



**Stone**  
Town Council

**Town Clerk**

Les Trigg

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15 Station Road  
Stone  
ST15 8JP

11 March 2024

Dear Councillor,

A meeting of the **ESTATES SUB COMMITTEE** will be held in the **Council Chamber at 15 Station Road, Stone**, on **Tuesday 19 MARCH 2024 at 7:10pm**, or on the rising of the Environment Sub-Committee, if later.

The agenda is set out below and I trust you will be able to attend.

Les Trigg  
Town Clerk

Councillors: J. Powell (Chairman), A. Best (Vice Chairman), J. Battrick, L. Davies,  
I. Fordham, J. Hood, P. Leason, A. Mottershead, N. Powell and C. Thornicroft

**AGENDA**

1. **To receive apologies for absence**
2. **Declarations of Interest**
3. **Requests for Dispensations**
4. **Representations from Members of the Public**

To consider representations from members of the public on items to be considered at this meeting, in accordance with the Council's scheme of public participation.

5. **Minutes of Previous Meeting**

To confirm as a correct record the minutes of the meeting of the Estates Sub-Committee held on 16 January 2024, Minute Numbers EST24/023 – EST24/030 (attached).

6. **Exclusion of the Press and Public**

**To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, that the Public and Press be excluded from the meeting whilst the next items of business are discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate.**

7. **Stone Station Update**

To consider an update from the Town Clerk.

Will any Councillors who wish to speak at this meeting, but are not members of the Sub-Committee, please inform the Chairman before the start of the meeting.

Members of the public are welcome to attend the Estates Sub-Committee Meeting as observers and/or to make representations to the committee in accordance with the Council's scheme of public participation. Details of this scheme are displayed on the Council's noticeboards and website.

Please access the Council Chamber from the rear of the building.

# Stone Town Council – Estates Sub-Committee

## Minutes of the meeting held in the Council Chamber at 15 Station Road, Stone, on Tuesday 16 January 2024

**PRESENT:** Councillor A. Best in the Chair and  
Councillors: J. Battrick, J. Davies, I. Fordham, J. Hood, R. Kenney and  
C. Thornicroft

Officers: L. Trigg and T. Williams

By Chairman's invitation: No Councillors

**ABSENT:** Councillors: L. Davies, P. Leason, A. Mottershead, J. Powell and N. Powell

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**EST24/023**     **Apologies**

Councillor: L. Davies, P. Leason, Mottershead, J. Powell and N. Powell

**EST24/024**     **Declarations of Interest, Declarations under Section 106 of the Local Government Finance Act 1992, and Requests for Dispensations**

None received.

**EST24/025**     **Representations from Members of the Public**

None received.

**EST24/026**     **Minutes of Previous Meeting**

That the minutes of the Estates Sub-Committee meeting held on the 17 October 2023, Minute Numbers EST24/015 – EST24/022, be approved as a correct record.

**EST24/027**     **Budget 2024-25 – 2026-27**

The Sub-Committee received a report of the Town Clerk\* which considered the level of budget that the Sub-Committee may wish to recommend to the General Purposes Committee at its meeting on 6 February 2024 for the services under its control.

The Sub-Committee reviewed the standstill budget and the amounts included for each service. It also considered other costs and savings to be taken into account when setting the budget for 2024-25 and future years.

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\* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

RECOMMENDED: That the budget figures included in the Clerk's report are accepted by the General Purposes Committee (with no additions or amendments).

**EST24/028**     **Exclusion of the Press and Public**

**RESOLVED: Pursuant to the Public Bodies (Admission to Meetings) Act 1960, that the Public and Press be excluded from the meeting whilst the next items of business are discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate.**

RESOLVED: To exclude the Press and Public from the next item of business.

**EST24/029**     **Confidential Minutes**

RESOLVED:

That the Confidential minutes of the Estates Sub-Committee meeting held on the 17 October 2023 (Minute Numbers EST24/015, EST24/021 and EST24/022), be approved as a correct record.

**EST24/030**     **Update on Stone Station**

The Town Clerk provided an update on Stone Station in respect of roof repairs and extended use of the lease.

**Chairman**

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