

## **Local Government Transparency Code 2015**

### **Procurement Information**

**1. Invitations to Tender for Contracts Exceeding £5,000**

None

**2. Contracted Agreements Exceeding £5,000**

None

### **Payment Information**

The attached appendix sets out all Council payments for the period over £250, excluding salary and related payments, payments from the Mayor's Charity and transfers between the Council's bank accounts.

## **Openness of Local Government Bodies Regulations 2014**

Decisions that would otherwise have been taken by the Town Council or one of its Committees that have been delegated to an officer:

1. Under a specific express authorisation; or
2. Under a general authorisation to officers to take such decisions and, the effect of the decision is to:
  - a. grant a permission or licence;
  - b. affect the rights of an individual; or
  - c. award a contract or incur expenditure which, in either case, materially affects the Town Council's financial position.

None

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## Stone Town Council - Payments over £250

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The table below lists payments over £250 made by the Council in the period identified.

The table includes payments by cheque, direct debit, PayPal, payment card, telephone banking and online banking. It excludes salary and related payments, payments from the Mayor's Charity, and transfers between the Council's bank accounts. All amounts exclude VAT.

Payment Date From : 01/10/2023

Payment Date To : 31/12/2023

<u>Payment Date</u>	<u>Reference</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount (£)</u>
03/10/2023		Stafford Borough Council	SBC Rates FJC Oct 2023	279.00
05/10/2023	23010	Simon Meddings Associates Ltd	HC Consultation Meetings x 4 July to Sep 2023	795.00
05/10/2023	1000066066	National Office Furniture	Stonefield Room - boardroom table and 8 cantilever	1,488.00
06/10/2023	41UG031-0007	Geosphere TA Parish Online	Parish Online Digital Mapping subscription 23/24	600.00
06/10/2023	29095	G Evans Services Ltd	Refurb Works - Interim Payment No.4	24,557.18
09/10/2023	1546946	SUN LEISURE	12 x Protex 50 Wheeled Bags	381.93
09/10/2023	713392023411106	Pozitive Energy	STN Elec Usage July 2023	379.27
09/10/2023	713392023411114	Pozitive Energy	STN Elec Usage Aug 2023	375.07
16/10/2023	042337	MEB Total Ltd	Purchase and install new radiator in Stonefield Room	674.61
17/10/2023	186795	Prism Solutions	Prism - server migration and configuration	1,197.41
20/10/2023	STO00083234	West Midlands Employers	WMJobs Ad Deputy Town Clerk	340.00
25/10/2023	185622	Prism Solutions	Prism IT Managed Service Nov 2023	988.09
26/10/2023	INV0853	The Mill at Stone	Meals at Trafalgar Event 28/10/23	1,486.46
27/10/2023	5133	Christmas Plus	Installation of lamps and clusterline in Adies Alley	1,580.00
30/10/2023	713392023428763	Pozitive Energy	STN Elec Usage Sep 2023	380.54
31/10/2023	SIA379926	Reach Publishing	Fish4Jobs Ad Stoke & West 22/10/23	250.00
31/10/2023	INV17290009	Sage UK Ltd	Sage Payroll Subscription 2023/24	396.00
02/11/2023	SIA383773	Reach Publishing	Facebook Ad 24-29/10/23	400.00

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## Stone Town Council - Payments over £250

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<u>Payment Date</u>	<u>Reference</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount (£)</u>
02/11/2023	713412023430695	Pozitive Energy	Gas Usage STN Sep 2023 Estimated Bill	377.80
03/11/2023	2	MJ Plant	Grounds Maint amphi, CM, MR, Abbey St, old bridge	1,682.00
03/11/2023	3	MJ Plant	Marquee set up Sep 2023	910.00
03/11/2023	4	MJ Plant	Marquee set up - October 2023	775.00
03/11/2023	1	MJ Plant	Grounds Maint amphi, CM, MR, Abbey St, old bridge	1,682.00
03/11/2023		Stafford Borough Council	SBC Rates FJC Nov 2023	279.00
07/11/2023	INV-0810	Hamp Flooring Ltd	Install carpet tiles in Stonefield Room	840.00
10/11/2023	7070293433	Stafford Borough Council	Walton South Ward - Contested Election 2023	7,710.38
10/11/2023	7070293430	Stafford Borough Council	St Michael's Ward - Contested Election 2023	6,531.53
10/11/2023	7070293432	Stafford Borough Council	Walton North Ward - Contested Election 2023	4,700.07
10/11/2023	7070293431	Stafford Borough Council	Stonefield & Christchurch Ward - Contested Election	8,844.19
10/11/2023	24683	Stone Gazette Ltd	Half Page Ad - Nov/ Dec Gazette	400.00
13/11/2023	INV-1000243341	Christmas Tree World	Christmas Tree Lights x 40 sets	539.70
14/11/2023	4304	Net and Cover Services	Replace velcro straps on sides of marquees	836.00
15/11/2023	MEM246349-1	Society of Local Council Clerks	SLCC Membership 2024 Paid 15/11/23	288.00
15/11/2023	042774	MEB Total Ltd	New light fittings Walton Suite & Stonefield Room	1,265.20
16/11/2023	13112023	Stone in Bloom	100 x Christmas Trees and use of lights	2,000.00
18/11/2023	INV-1543	IG Stage Hire	50% Trailer Stage and face lights - Christmas Lights	375.00
20/11/2023	STO00084900	West Midlands Employers	WMJobs Ad Deputy Town Clerk	540.00
22/11/2023	2311015	Crown Highways	Installation of poles at Walton shops for Xmas lights	749.75
23/11/2023	713392023443817	Pozitive Energy	Elec Usage STN - Oct 2023	408.48
23/11/2023	713402023443808	Pozitive Energy	Gas Usage FJC - Oct 2023	308.16
23/11/2023	713382023443811	Pozitive Energy	Elec Usage FJC - Oct 2023	296.32
24/11/2023	24112023	Kath Stanway	Compere plus performance by Vinyl Overdrive	450.00
27/11/2023	187412	Prism Solutions	Prism IT Managed Service Dec 2023	993.55

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<u>Payment Date</u>	<u>Reference</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount (£)</u>
29/11/2023	48319	Panda Press (Stone) Ltd	Produce and install signage for Rebekah - Welcome to	326.00
29/11/2023	INV000190	Hearts Cross Medical	Attendance at Christmas Lights 2023	350.00
30/11/2023	INV-0943	Current Electrical & Property Services	Hire and installation of power supply, lighting and	993.60
30/11/2023	534	Hazzard Promotions	Hazzard Promotions	350.00
01/12/2023		Stafford Borough Council	SBC Rates FJC Dec 2023	279.00
02/12/2023	201615202339817	Pozitive Energy	Gas Usage 18/08/2023-31/08/2023	379.45
02/12/2023	201615202341610	Pozitive Energy	Gas Usage HC 01/09/2023-30/09/2023	812.91
04/12/2023	201615202339817	Pozitive Energy	Gas Usage 18/08/2023-31/08/2023	379.45
04/12/2023	201615202345520	Pozitive Energy	Gas Usage 01/11/2023-30/11/2023	355.12
11/12/2023	5229	Christmas Plus	Installation of festive display 2023 70%	5,250.00
13/12/2023	713382023465912	Pozitive Energy	FJC Elec Usage Nov 2023	298.42
13/12/2023	7	MJ Plant	Hedge Cutting around Canoe Club	320.00
13/12/2023	6	MJ Plant	FJC Weed control x 8 visits plus jobs	318.00
13/12/2023	10	MJ Plant	Annual Grounds Maint for Town Borders and Walton	4,375.00
13/12/2023	11	MJ Plant	Marquee set up - November 2023	992.50
13/12/2023	5	MJ Plant	Weed control CM, Amphi and surrounding areas	328.00
15/12/2023	SIA397233	Reach Publishing	Fish4Jobs Ad Stoke & West 21/11/23	275.00
16/12/2023	713412023459228	Pozitive Energy	Gas Usage 01/11/2023-30/11/2023	377.80
16/12/2023	713402023459228	Pozitive Energy	Gas Usage 01/11/2023-30/11/2023	709.49
16/12/2023	713392023459252	Pozitive Energy	Electricity Usage 01/11/2023-30/11/2023	406.38
18/12/2023	29112023	Home & Colour	FJC Blinds fitted in the Stonefield Room	331.00
20/12/2023	7070293819	Stafford Borough Council	Install / remove bollards Oct to Dec 2023	457.47
22/12/2023	5813476/CE/44983	The Arch Rent Collectors	Quarterly Stn Rent 25/12/2023-24/03/2024	1,184.25
27/12/2023	189161	Prism Solutions	Prism IT Managed Service Jan 2024	984.40
				<u>101,163.93</u>