



Town Clerk

Les Trigg

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15 Station Road

STONE

ST15 8JP

25 August 2026

Dear Councillor,

A meeting of the **GENERAL PURPOSES COMMITTEE** will be held in the **Council Chamber at 15 Station Road, Stone**, on **TUESDAY 1 SEPTEMBER 2026 at 7:05pm**, or on the rising of the Council meeting, if later.

The agenda is set out below and I trust you will be able to attend.

Les Trigg
Town Clerk

AGENDA

1. Apologies for Absence

To receive apologies for absence, and to consider the approval of any reasons given for absence under Section 85(1) of the Local Government Act 1972.

2. Declarations of Interest

3. Requests for Dispensations Received

4. To receive a report from County Councillors representing Stone Town

- County Councillor J. Hood
- County Councillor A. Mynors

5. **To receive a report from Borough Councillors representing Stone Town**

6. **Representations from Members of the Public**

To consider representations from members of the public on items to be considered at this meeting, in accordance with the Council's scheme of public participation.

7. **Minutes of Previous Meetings**

- a) To confirm as a correct record the minutes of the meeting of the General Purposes Committee held on 7 July 2026, Minute Numbers GP27/020 – GP27/037 (attached).

8. **Minutes of Sub-Committees**

- a) Environment Sub-Committee held on 2 June 2026, Minute Numbers ENV27/001 – ENV27/009 (attached).
 - i. To consider the draft minutes
- b) Town Mayor's Charity Sub-Committee held on 2 June 2026, Minute Numbers MC27/001 – MC27/006 (attached).
 - i. To consider the draft minutes

9. **Grants to Local Organisations**

To consider the following requests for grants from local organisations which meet the criteria within the Council's grants policy:

- a. **Organisation: Stone Town Football Club**
Amount Requested: £500
Reason: To purchase a replacement pitch mower, following on from a Club House vandalism

10. **Data (Use and Access) Act 2025**

The Data (Use and Access) Act 2025 requires the Council to have a process for handling data protection complaints. The Council's current Complaints Procedure already meets the requirements of the Act except in one small respect - it does not set a timescale by which complaints must be acknowledged. The attached updated Complaints Procedure corrects this by inserting a 30-day acknowledgement period, in line with the requirements of the Act. The only other changes to the document are to show the date as September 2026.

The Committee is asked to consider this revised policy (attached).

11. **Call for Evidence: Shaping the Future of Local Government in Staffordshire**

To consider the document received from Staffordshire Parish Councils Association.

12. **Town Council Payments**

To receive a list of payments made by the Council during the period 1 to 31 May 2026 (attached).

13. **Update from Working Groups:**

To receive updates from Working Group co-ordinators:

- a) Stone Heritage Centre Steering Group (Chairman: R. Kenney)

14. **To receive reports from Town Councillors on attendance at meetings as a representative of the Town Council**

Stone Area Parish Liaison Group – Cllr J. Davies

Stone ATC – Town Mayor & one Cllr – Cllrs: A. Best and J. Davies

Age Concern Stone & District – Cllrs: J. Davies and C. Thornicroft

Stafford & Stone Access Group – Cllr T. Kelt

Stone Common Plot Trustees – Cllrs: A. Burgess, J. Hood, T. Kelt, C. Thornicroft and R. Townsend

Stone Community Hub Liaison Group – Cllrs: J. Battrick, J. Hood and R. Townsend

SPCA Executive Committee – Cllr T. Kelt

West Midlands Railway and other rail matters – Cllr T. Kelt

15. **Exclusion of the Press and Public**

To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, that the Public and Press be excluded from the meeting whilst the next items of business are discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate.

16. **Application to add public footpaths at Stone - Reference: LD604G**

To consider the correspondence received from Staffordshire County Council (attached).

Members of the public are welcome to attend the General Purposes Committee meeting as observers and/or to make representations to the committee in accordance with the Council's scheme of public participation. Details of the scheme are displayed in the Council's notice boards and website.

Please access the Council Chamber from the rear of the building.