

Local Government Transparency Code 2015

Procurement Information

1. Invitations to Tender for Contracts Exceeding £5,000

None

2. Contracted Agreements Exceeding £5,000

Christmas lighting 2023 to 2025 - £14,450 per annum

Payment Information

The attached appendix sets out all Council payments for the period over £250, excluding salary and related payments, payments from the Mayor's Charity and transfers between the Council's bank accounts.

Openness of Local Government Bodies Regulations 2014

Decisions that would otherwise have been taken by the Town Council or one of its Committees that have been delegated to an officer:

1. Under a specific express authorisation; or
2. Under a general authorisation to officers to take such decisions and, the effect of the decision is to:
 - a. grant a permission or licence;
 - b. affect the rights of an individual; or
 - c. award a contract or incur expenditure which, in either case, materially affects the Town Council's financial position.

None

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Stone Town Council - Payments over £250

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The table below lists payments over £250 made by the Council in the period identified.

The table includes payments by cheque, direct debit, PayPal, payment card, telephone banking and online banking. It excludes salary and related payments, payments from the Mayor's Charity, and transfers between the Council's bank accounts. All amounts exclude VAT.

Payment Date From : 01/07/2023

Payment Date To : 30/09/2023

<u>Payment Date</u>	<u>Reference</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount (£)</u>
03/07/2023		Stafford Borough Council	SBC Rates FJC Jult 2023	279.00
06/07/2023	47145	Panda Press (Stone) Ltd	Replace market road signage	655.00
06/07/2023	Inv1543	The Secret Kitchen	Catering for Civic Sunday 09/07/23	960.00
07/07/2023	86	MJ Plant	Marquees set up in May 2023	670.00
07/07/2023	D330	Majestic Metals	Bronze Plaques for Orchard sign and bench	475.00
07/07/2023	82	MJ Plant	June Grounds Maint amphi, CM, MR Allot, Abbey St by	1,682.00
07/07/2023	81	MJ Plant	May Grounds Maint for amphi, CM, MR allot, Abbeyt St	1,682.00
07/07/2023	84	MJ Plant	Re-site 2 benches in Crown Meadow to opposite side of	690.00
07/07/2023	88	MJ Plant	Marquee set up - June 2023	1,195.00
07/07/2023	47195	Panda Press (Stone) Ltd	400 x Civic Sunday Order of Service 2023	254.00
07/07/2023	80	MJ Plant	April Grounds Maint amphi, CM, MR Allot, Abbey St	1,682.00
11/07/2023		DD Carpentry & Joinery Ltd	30% Deposit of Net Value Window Repairs and fire exit	782.50
12/07/2023	STC/DL23062023	The Puppet Tree	The Staffordshire Puppet Tree	1,500.00
13/07/2023	28851	G Evans Services Ltd	Refurb Works - Interim Payment No.3	109,445.85
14/07/2023	5562	Byatt Oliver Associates	Project Management and site supervision of Heritage	3,449.30
24/07/2023	7070292861	Stafford Borough Council	SBC Hanging Baskets x 97 Summer 2023	4,850.00
25/07/2023	180661	Prism Solutions	Prism IT Managed Service Aug 2023	985.31
25/07/2023	180267	Prism Solutions	Annual Gateway Protection Licence to 29/06/24	282.85

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<u>Payment Date</u>	<u>Reference</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount (£)</u>
28/07/2023	STO00079735	West Midlands Employers	WMJobs Ad Heritage Centre Manager	440.00
28/07/2023	SI-2181	Rubix Safety Ltd	Facilitate CDM Regs for fitout works at Heritage Centre	1,200.00
31/07/2023	11-364820	WM Morrisons Supermarket Ltd	Cream Teas x 100 for Stonefield Park Event 2023	299.00
03/08/2023	201615202338045	Pozitive Energy	Est Gas Bill July 23 - Heritage Centre	840.05
03/08/2023	SBC	Stafford Borough Council	SBC Rates FJC Aug 2023	279.00
16/08/2023	5573	Byatt Oliver Associates	Management and site supervision of refurb contract	1,379.82
17/08/2023	201615202338045	Pozitive Energy	Est Gas Bill July 23 - Heritage Centre	840.05
18/08/2023	201615202338045	Pozitive Energy	Est Gas Bill July 23 - Heritage Centre	840.05
18/08/2023	0000191218	Canal & River Trust	Annual rental for waterpipe in towpath, Newcastle Road	250.00
24/08/2023	2228454	Mazars LLP	Mazars Limited Assurance Review Fee YE31/03/23	1,050.00
25/08/2023	DDINV616	DD Carpentry & Joinery Ltd	Balance to pay - restore and paint 5 windows at rear of	2,347.50
25/08/2023	SIA326866	Reach Publishing	Recruitment Advertising - HC Manager	800.00
25/08/2023	182180	Prism Solutions	Prism IT Managed Service 2023	954.61
04/09/2023		Stafford Borough Council	SBC Rates FJC Sep 2023	279.00
05/09/2023	SINV00612332	J G Fenn Ltd	2 x Black Ink Cartridges and stapler	281.71
06/09/2023	11256	CAM-TEC LTD	CCTV Maint Contract YE 19/09/24	385.00
12/09/2023	121643	B Hygienic Ltd	FJC Hygiene Contract YE Aug 24 Disposal Units, Air	644.00
14/09/2023	97	MJ Plant	Marquees set up Aug 2023	1,075.00
14/09/2023	89	MJ Plant	July 23 Grounds Maint amphi, CM, MR Allot, Abbey St	1,682.00
14/09/2023	92	MJ Plant	Crown Meadow annual grass cutting and removal	520.00
14/09/2023	98	MJ Plant	Removal of wind damaged tree adjacent to Angler's Car	990.00
14/09/2023	96	MJ Plant	Marquees set up July 2023	652.50
14/09/2023	90	MJ Plant	Aug 23 Grounds maint amphi, CM, MR Allots, Abbey St,	1,682.00
15/09/2023	5103	Christmas Plus	Hire of Festive Display 2023/24	6,650.00
20/09/2023	7070293246	Stafford Borough Council	Qtr Charge for installn of bollards 010723 to 300923	457.97

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<u>Payment Date</u>	<u>Reference</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount (£)</u>
20/09/2023	STO00067626	West Midlands Employers	WMJobs Advert Marketing & Events Organiser	440.00
20/09/2023	23287	West Midlands Employers	WMEmployers Corp Mship Bronze Service 23/24	500.00
25/09/2023	183764	Prism Solutions	Prism IT Managed Service Oct 2023	951.13
26/09/2023	10031819	Chubb Fire	FJC Fire Exting Service 23/24	336.01
29/09/2023	141840478	The Arch Rent Collectors	STN Rent 29/09/23 to 24/12/23	1,184.25
				<u>161,750.46</u>