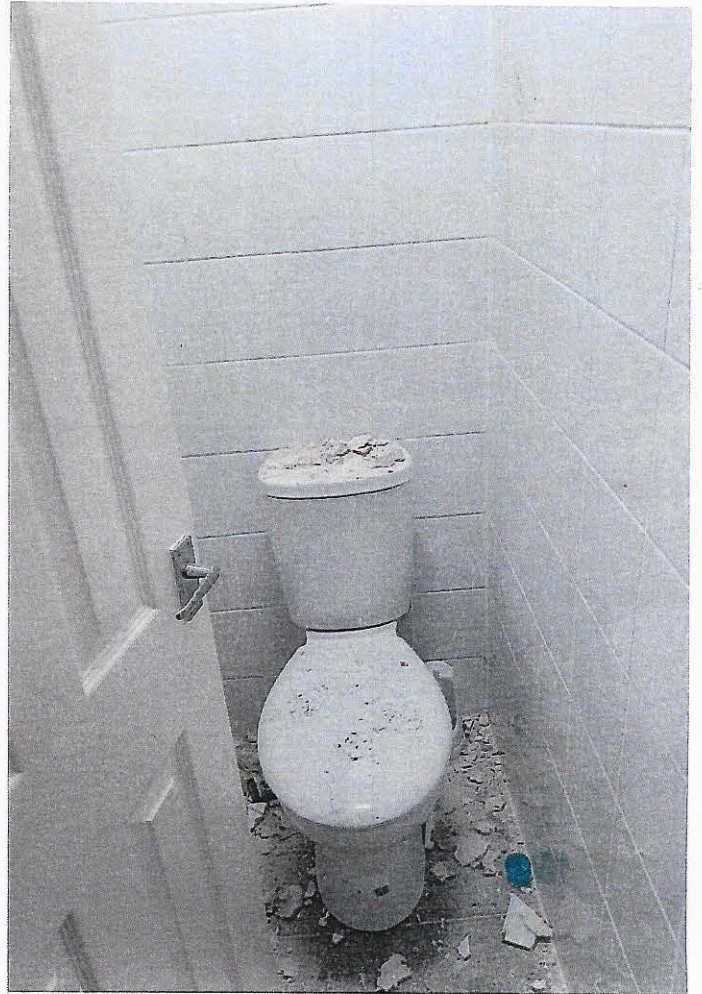
	F.A. REGISTRATION & INSURANCE	285.00	
	PUBLIC LIABILITY INS	25.00	
	① INITIAL PLAYER REGISTRATIONS (27)	120.00	
	TOP SOIL (PITCH REPAIR)	15.00	
	D.B.S. FEE	15.00	
21.07.25	SKIP HIRE	180.00	
15.08.25	① MOWER REPAIR	74.00	
	REFEREE'S FEES	710.00	
	SENTINEL CUP FEE	30.00	
4.9.25	STARS SUNDAY CUP FEE	40.00	
11.10.25	NEW STRIP (+ BALLS)	720.50	
30.11.25	② MOWER REPAIR	83.00	
	② PLAYER REGISTRATIONS (3)	15.00	
	WATER RATES	103.57	
	ELECTRICITY	544.81	
	PETROL & DIESEL (MOWERS)	110.00	
	POSTAGE	43.00	
	RECORD BOOK & COPY PAPER	20.00	3,133.88
	PLAYER FINES (REC) 13	156.00	
	TOILET ROLLS	10.00	
	LINE MARKING PAINT	150.22	
	GATE LOCK	22.50	
	CAMP HOUSE INSURANCE APL	440.00	
	TROPHIES & ENGRAVING	226.00	4108.38
	TOTAL	4108.38	

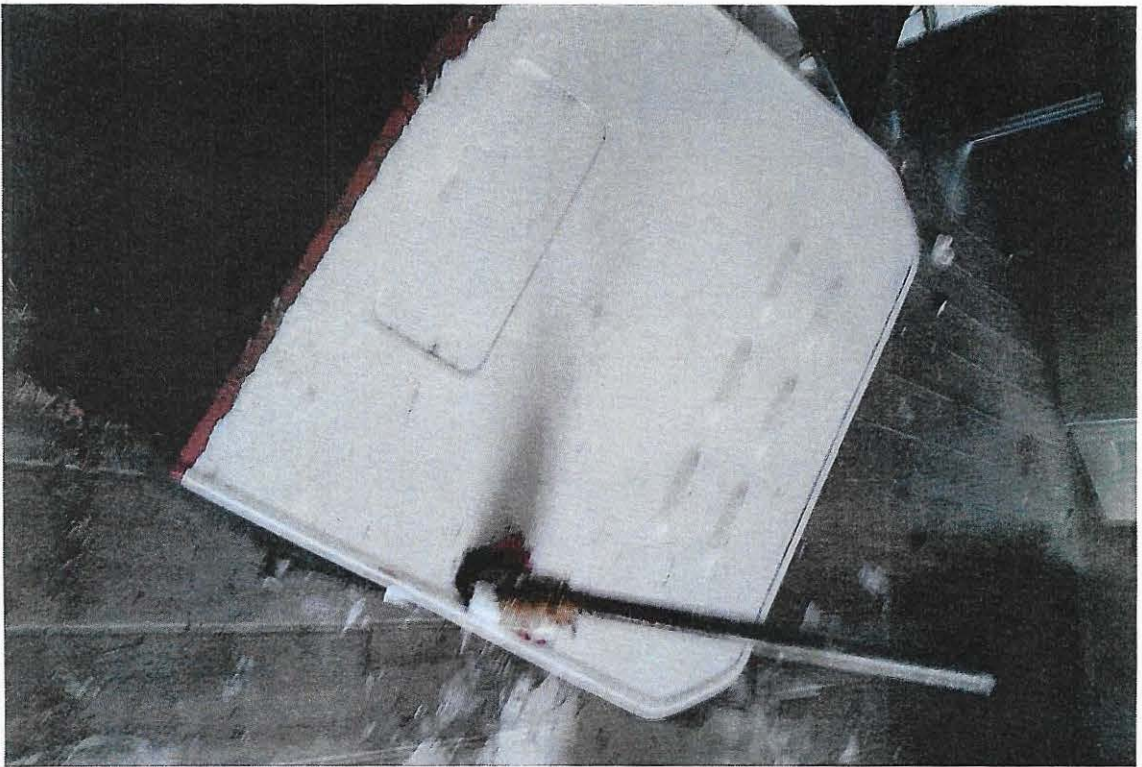
ALL RECEIPTS AVAILABLE

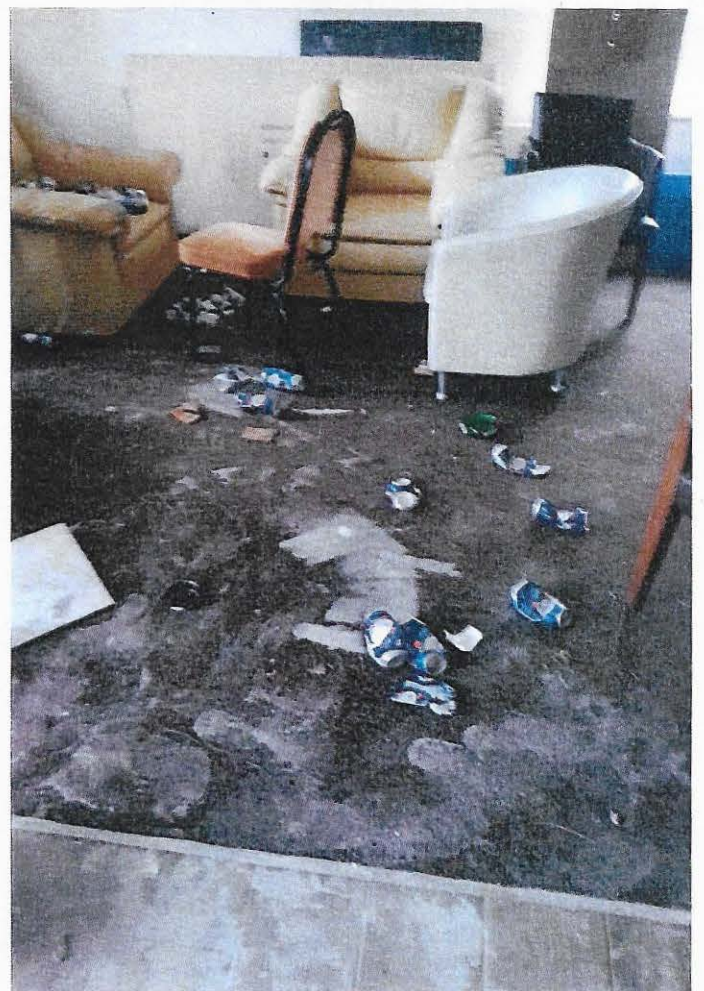
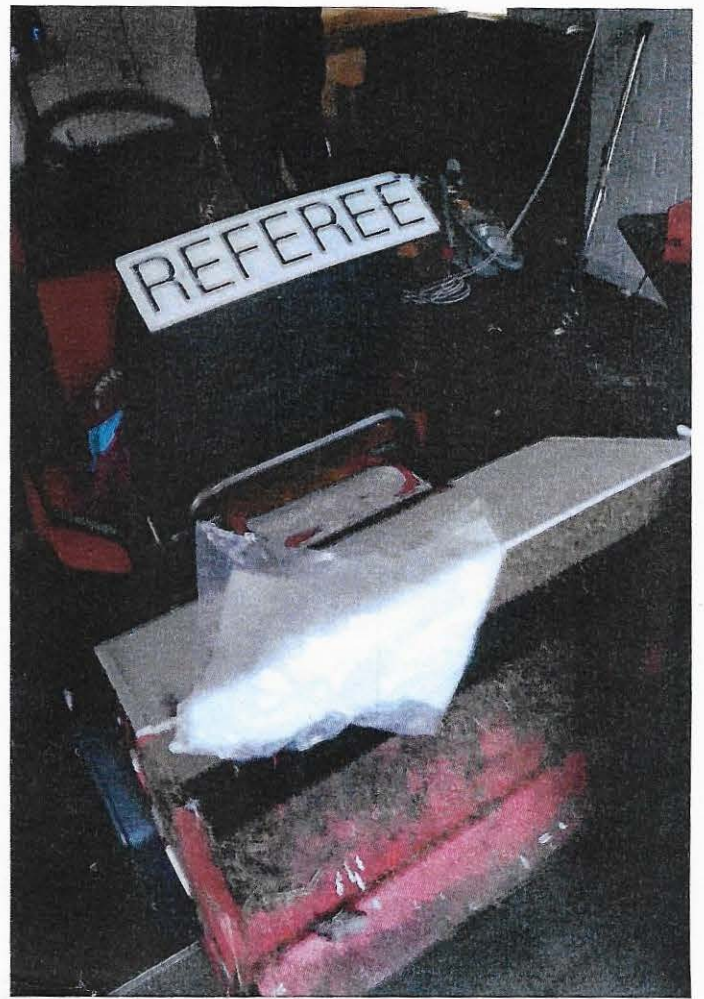
**STONE TOWN
FOOTBALL CLUB**

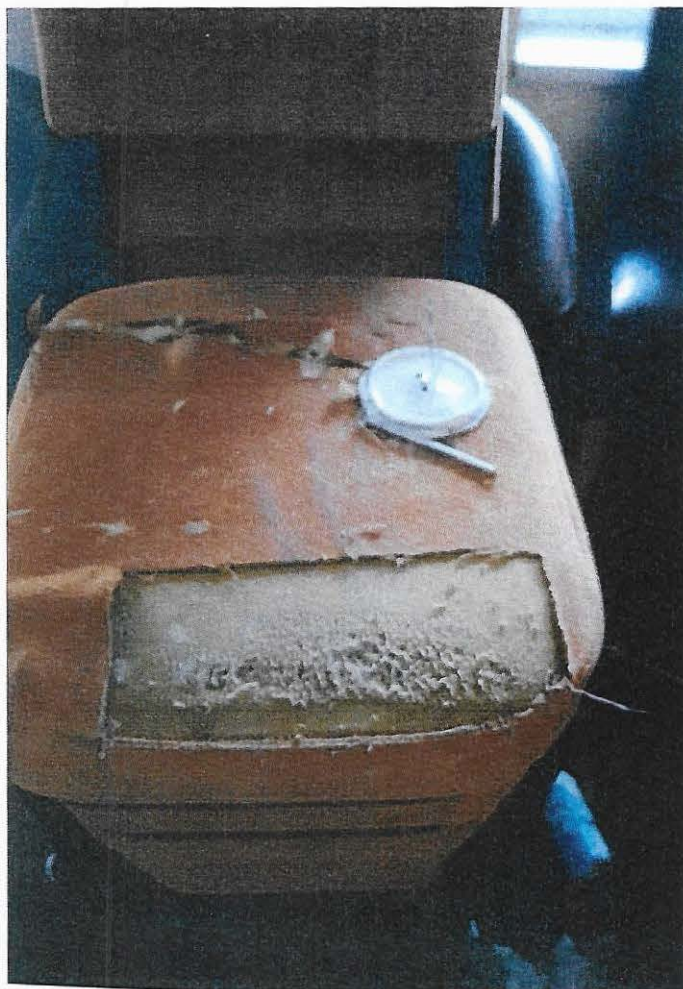
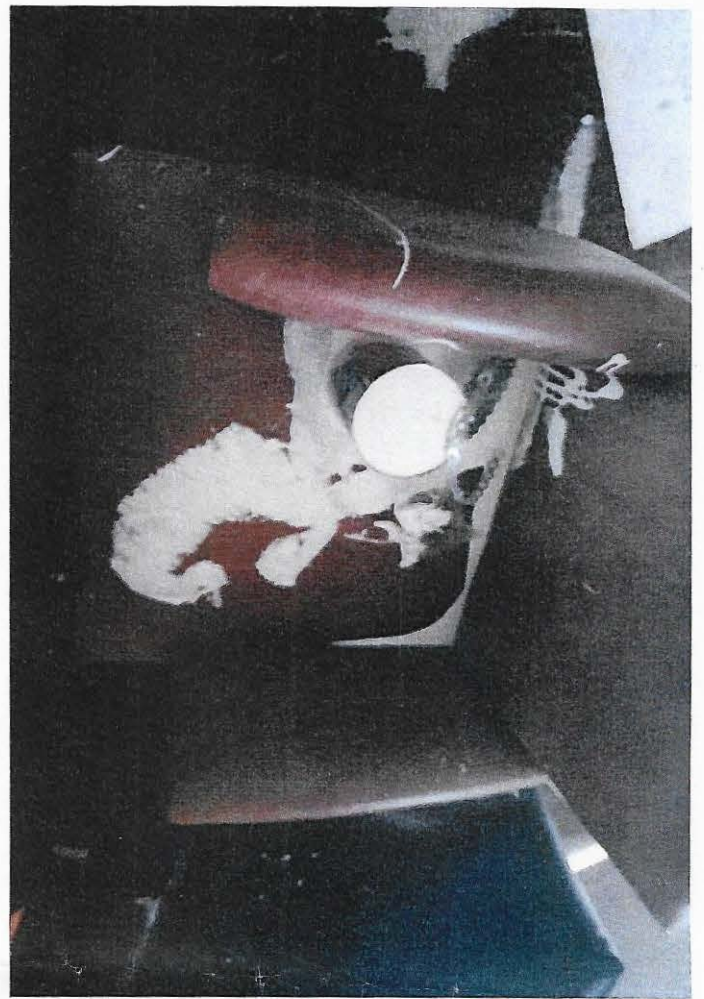


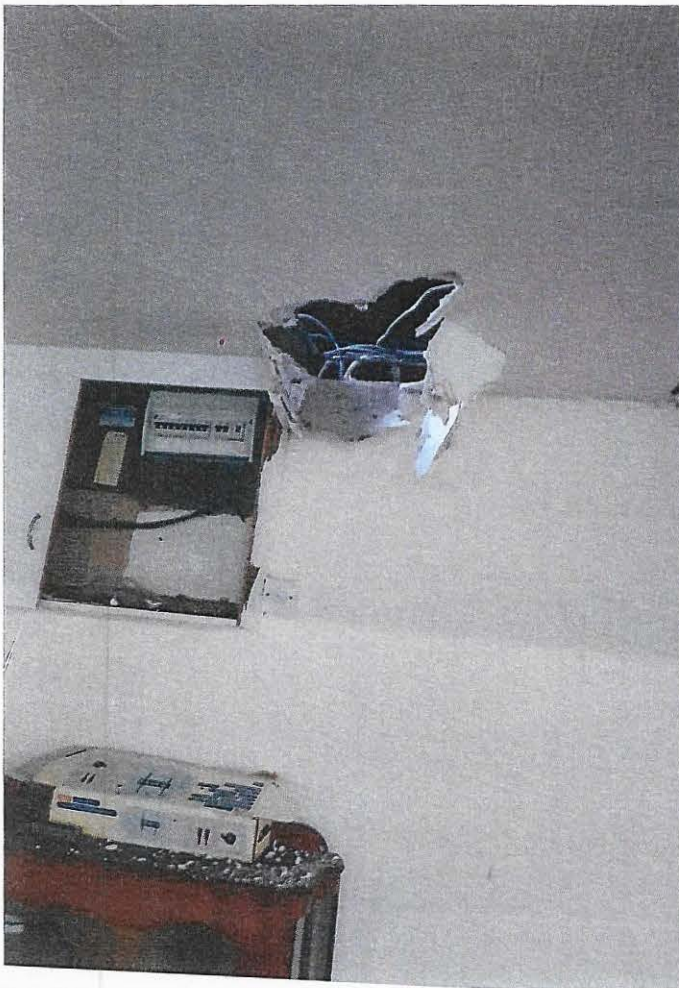
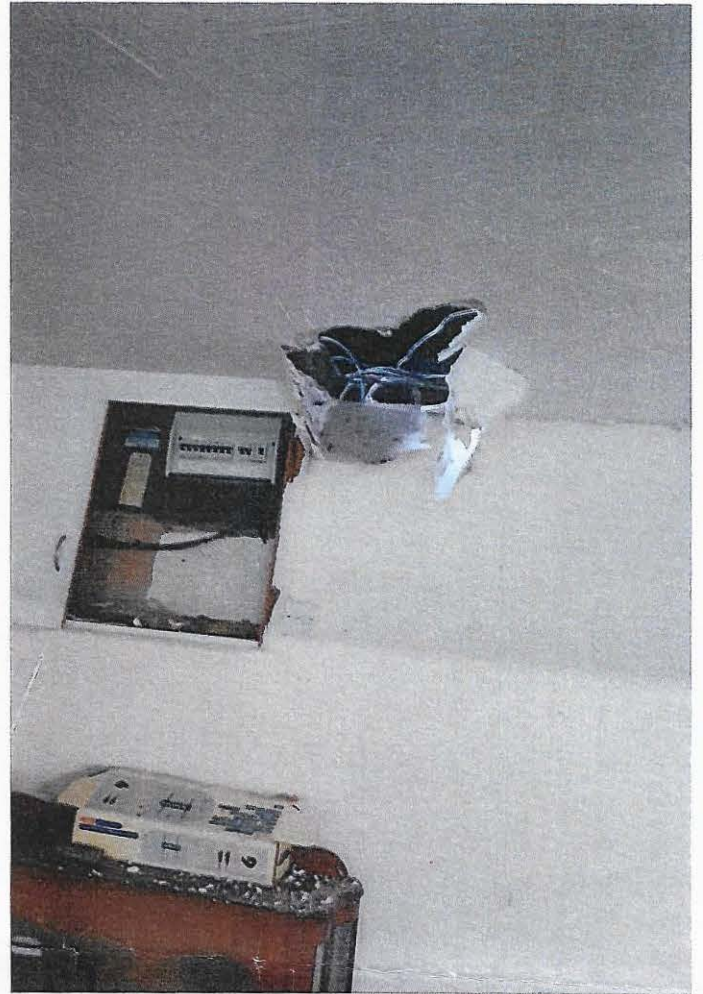


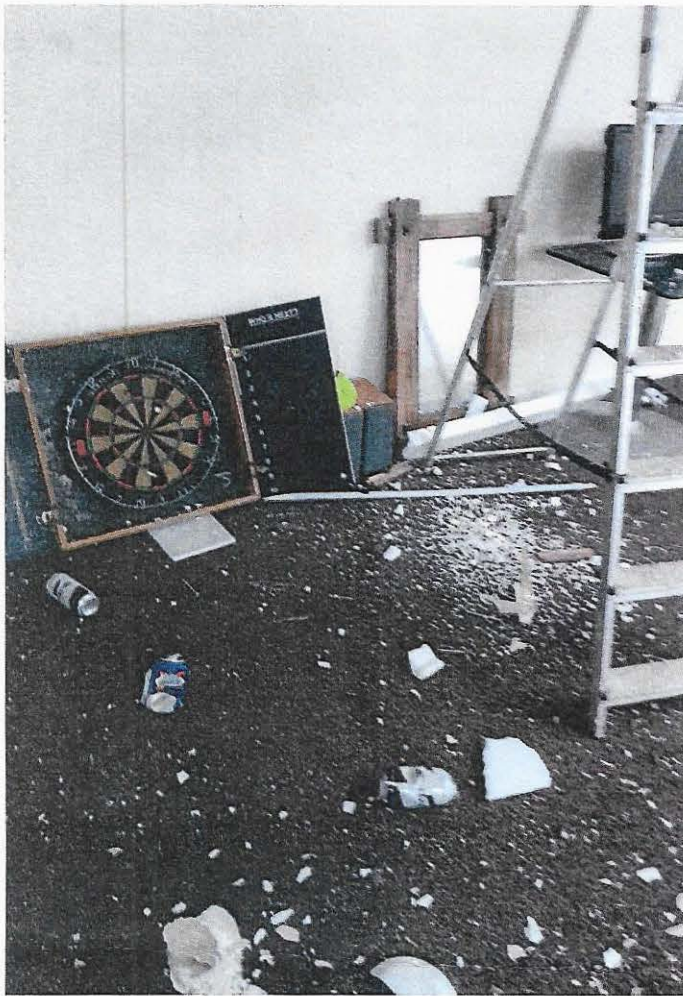


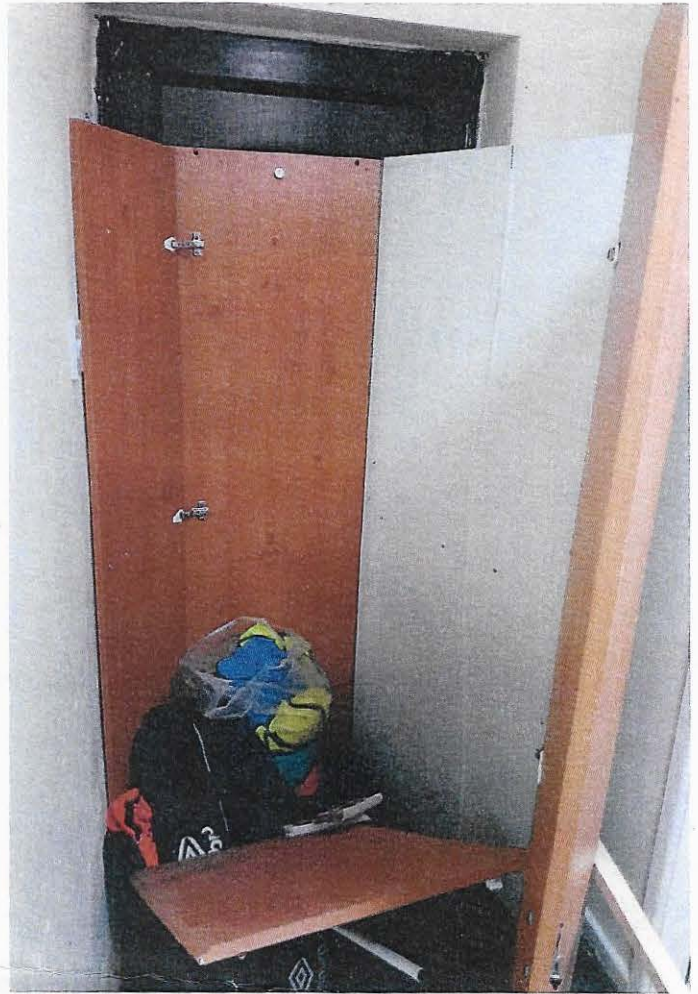
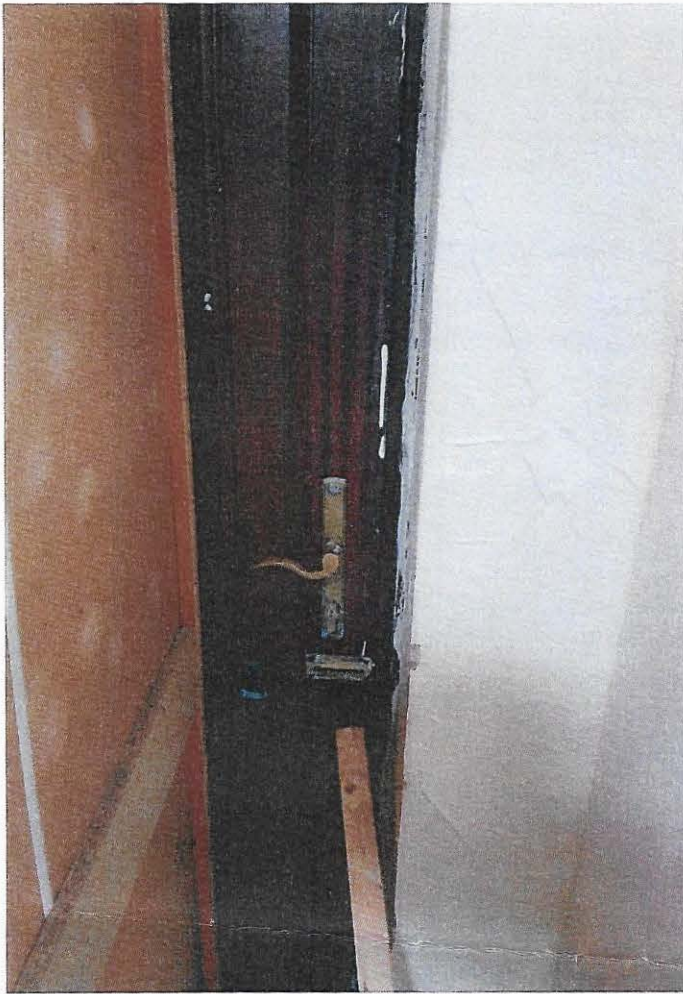


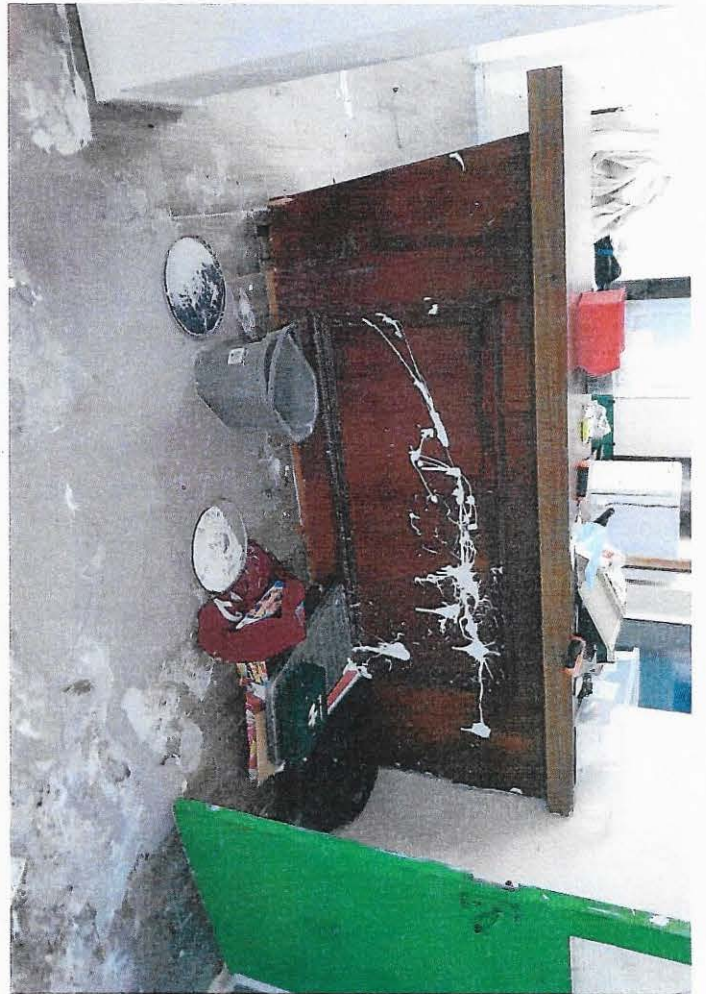


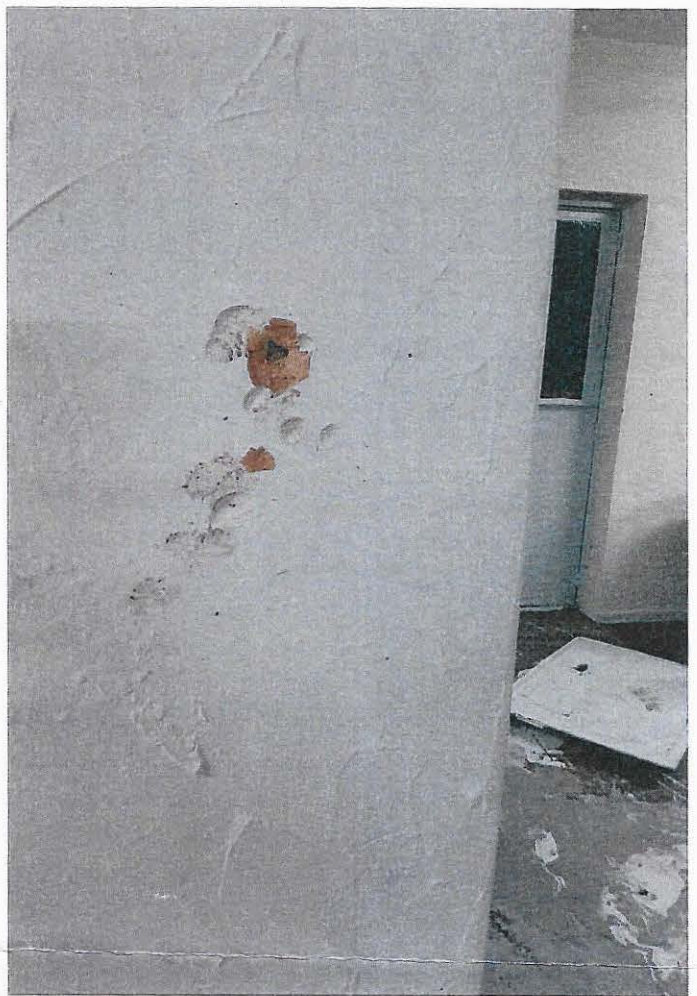












Stone

Town Council



Complaints Procedure

September 2026

Contents

1	Introduction	3
2	Complaints Sub-Committee	3
3	Before the Meeting	4
4	At the Meeting.....	5
5	After the Meeting	5

1 INTRODUCTION

- 1.1 This document sets out the procedures to be used when dealing with complaints by members of the public against the Council.
- 1.2 In accordance with the advice in the National Association of Local Councils (NALC) Legal Topic note 9, it does not cover all complaints that may be made by the public.
- 1.3 Any complaint by a member of the public should initially be communicated to the Town Clerk to allow for an informal resolution of the issue, if possible and appropriate, or to the Town Mayor if the complaint relates to the Clerk.
- 1.4 There are, however, a number of circumstances where the use of the process set out in this document would be inappropriate. These are:
 - a. **Financial irregularity** – where a local elector may wish to exercise their rights to object to the accounts, or where the Council may wish to consult their auditors before taking further action.
 - b. **Criminal activity** – which should be referred to the police by the Clerk (or the Town Mayor if it relates to the Clerk).
 - c. **Member conduct** – if a complaint refers to a Member’s failure to comply with the Council’s Code of Conduct, then it should be referred by the Clerk to the Monitoring Officer at Stafford Borough Council.
 - d. **Employee conduct** – which should be dealt with under the Council’s disciplinary procedures.
- 1.5 The process below should therefore be used for complaints by members of the public against the Council which have not been resolved informally in accordance with paragraph 1.3 above, and do not fall into the categories set out in paragraph 1.4 above.

2 COMPLAINTS SUB-COMMITTEE

- 2.1 Complaints by members of the public will be heard by the Complaints Sub-Committee, made up of the Chairmen of Committees and Sub-Committees plus the Vice-Chairman of the General Purposes Committee.
- 2.2 Any member of the Complaints Sub-Committee who is unavailable to attend the hearing, or who has a conflict of interest related to the complaint, should declare this to the Clerk at least 72 hours before the start of the meeting, and indicate that they will not be attending. Should this result in the number of eligible members of the Sub-Committee able to attend falling below five (including ex-officio members) the Clerk will ask the Chairman and Vice-Chairman of the General Purposes

Committee to nominate one or more eligible substitutes to the Sub-Committee so that there are no less than five eligible members available for the meeting. Wherever possible, these substitutes should be nominated from amongst the Committee and Sub-Committee Vice-Chairmen.

- 2.3 There may be occasions where it would be inappropriate for the Clerk to both present the Council's case and advise the Sub-Committee. In advance of the meeting the Clerk, in consultation with the councillor expected to Chair the Sub-Committee meeting, will determine if this is the case and, if so, who will undertake these separate roles. In some cases, it may be appropriate that an independent advisor is secured for the meeting.
- 2.4 Throughout the procedure below, reference is made to the Clerk presenting the case for the Council. This should be read instead as the nominated person as determined in accordance with paragraph 2.3 above, if it has been determined that the Clerk would not be presenting the case on this occasion.
- 2.5 The press and public will be excluded from meetings of the Complaints Sub-Committee, but public minutes will be produced and reported to the General Purposes Committee stating the nature of the complaint and the decision made by the Sub-Committee.

3 BEFORE THE MEETING

- 3.1 The complainant will be asked to put the complaint about the Council's procedures or administration in writing to the Clerk, or to the Town Mayor if the complaint relates to the Clerk. If this later situation occurs, the Town Mayor should determine whether the complaint:
 - a. Is the result of potential misconduct by the Clerk, in which case the disciplinary procedures should be used rather than these procedures, and the complainant advised accordingly, or,
 - b. Relates to the Clerk as a representative of the Council, in which case the Town Mayor should refer the matter back to the Clerk, who should then continue to follow these procedures.
- 3.2 The Clerk will acknowledge receipt of the complaint within 30 days and advise the complainant when the matter will be considered by the Complaints Sub-Committee. The complainant will be advised that the press and public will be excluded from meeting, but public minutes will be produced and reported to the General Purposes Committee stating the nature of the complaint and the decision made by the Sub-Committee.
- 3.3 The complainant will be invited to attend the meeting and to bring with them a representative if they wish.

- 3.4 Seven clear working days prior to the meeting, the complainant will be expected to provide the Council with copies of any documentation or other evidence relied on. The Council will then provide the complainant with copies of any documentation upon which they wish to rely at the meeting and shall do so promptly, allowing the complainant the opportunity to read the material in good time for the meeting.

4 AT THE MEETING

- 4.1 The chairman should introduce everyone and explain the procedure.
- 4.2 The complainant (or representative) should outline the grounds for complaint and, thereafter, questions may be asked by the Clerk¹, then members of the Sub-Committee.
- 4.3 The Clerk will have an opportunity to explain the Council's position and questions may then be asked by the complainant and members of the Sub-Committee.
- 4.4 The Clerk and then the complainant should be offered the opportunity to summarise their position.
- 4.5 The Complainant (and their representative, if any) should then be asked to leave the room, leaving just Members and their advisor. The Clerk will also be asked to leave if not acting in the capacity of advisor at the meeting. Members will then decide whether or not the grounds for the complaint have been made. If a point of clarification is necessary, both the Clerk (if not already present) and the complainant shall be invited back.
- 4.6 The Complainant should be given the opportunity to wait for the decision but if the decision is unlikely to be finalised on that day they should be advised when the decision is likely to be made and when it is likely to be communicated to them.

5 AFTER THE MEETING

- 5.1 The Clerk should confirm the decision of the Sub-Committee in writing within seven working days together with details of any action to be taken.

¹ As stated in paragraph 2.4, all references to the Clerk in this section of the procedure should be read as the "nominated person to present the Council's case" if the Clerk is instead acting as advisor to the Sub-Committee.

From: Staffordshire Parish Councils Association <spca.parish@staffordshire.gov.uk>

Sent: 31 July 2026 6:51 PM

To: Staffordshire Parish Councils Association <spca.parish@staffordshire.gov.uk>

Subject: Call for Evidence: Shaping the Future of Local Government in Staffordshire



Dear Clerk and Councillors,

As you will be aware, Staffordshire is entering a period of Local Government Reorganisation, which will result in the creation of new unitary councils responsible for delivering all local services.

This represents a significant opportunity for town and parish councils to influence how these new authorities work with our sector. Staffordshire Parish Councils' Association (SPCA) is therefore launching a Call for Evidence to gather the views, experiences and recommendations of member councils.

We are seeking practical, member-led suggestions on the policies, powers, procedures and partnership arrangements that the new unitary councils should adopt to strengthen local democracy and improve outcomes for communities.

Examples of areas that councils may wish to consider include:

- Operating Community Infrastructure Levy (CIL) arrangements that ensure parish councils receive developer funding for local projects.
- Streamlined approval processes enabling parish councils to make greater use of highway-related powers and undertake local improvements.
- Enhanced involvement of town and parish councils in tourism promotion and place marketing.
- Greater partnership working in environmental enforcement and local environmental improvement initiatives.
- Community safety programmes and neighbourhood-based interventions.
- Asset transfer opportunities and management of local facilities.
- Local planning engagement and neighbourhood planning support.
- Funding arrangements for community projects and local service delivery.
- Improved consultation and communication arrangements between principal authorities and local councils.

These examples are not intended to limit discussion but serve as examples. We would encourage councils to draw upon their own experiences and identify areas where current arrangements work well (or not so well), where barriers exist, and where new unitary authorities could adopt better approaches from the outset.

How to Submit Evidence

We ask member councils to:

1. Place this matter on a council or committee agenda.
2. Discuss and agree recommendations through a formal meeting.
3. Submit a copy of the minutes of the meeting along with your recommendations to SPCA.

The use of council minutes as evidence will ensure that the views submitted represent formally considered positions from member councils and will provide a robust evidence base for our work.

Please submit your minutes and recommendations to us by emailing
spca.parish@staffordshire.gov.uk.

Deadline

We will begin collating responses and drafting the position document at the end of the year, allowing councils several months to contribute.

The SPCA will collate and analyse the evidence and produce a sector-led position document setting out the priorities, expectations and recommendations of Staffordshire's local councils for the new unitary authorities.

This is an important opportunity to ensure that the voice of local councils is heard during one of the most significant changes to local government in generations.

We strongly encourage all member councils to participate.

Thank you for your support and contribution.

Yours sincerely,

Kind regards,

Robert Pritchard

County Executive Officer

Staffordshire Parish Councils' Association

Tel: 01785278640

Email: robert.pritchard1@staffordshire.gov.uk

www: www.spcaonline.org.uk

Post: Staffordshire Parish Councils' Association, Eastgate House, 79 Eastgate Street, Stafford, ST16 2NG



Is your council ready for its next challenge? Apply to the Local Council Award Scheme today by following this link [Local Council Award Scheme](#).



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E-mails and attachments sent to or received from staff and elected Members may be monitored and read and the right is reserved to reject or return or delete any which are

considered to be inappropriate or unsuitable.

Date: 18/08/2026

Time: 12:10:55

Stone Town Council - Payments

Page: 1

The table below lists payments made by the Council in the period identified, for the Committee's information.

The table includes payments by cheque, direct debit, payment card, telephone banking and online banking. It excludes salary and related payments, payments from the Mayor's Charity, and transfers between the Council's bank accounts. All amounts exclude VAT.

Payment Date From : 01/06/2026

Payment Date To : 31/07/2026

<u>Payment Date</u>	<u>Reference</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount (£)</u>
01/06/2026	11144	Prism Solutions	Leased line rental - May 26	54.07
01/06/2026	11144	Prism Solutions	Leased line rental - May 26	72.53
01/06/2026	12002512439	Royal British Legion	8 Poppy Wreaths	133.27
01/06/2026	006/2026	Stone Retinue	St Georges Day - Knights 25.04.26	800.00
01/06/2026	11144	Prism Solutions	Leased line rental - May 26	73.60
01/06/2026	01882208	VALDA ENERGY	Elec Usage - HC - 14.05 to 13.06.26	112.57
01/06/2026	11144	Prism Solutions	Leased line rental - May 26	59.42
03/06/2026	INV-12	KTC Security Services Ltd	Install/remove bollards 3.05-31.05.26	75.00
04/06/2026	14935202	British Gas	Elec Supply Amphitheatre 19.04 to 20.05.25	13.95
08/06/2026	14973181	British Gas	Elec Usage - Feeder Pillar 1, 25.04 to 25.05.26	12.60
08/06/2026	14971291	British Gas	Elec usage - 61 High St 25.03-25.05.26	18.87
08/06/2026	V02479219225	EE	EE Mobile to 28 June	19.50
08/06/2026	V02479219225	EE	EE Mobile to 28 June	19.50
11/06/2026	444008-053	Virgin Media Business	Telephone rental and calls 22.04-21.05.26	88.17
15/06/2026	201615202610528	Pozitive Energy	Gas Usage - Heritage Centre 01.05 to 07.05.26	6.97
15/06/2026	INV358164600	Zoom Video Comm Inc	ZOOM Subscription June 14 to Jul 13 2026	25.98
15/06/2026	201615202610531	Pozitive Energy	HC Gas Usage -08.05 to 31.05.26	41.93
16/06/2026	7070298850	Stafford Borough Council	Temp Road Closure Classic Car Event	144.60

Date: 18/08/2026

Time: 12:10:55

Stone Town Council - Payments

Page: 2

<u>Payment Date</u>	<u>Reference</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount (£)</u>
16/06/2026	86353236	Fasthosts Internet Ltd	Domain Renewal Stonetowncouncil.org.uk- 2 yrs	25.66
16/06/2026	7070298850	Stafford Borough Council	Temp Road Closure Civic Sunday	144.60
16/06/2026	INV-12117	EDG Security Limited	HC Intruder Alarm Monitoring and Maint to 03.06.27	354.00
16/06/2026	243165	Prism Solutions	Create new IT user - HP	112.35
18/06/2026	SI-263700	Mailing room	Franking machine rental 01.08-30.10.26	23.10
19/06/2026	CD-244490967	Culligan	Water Cooler hire - June 26	23.06
19/06/2026	1000170547	Staffordshire County Council	Pre-Employment Medical - HP	45.00
19/06/2026	5857	BEA Fire Safety Ltd	Fire Risk Assessment - Council offices	735.00
19/06/2026	18217	All Print Equipment Ltd	Copier usage - May 26	31.40
19/06/2026	0000069417	Phoenix Health & Safety	IOSH Health & safety course- RE	210.00
22/06/2026	01913536	VALDA ENERGY	Elec Usage FJC- 01.06.26-23.06.26	278.83
22/06/2026	01913535	VALDA ENERGY	Elec Usage SSTN 01.06.26-30.6.26	325.07
22/06/2026	01913536	VALDA ENERGY	Gas Usage SSTN 1.06.26-23.06.26	35.50
22/06/2026	01913536	VALDA ENERGY	Gas Usage FJC 01.06.26-23.06.26	81.90
23/06/2026	228149365	ORJ Solicitors	Solicitors ID Fee - LT	50.00
24/06/2026	5813476/CE/58276	The Arch Rent Collectors	SSTN rent 24.06 to 28.09.26	1,550.00
24/06/2026	743014903/001/06	Virgin Media Business	Broadband Usage - 6 Jun - 5 Jul 26	60.76
25/06/2026	243264	Prism Solutions	Prism IT Managed Service - July 26	1,783.77
25/06/2026	wp-INV12666749	Water Plus	Water usage - SSTN to 05.06.26	107.85
30/06/2026	SBC Rates June 26	Stafford Borough Council	SBC Rates FJC - June 26	267.00
30/06/2026	SBC Rates June 26	Stafford Borough Council	SBC Rates Mkt Sq - June 26	17.00
30/06/2026	SBC Rates June 26	Stafford Borough Council	SBC Rates SSTN - June 2026	178.00
30/06/2026	1000312442	Veolia ES (UK) Ltd	Waste Collection SSTN - May 26	82.19
30/06/2026	SBC Rates June 26	Stafford Borough Council	SBC Rates HC - June 2026	265.00
30/06/2026	1000312442	Veolia ES (UK) Ltd	Waste Collection FJC - May 26	122.34

Date: 18/08/2026

Time: 12:10:55

Stone Town Council - Payments

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<u>Payment Date</u>	<u>Reference</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount (£)</u>
01/07/2026	11336	Prism Solutions	Leased line rental - June 26	59.42
01/07/2026	GB6009R6NKWC3I	Amazon	HC - Ink for printer	127.07
01/07/2026	11336	Prism Solutions	Leased line rental - June 26	73.60
01/07/2026	11336	Prism Solutions	Leased line rental - June 26	54.07
01/07/2026	11336	Prism Solutions	Leased line rental - June 26	72.53
02/07/2026	01931731	VALDA ENERGY	Elec Usage - HC - 14.06 to 13.07.26	120.98
03/07/2026	7070298922	Stafford Borough Council	Emptying Bins Amphitheatre-Apr-Jul 26	57.62
03/07/2026	7070298931	Stafford Borough Council	Emptying bins T&M Canal & towpath Apr-Jun 26	171.53
03/07/2026	55699	Panda Press (Stone) Ltd	Banner for Viking Warriors at Westbridge	198.00
03/07/2026	55700	Panda Press (Stone) Ltd	Date patches for classic car banners	73.00
03/07/2026	7070298932	Stafford Borough Council	Install/remove bollards Apr-Jun 26	499.85
03/07/2026	55721	Panda Press (Stone) Ltd	Civic Order of Service	308.00
03/07/2026	INV0004806463	Eurooffice Ltd	Office paper and stationery	85.16
07/07/2026	V02489324912	EE	EE PHONE - 29 June - 28 July	19.50
07/07/2026	wp-INV12921403	Water Plus	Water usage - FJC to 06.07.26	224.03
07/07/2026	wp-INV12921403	Water Plus	Water usage - FJC to 06.07.26	39.07
07/07/2026	V02489324912	EE	EE PHONE - 29 June - 28 July	19.50
07/07/2026	15273672	British Gas	Elec Supply Amphitheatre to 18.06.26	13.05
09/07/2026	15321271	British Gas	Elec Usage 61 High Street 25.05 to 25.06	19.43
09/07/2026	15324443	British Gas	Elec Usage - Feeder Pillar 1 25.05 to 25.06	20.15
10/07/2026	Inv2246	The Secret Kitchen	Catering for Civic Sunday	1,318.75
10/07/2026	01964365	VALDA ENERGY	Elec Usage FJC 24.06-30.06.26	4.73
10/07/2026	MORRISONS	WM Morrisons Supermarket Ltd	Refreshments for Civic Sunday	153.18
10/07/2026	408846	B&M Retail Ltd	Water for Civic Sunday	4.50
10/07/2026	01964365	VALDA ENERGY	Elec Usage FJC 24.06-30.06.26	18.98

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<u>Payment Date</u>	<u>Reference</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount (£)</u>
13/07/2026	INV-21	KTC Security Services Ltd	Install/remove bollards June 26	60.00
13/07/2026	201615202610769	Pozitive Energy	Gas Usage - HC 01.06 to 30.06.26	1.29
15/07/2026	SI-263700	Mailing room	Franking machine rental 01.08-30.10.26	36.90
15/07/2026	INV362077856	Zoom Video Comm Inc	ZOOM Subscription Jul 14 to Aug 13 2026	25.98
16/07/2026	INV-1336	CE & PS Ltd	Barriers for Civic Sunday	263.95
16/07/2026	1068681	Lindsay Fleetwood	Eye Test reimbursed - LF	10.00
16/07/2026		Martin Robinson	Civic Sunday photos	125.00
16/07/2026	11527653	Chubb Fire	FJC - Fire extinguisher service 09.07.26	193.96
16/07/2026	230155666	JB Window Cleaner	Window cleaning - June 2026	30.00
16/07/2026	230155666	JB Window Cleaner	Window cleaning - June 2026	25.00
16/07/2026	7070299027	Stafford Borough Council	Temp Road Closure - Alt Car and Motorcycle event	289.20
16/07/2026	7070299072	Stafford Borough Council	Temp Road Closure - Summer Street Party	144.60
16/07/2026	230155666	JB Window Cleaner	Window cleaning - June 2026	65.00
16/07/2026	141494	B Hygienic Ltd	HC -Toilet rolls and hand towels	71.53
16/07/2026		Stone Scouts & Guides Brass Band	Donation to S&G Band for Civic Sunday	100.00
20/07/2026	01964365	VALDA ENERGY	Elec Usage FJC 24.06-30.06.26	62.40
20/07/2026	INV-1986	IG Stage Hire	Stage Hire Christmas Lights 26 - 30%	300.00
20/07/2026	INV-1985	IG Stage Hire	Stage hire Summer Music Event 26 - 50%	700.00
21/07/2026	149675	Printdesigns LTD	Mesh banner for Adie's Alley fence	149.15
22/07/2026	21	MJ Plant	Grounds Maint May of Amp, Cm, MR, Abbey St and	1,840.00
22/07/2026	25	MJ Plant	Marquee Set up - May 26	780.00
22/07/2026	26	MJ Plant	Marquee Set up - June 26	590.00
22/07/2026	Expense	Trudy Williams	Drinks for Civic Sunday Buffet	15.33
22/07/2026	24	MJ Plant	Marquee setup - Apr 26	850.00
22/07/2026	22	MJ Plant	Grounds Maint June -Amp, Cm, MR, Abbey St and bridge	1,840.00

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<u>Payment Date</u>	<u>Reference</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount (£)</u>
22/07/2026	20	MJ Plant	Grounds maint - Apr- Amp, CM, MR, Abbey St	1,840.00
22/07/2026	18339	All Print Equipment Ltd	Copier usage - June 26	24.78
22/07/2026	23	MJ Plant	CM Annual grass cut and removal of grass	586.00
23/07/2026	5097	Arden Windows	HC - Fit UV protection film to windows	1,690.00
23/07/2026	SIN3397829	PPL PRS Music Rights	PPL PRS Music Licence 26/27	239.58
23/07/2026	5820	Christmas Plus	Hire of Festive Display 2026-27	7,650.00
23/07/2026	SIN3397829	PPL PRS Music Rights	PPL PRS Music Licence 26/27	1,887.92
24/07/2026	06852	Wash Tub	Cleaning table cloths after Civic Sunday event	87.00
24/07/2026	743014903/001/07	Virgin Media Business	Broadband Usage - 6 Jul - 5 Aug 26	60.76
27/07/2026	245134	Prism Solutions	Prism IT Managed Service - Aug 26	1,360.74
27/07/2026	wp-INV12912801	Water Plus	Water usage - SSTN to 05.07.26	80.98
27/07/2026	wp-INV12921403	Water Plus	Water usage - FJC to 06.07.26	66.77
28/07/2026	1000349420	Veolia ES (UK) Ltd	Waste Collection SSTN - Jun 26	81.57
28/07/2026	1000349420	Veolia ES (UK) Ltd	Waste Collection FJC - June 26	121.34
30/07/2026	INV-31	KTC Security Services Ltd	2 x Security Staff for Viking Event	216.00
30/07/2026	231016129	Home & Colour	HC - Fit window blinds x 5	800.00
30/07/2026	231602023	Y DDRAIG	Vikings at Westbridge Event	400.00
30/07/2026	0001395	Art By Rose	Special FX makeup at Viking Event	300.00
31/07/2026		Stafford Borough Council	SBC Rates Mkt SQ - Jul 26	17.00
31/07/2026		Stafford Borough Council	SBC Rates HC - July 26	265.00
31/07/2026	INV000317	Hearts Cross Medical	Medical Support - Civic Sunday	175.00
31/07/2026		Stafford Borough Council	SBC Rates FJC - July 26	267.00
31/07/2026	CD-244535270	Culligan	Water Cooler Rental - Jul 26	23.06
31/07/2026		Stafford Borough Council	SBC Rates SSTN - July 26	178.00
				44,405.97