



**Town Clerk**

Les Trigg

**Tel: 01785 619740**

**Email: [clerk@stonetowncouncil.gov.uk](mailto:clerk@stonetowncouncil.gov.uk)**

15 Station Road  
STONE  
ST15 8JP

22 August 2025

Dear Councillor,

A meeting of the **PLANNING CONSULTATIVE COMMITTEE** will be held in the **Council Chamber at 15 Station Road, Stone**, on **TUESDAY 2 SEPTEMBER 2025 at 7:10pm**, or on the rising of the General Purposes Committee meeting, if later.

The agenda is set out below and I trust you will be able to attend.

Access to planning documentation is available at:

<https://www12.staffordbc.gov.uk/online-applications/>

Les Trigg  
Town Clerk

**AGENDA**

1. **To receive apologies for absence**
2. **Declarations of Interest and Requests for Dispensations Received**
3. **Representations from Members of the Public**

To consider representations from members of the public on items to be considered at this meeting, in accordance with the Council's scheme of public participation.

4. **Minutes of Previous Meeting**

- a) To confirm as a correct record the minutes of the meeting of the Planning Consultative Committee, held on 1 July 2025, Minute Numbers PC26/013 – PC26/018 (attached).

5. **To consider the following applications for planning approval and to agree observations thereon for submission to Stafford Borough Council and Staffordshire County Council:**

**Application Number** – 25/4 0938/HOU

**Applicant** – Mr & Mrs Fox

**Location** – Orchid Cottage, 33 Eccleshall Road, Stone

**Development** – Removal of existing covered store and provision of two storey side/rear extension and terrace

6. **Applications included within the Borough Council's weekly list that have not yet been received by the Town Council (NOTE: these items will be withdrawn if the application has not been received by the day of the meeting)**

**Application Number** – 25/40877/FUL

**Applicant** – J. R. & S. Trippett SIPP

**Location** – Block 1 & 2 (Phase 1) Stone Business Park, Diamond Way, Stone

**Development** – Variation of Condition 7 (hours of operation) on application 21/33758/FUL

**Application Number** – 25/41001/HOU

**Applicant** – Mr P. Hancock

**Location** – 27 Parker Jervis Place, Stone

**Development** – Conversion of garage into a part garage, part home gym/office. Brick wall relocation.

7. **To note the following items considered under delegated powers:**

**Application Number** – 25/40720/HOU

**Applicant** – Mr G. Hurlstone

**Location** – 1 Valley Road, Stone

**Development** – Single storey side extension

**Observations:** No objections

**Application Number** – 25/40887/LBC

**Applicant** – Mr N. Griffin (Griffins of Stone Ltd)

**Location** – 30 High Street, Stone

**Development** – New rear access door with associated works

**Observations:** No objections

**Application Number** – 25/40800/HOU

**Applicant** – Mr & Mrs S. Foster

**Location** – 17 Granville Terrace, Stone

**Development** – Single storey rear extension and alterations to the property

**Observations:** No comments were made by the Town Council

**Application Number** – 25/40674/ADV

**Applicant** – Mr S. Cole

**Location** – 31 High Street, Stone

**Development** – Advertisement Consent – timber Fascia, Fascia panel sign, projecting sign and fascia panel sign

**Observations:** No objections

**Application Number** – 25/40915/HOU

**Applicant** – Mr & Mrs Evans

**Location** – 2 Ambleside Close, Stone

**Development** – Single storey rear extension to replace existing conservatory and garage conversion (converted under permitted development).

**Observations:** No objections

Members of the public are welcome to attend the Planning Consultative Committee meeting as observers and/or to make representations to the committee in accordance with the Council's scheme of public participation. Details of this scheme are displayed in the Council's notice boards and website.

# Stone Town Council – Planning Consultative Committee

## Minutes of the meeting held in the Council Chamber at 15 Station Road, Stone, on Tuesday 1 July 2025

- PRESENT:** Councillor T. Kelt in the Chair, and  
Councillors: A. Best, J. Davies, L. Davies, J. Hood, R. Townsend and C. Thornicroft
- Officers: R. Edwards and T. Williams
- ABSENT:** Councillors: J. Battrick, A. Burgess, K. Dawson, I. Fordham, B. Kenney, R. Kenney,  
P. Leason, J. Metters, J. Powell, N. Powell and A. Mottershead
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**PC26/013      Apologies**

Apologies were received from Councillors: K. Dawson, I. Fordham, B. Kenney, R. Kenney, P. Leason, J. Metters, J. Powell, N. Powell and A. Mottershead

**PC26/014      Declarations of Interest and Requests for Dispensations**

Councillor T. Kelt declared an interest in planning application 25/40687/HOU (33 the Avenue, Stone).

The Committee considered a request for a dispensation from Councillor Kelt in relation to planning application 25/40687/HOU.

Councillor Kelt had in advance of the meeting requested a dispensation to allow him to provide the Committee with information on the details of planning application 25/40687/HOU. A copy of the written request was distributed to each Town Councillor present at the meeting.

RESOLVED: That Councillor Kelt be granted a dispensation to speak but not vote on planning application 25/40687/HOU (agenda item 5, Minute Number PC26/017).

Councillor J. Hood advised the Committee that, as a member of Stafford Borough Council's Planning Committee, she would not speak or vote on the planning applications listed on the agenda.

**PC26/015      Representations from Members of the Public**

None

**PC26/016      Minutes**

RESOLVED:

That the minutes of the Planning Consultative Committee meeting held on

3 June 2025, Minute Numbers PC26/007 – PC26/012), be approved as a correct record.

**PC26/017      Planning Applications**

**Application Number** – 25/40661/HOU

**Applicant** – Mr T. Williams

**Location** – 2 Orchard Close, Stone

**Development** – Single storey side extension, demolition of cross gable into new gabled room, dormer loft conversion.

**Observations:** No objections

**Application Number** – 25/40501/HOU

**Applicant** – Mrs S. Yates

**Location** – 39 Hill Drive, Stone

**Development** – Retrospective application for the retention of 1.746m boundary fence, alteration of ground levels and retaining walls within the garden, to include removal of elements of the unauthorised fence and gates, repositioning of fence and extension of driveway.

**Observations:** The Town Council supports the objections raised by residents and the County Highways Department in response to this planning application. As a general principle the Council is not in support of retrospective planning applications.

**Application Number** – 25/40576/HOU

**Applicant** – Mrs McCarthey

**Location** – 57 Saddler Avenue, Stone

**Development** – Demolish existing conservatory. Proposed rear single storey extension. Part re-modelling of ground floor.

**Observations:** The Town Council has no objections in principle to this planning application but would like the parking and construction details to be clarified.

**Application Number** – 25/40687/HOU

**Applicant** – Mr & Mrs I. Fordham

**Location** – 33 The Avenue, Stone

**Development** – Demolition of existing rear/side extension and re-build of new extension. Demolition and re-build of front and rear boundary walls, and other alterations to the property.

**Observations:** No comments were made by the Town Council.

**Application Number** – 25/40605/ADV

**Applicant** – Super Smart Service

**Location** – Super Smart Service Logistics Unit, Stone Business Park, Stone

**Development** – New UPVC building signage located above offices

**Observations:** No objections

**Application Number** – 25/40718/HOU

**Applicant** – Mr P. Clifford

**Location** – 126 Oulton Road, Stone

**Development** – Removal of Condition 4 of 21/35085/HOU

**Observations:** No objections

**PC26/018**

**To note the following items considered under delegated powers where no objections were forwarded to Stafford Borough Council due to no Member asking for the item to be considered by a special meeting of the Committee.**

None

**CHAIRMAN**