



Town Clerk

Les Trigg

15 Station Road
STONE
ST15 8JP

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2 November 2023

Dear Councillor,

A meeting of the **TOWN COUNCIL** will be held in the **Council Chamber at 15 Station Road, Stone**, on **TUESDAY 7 NOVEMBER 2023 at 7:00pm** for consideration of the matters itemised in the following agenda.

Les Trigg
Town Clerk

Agenda

1. **To receive apologies for absence**
2. **Declarations of Interest and Requests for Dispensations**
3. **Representations from Members of the Public**

To consider representations from members of the public on items to be considered at this meeting, in accordance with the Council's scheme of public participation.

4. **To confirm as a correct record the minutes of the Meeting of the Town Council held on 3 October 2023, Minute Numbers C24/053 – C24/061 (attached)**

5. **To receive the draft minutes and decisions of the under mentioned Committees:**

- a) General Purposes Committee meeting held on 3 October 2023, Minute Numbers GP24/094 – GP24/109 (attached)
- b) General Purposes Committee meeting held on 17 October 2023, Minute Numbers GP24/110 – GP24/117 (attached)
- c) Planning Consultative Committee meeting held on 3 October 2023, Minute Numbers PC24/031 – PC24/036 (attached)

6. **Local government Transparency Code 2015
Openness of Public Bodies Regulations 2014**

Information for Quarter ending 30 September 2023 (attached).

7. **To receive the forthcoming Civic Announcements** (attached).

8. **To receive the Town Mayor's and Deputy Town Mayor's Reports of Engagements** (attached).

9. **Exclusion of the Press and Public**

To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, that the Public and Press be excluded from the meeting whilst the next items of business are discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate.

10. **To receive the draft Confidential Minutes and decisions of the undermentioned Committees:**

- a) General Purposes Committee meeting held on 17 October 2023, Minute Numbers GP24/110, GP24/115, GP24/116 and GP24/117 (attached).

Members of the public are welcome to attend the Town Council meeting as observers and/or to make representations to the committee in accordance with the Council's scheme of public participation. Details of the scheme are displayed in the Council's notice boards and website.

Please access the Council Chamber from the rear of the building.

Stone Town Council

Minutes of the Meeting held in the Council Chamber at 15 Station Road, Stone, on Tuesday 3 October 2023

PRESENT: Councillor J. Davies in the Chair and
Councillors: A. Best, A. Burgess, K. Dawson, I. Fordham, J. Hood, T. Kelt,
B. Kenney, R. Kenney, P. Leason, A. Mottershead, J. Powell, N. Powell and
C. Thornicroft

Officers: L. Trigg and T. Williams

ABSENT: Councillors: J. Battrick, L. Davies, J. Metters and R. Townsend

Prayers

Before the meeting began Reverend Jim Cartlidge led prayers.

C24/053 Apologies

Apologies were received from Councillors: J. Battrick, L. Davies, J. Metters and
R. Townsend

C24/054 Declarations of Interest and Requests for Dispensations

None received.

C24/055 Representations from Members of the Public

None

C24/056 Minutes

RESOLVED:

- a) That the minutes of the Meeting of the Town Council held on 5
September 2023 (Minute Numbers C24/043 – C24/052), be approved as
a correct record.

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting.
They are attached as an appendix to the signed copy of the Council minutes.

C24/057 Committee Minutes

RESOLVED:

- a) The draft minutes of the General Purposes Committee meeting held on 5 September 2023 (Minute Numbers GP24/075 – GP24/093), were noted.
- b) The draft minutes of the Planning Consultative Committee meeting held on 5 September 2023 (Minute Numbers PC24/025 – PC24/030), were noted.

C24/058 Civic Announcements

The Civic Announcements, which had been previously circulated, were noted.

The Town Mayor drew the Council's attention to the opening of the Covid-19 Commemorative Orchard in Crown Meadow on Tuesday 10 October 2023 which he hoped would be well attended in recognition of the impact of the pandemic on the area, and to reflect on those who worked for others and those who lost their lives.

The Town Mayor also drew the Council's attention to his Trafalgar Dinner at the Mill Restaurant on 28 October 2023. The occasion would remember the important role played by Stone's most esteemed seaman, the Earl St Vincent, John Jervis, in getting the Navy in a fit state so that Lord Nelson could achieve the victory which changed the course of history in the 19th Century.

C24/059 Town Mayor's and Deputy Town Mayor's Reports of Engagements

The Town Mayor's and Deputy Town Mayor's reports of engagements, which had been previously circulated, were noted.

The Town Mayor said that receiving invitations from the military in the area was significant, particularly the Battle of Britain Dinner, which was a great event and a pleasure for him to attend as a representative of the town.

The Town Mayor informed the Council about the 'Three Mums Walk' which started in Madeley in Shropshire on Friday 22 September 2023, and finished in Sandwich in Kent. The mums were delighted to arrive in Stone to a greeting from Stone Lions and the Town Mayor who were waiting for them at Aston bridge.

The meeting was temporarily adjourned and then reconvened after the public sessions of the General Purposes Committee and the Planning Consultative Committee meeting.

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

C24/060 Exclusion of the Press and Public

To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, that the Public and Press be excluded from the meeting whilst the next items of business are discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate.

C24/061 Confidential Committee Minutes

- a) The confidential Minutes of the General Purposes Committee meeting held on 5 September 2023, Minute Numbers GP24/075, GP24/092 and GP24/093 were noted.

TOWN MAYOR

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

Stone Town Council – General Purposes Committee

Minutes of the meeting held in the Council Chamber at 15 Station Road, Stone, on Tuesday 3 October 2023

PRESENT: Councillor R. Kenney in the Chair, and
Councillors: A. Best, A. Burgess, I. Fordham, J. Davies, K. Dawson, J. Hood, T. Kelt,
B. Kenney, P. Leason, A. Mottershead, J. Powell, N. Powell and C. Thornicroft

Officers: L. Trigg and T. Williams

ABSENT: Councillors: J. Battrick, L. Davies, J. Metters and R. Townsend

GP24/094 Apologies

Apologies were received from Councillors: J. Battrick, L. Davies, J. Metters and R. Townsend

Where a reason for absence is given, this reason was approved for the purposes of Section 85(1) of the Local Government Act 1972.

GP24/095 Declarations of Interests

None

GP24/096 Requests for Dispensations

None

GP24/097 To receive the report of the County Councillors

County Councillor Jill Hood

The Chairman invited Councillor Hood to address the Committee.

Stone & District Swimming Club

Councillor Hood informed the Committee that on Saturday 23 September she had been delighted to present awards to the young swimmers at Stone and District Swimming Club's Awards Evening and felt very proud of the youngsters' achievements and enthusiasm.

Councillor Hood emphasised the importance of learning to swim and asked that Stone Town Council write to the Swimming Club in recognition of the adult volunteers who dedicate many hours of their time teaching the youngsters and getting their skills to a competent level. She also asked that the young members are congratulated for their achievements.

Highways

Councillor Hood advised the Committee that she had met with representatives of the Highways team and had expressed concern about vehicular parking in the High Street. She said the Civil Enforcement Team had apologised that the High Street

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had been omitted from their regular patrol areas list which had been rectified and future visits would be taking place and include Sundays. The Civil Enforcement Team confirmed that their last 25 visits to Stone High Street had resulted in 11 parking charge notices.

Walkway

Councillor Hood advised the Committee that she was looking into whose responsibility it was to maintain the walkway linking the A34 and Stone Business Park (near the Stone House Hotel) which was well used by cyclists and pedestrians. While waiting to find out whether it was a County or Borough Council responsibility, Lion Mike Ward had very kindly strimmed its entire length.

Walton Roundabout

Councillor Hood said she was pleased to advise the Committee that the Walton roundabout roadworks were almost finished and gave thanks to the men and women who had worked through the night in all weathers. She apologised for the disruption and thanked residents for their patience, especially in the Manor Rise area of Walton. Although not her division she had tried to help as much as possible, liaising with Highways and residents.

County Councillor I. Parry

Councillor Parry was not in attendance at the meeting.

GP24/098 To receive the report of Borough Councillors

The Chairman invited Borough Councillors to address the Committee.

Councillor Leason advised the Committee that he had attended the Borough Council's Community Wellbeing Scrutiny Committee on 5 September 2023.

A report had been given by Freedom Leisure on its various schemes and projects including plans to install solar panels at Stone Leisure Centre.

He said that a decision had not been taken about the venue to stage future Shakespeare productions, whether this be Stafford Castle or the Gatehouse Theatre.

A presentation had been given by Streetscene who were commended by Borough Councillors for the quality of their flower displays throughout the Borough.

A report was given on the disposal of waste food but there were no plans to start a collection scheme.

Councillor Leason advised the Committee that future charges would apply to the Westbridge Park car park which was going to become a pay and display.

Councillor Hood advised the Committee that food banks came within her communities portfolio and she would be chairing a Food Bank Forum on 11 October 2023. Having visited as many food banks as time would allow, she appealed to Councillors for donations as they were in desperate need of support with supplies.

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GP24/099 Representations from Members of the Public

None

GP24/100 Minutes

RESOLVED:

That the minutes of the General Purposes Committee meeting held on 5 September 2023 (Minute Numbers GP24/075 – GP24/093) be approved as a correct record.

GP24/101 Minutes of Sub-Committees

There were no minutes of sub-committees.

GP24/102 Engagement with Young People

The Committee considered the report* of the Engagement with Young People Working Group which had been attached to the agenda for the meeting.

The Chairman invited Councillor Dawson to address the Committee and she advised that significant detail had been added to the engagement with young people proposal.

The Town Clerk advised the Committee that he and Councillor Dawson had discussed the detail of the scheme, seeking to anticipate some of the operational issues and how they may be dealt with to ensure the project was workable.

RESOLVED: That the Town Council:

- a. Adopt a Youth Ambassador scheme on the basis set out in the report.
- b. Approve a supplementary estimate of £2,500 to cover the initial setup costs of the scheme.
- c. Include an additional provision of £600 per annum in future budgets to cover the ongoing costs of the scheme.

GP24/103 Planning Application Validation Criteria Consultation

The Committee considered a Stafford Borough Council consultation seeking views on its Planning Application Validation Criteria which sets out the information needed to assess planning applications.

An email from Stafford Borough Council and a copy of the Local Validation Requirements had been enclosed with the agenda for the meeting. A link to the Local Validation Requirements had also been provided.

The Committee concluded that it would not be appropriate to revisit the Borough Council's disappointing decision some years ago to decline Town and Parish Councils the opportunity to be represented in Planning Committee meetings.

The Committee acknowledged that the Planning Application Validation Criteria was based on a national template and aimed to speed up the validation process

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and reduce the number of refusals. The criteria were more clearly documented and should be welcomed.

The view was expressed that the presentation of existing and proposed diagrams/plans should be standardised, so they are displayed side by side to enable comparison.

The view was also expressed that the Planning Department were not always successful in working with applicants to make good weaknesses in applications as there were examples where applications have lapsed because the Planning Department had taken a long time to respond.

GP24/104 Heritage Centre

The Committee considered an update from the Town Clerk on the Heritage Centre project.

The Town Clerk advised the Committee that the new Heritage Centre Manager, Paul Castrey, was very enthusiastic about starting his role on Monday 9 October 2023. Paul will be based in the office initially and be attending all future Heritage Centre Steering Group meetings.

He also advised the Committee that the formal handover from the builder to the Council was expected to take place next week, subject to the availability of both architect and contractor. When handover had taken place Town Councillors would be invited to visit the Centre to see the work done.

The Town Clerk reminded the Committee of its agreement (on 1 August 2023, Minute Number GP24/066) to submit an Expression of Interest for a Rural England Prosperity Fund Grant of £40 000 to support the fit-out of the Heritage Centre.

Since that time, the Town Council had been invited by Stafford Borough Council to make a full grant submission and, following on from that submission, several queries related to the application had been received.

One of those queries was related to the Town Council's commitment to still put the same amount of its own funds into the project if the grant was awarded.

In order to provide assurance to the Borough Council for purposes of assessing the Town Council's grant application, the Town Clerk asked the Committee to re-affirm its commitment to spending the current £35,000 Centre fit-out budget at the Centre regardless of any grant received. This would mean, for example, that if the full £40,000 grant requested was awarded, the fit-out budget would change to £75,000 (£35,000 existing budget plus £40,000 grant) or if the grant was reduced to (say) £35,000, the fit-out budget would change to £70,000 (£35,000 existing budget plus £35,000 grant).

RESOLVED: To re-affirm the Committee's commitment to spending the existing £35,000 fit-out budget at the Heritage Centre regardless of the level of any grant received from the Rural England Prosperity Fund, with any grant awarded added to the existing budget in full.

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GP24/105 Town Council Payments

The Committee raised a question about payments relating to gas services/supply at the Heritage Centre. The Town Clerk confirmed that the Sage report picks up payments but not income and a credit note had been received.

RESOLVED: To note the list* of Town Council payments made during the period 1 to 31 August 2023.

GP24/106 Update from Working Groups:

Stone Heritage Centre Steering Group

Councillor Hood advised the Committee that the Steering Group had not met.

Engagement with Young People

Councillor Dawson confirmed that following consideration of the Working Group's report earlier in the meeting (Minute Number GP24/102) her next port of call was to get in touch with the schools.

50th Anniversary of Stone Town Council

Councillor Davies informed the Committee that he had spoken to a past member of Stone Rural District Council who had cast doubt about whether the Town Council was formerly created on 1 April 1974 which was something that needed to be investigated.

The Town Clerk advised the Committee that the Town Council could be considered to have been formed in 1973 because there was a shadow council in existence prior to the creation of the actual Council on 1 April 1974.

GP24/107 To receive reports from Town Councillors on attendance at meetings of local organisations and outside bodies as a representative of the Town Council

Stone Area Parish Liaison Group

Councillor Davies advised the Committee that a meeting of the Liaison Group would be held on Wednesday 1 November (face to face) at which Highways representatives would be in attendance to talk about highway repairs and maintenance. He said that Town Councillors were welcome to attend.

Stone ATC

Councillor Davies advised the Committee that a meeting of Stone ATC had taken place on 12 September 2023. The organisation was doing extremely well with a waiting list of new cadets eager to join.

Age Concern Stone & District

Councillor Thornicroft advised the Committee that Age Concern Stone & District had not met.

Stafford & Stone Access Group

Councillor Kelt informed the Committee that a meeting took place last week where the main points of discussion included access to various retail units in Stafford which had changed. There was also a discussion about replacing the theatre seating in the side theatre which is a health and safety issue.

A toilet competition has been proposed involving a review of all toilets in the

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Borough and a prize awarded to the best one.

Stone Common Plot Trustees

Councillor Burgess advised the Committee that the Trustees had a meeting scheduled to take place next week.

Stone Community Hub Liaison Group

Councillor Hood advised the Committee that no meeting had taken place.

SPCA Executive Committee

Mr M. Green was not available to give a report.

The Town Clerk advised the Committee that new members would be elected to the Executive Committee at the SPCA AGM on 30 October 2023.

Stone Traders Group Directors' Meeting

The Town Clerk advised the Committee that meetings were programmed every six weeks, but he had no meeting date to share.

The meeting was temporarily suspended and then reconvened after the Planning Consultative Committee meeting and confidential section of the Town Council meeting had taken place.

GP24/108 Exclusion of the Press and Public

To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, that the Public and Press be excluded from the meeting whilst the next items of business are discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate.

RESOLVED: To exclude the Press and Public from the next items of business.

GP24/109 Confidential Minutes

RESOLVED:

That the Confidential Minutes of the General Purposes Committee meeting held on 5 September 2023, Minute Numbers GP24/075, GP24/092 and GP24/093 be approved.

CHAIRMAN

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

Stone Town Council – General Purposes Committee

Minutes of the meeting held in the Council Chamber at 15 Station Road, Stone, on Tuesday 17 October 2023

PRESENT: Councillor R. Kenney in the Chair, and
Councillors: J. Battrick, A. Best, A. Burgess, I. Fordham, J. Davies, L. Davies,
K. Dawson, J. Hood, T. Kelt, B. Kenney, J. Metters, J. Powell, N. Powell and
C. Thornicroft

Officers: L. Trigg and T. Williams

ABSENT: Councillors: P. Leason, A. Mottershead and R. Townsend

GP24/110 **Apologies**

Apologies were received from Councillors: P. Leason, A. Mottershead and
R. Townsend

Where a reason for absence is given, this reason was approved for the purposes of
Section 85(1) of the Local Government Act 1972.

GP24/111 **Declarations of Interests**

None

GP24/112 **Requests for Dispensations**

None

GP24/113 **Representations from Members of the Public**

None

**The meeting was temporarily suspended and reconvened after the Tourism &
Town Promotion Sub-Committee and the Estates Sub-Committee meetings had
taken place.**

GP24/114 **Exclusion of the Press and Public**

**To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, that
the Public and Press be excluded from the meeting whilst the next items of
business are discussed on the grounds that publicity would be prejudicial to
public interest by reason of the confidential nature of the debate.**

RESOLVED: To exclude the Press and Public from the next items of business.

GP24/115 **Waiver of Standing Orders**

RESOLVED: To waive Standing Order 8.1 to enable consideration of the next item
on the agenda.

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

GP24/116 High Street Christmas Trees

The Committee re-considered the provision of High Street Christmas trees following its earlier decision at its meeting on 5 September 2023 (Minute GP24/093) not to outsource the putting up and removal of Christmas trees throughout the town.

GP24/117 Staffing Matter

The Committee considered the report of the Town Clerk which had been enclosed with the agenda for the meeting.

RESOLVED: To re-appoint to the post of Deputy Town Clerk following the resignation of the current postholder, on the basis of the job description and person specification enclosed in the Town Clerk's report.

CHAIRMAN

Stone Town Council – Planning Consultative Committee

Minutes of the meeting held in the Council Chamber at 15 Station Road, Stone, on Tuesday 3 October 2023

PRESENT: Councillor T. Kelt in the Chair, and
Councillors: A. Best, A. Burgess, J. Davies, K. Dawson, I. Fordham, J. Hood,
B. Kenney, R. Kenney, P. Leason, A. Mottershead, J. Powell, N. Powell and
C. Thornicroft

Officers: L. Trigg and T. Williams

ABSENT: Councillors: J. Battrick, L. Davies, J. Metters and R. Townsend

PC24/031 Apologies

Apologies were received from Councillors: J. Battrick, L. Davies, J. Metters and
R. Townsend

PC24/032 Declarations of Interest and Requests for Dispensations

Councillor R. Kenney advised the Committee that as a member of Stafford
Borough Council's Planning Committee, he would not speak or vote on the
planning applications listed on the agenda.

PC24/033 Representations from Members of the Public

None

PC24/034 Minutes

RESOLVED:

That the minutes of the Planning Consultative Committee meeting held on 5
September 2023 (Minute Numbers PC24/025 – PC24/030), be approved as a
correct record.

PC24/035 Planning Applications

Application Number – 23/37886/HOU

Applicant – Mrs H. Clubb

Location – The Clubb House, Granville Terrace, Stone

Development – Replacement of existing windows and external doors

Observations: The Town Council would like to register that it would much prefer
that wooden windows are installed as the property is in the conservation area.
No other objections are raised however, and the Borough Council should follow
the advice of the Conservation Officer.

Application Number – 23/37357/ADV

Applicant – Admiral Taverns

Location – Talbot Inn, 88 Station Road, Stone

Development – Non-illuminated signs to the exterior of the building

Observations: No objections

Application Number – 23/37723/HOU

Applicant – Mr D. Wall

Location – 1 River Way, Stone

Development – Single storey side and rear extension, pitched roof over existing garage and alterations to entrance porch

Observations: No objections

Application Number – 23/37956/HOU

Applicant – Mrs Mary Polson

Location – 169A Lichfield Road, Stone

Development – Front roof dormer

Observations: No objections

Application Number – 23/37983/HOU

Applicant – Mr D. Bloor (Strata Group Ltd)

Location – 14 Chandlers Way, Stone

Development – Rear orangery extension

Observations: No objections

PC24/036

To note the following items considered under delegated powers where no objections were forwarded to Stafford Borough Council due to no Member asking for the item to be considered by a special meeting of the Committee.

None

CHAIRMAN

Local Government Transparency Code 2015

Procurement Information

1. Invitations to Tender for Contracts Exceeding £5,000

None

2. Contracted Agreements Exceeding £5,000

Christmas lighting 2023 to 2025 - £14,450 per annum

Payment Information

The attached appendix sets out all Council payments for the period over £250, excluding salary and related payments, payments from the Mayor's Charity and transfers between the Council's bank accounts.

Openness of Local Government Bodies Regulations 2014

Decisions that would otherwise have been taken by the Town Council or one of its Committees that have been delegated to an officer:

1. Under a specific express authorisation; or
2. Under a general authorisation to officers to take such decisions and, the effect of the decision is to:
 - a. grant a permission or licence;
 - b. affect the rights of an individual; or
 - c. award a contract or incur expenditure which, in either case, materially affects the Town Council's financial position.

None

Date: 31/10/2023

Time: 16:58:47

Stone Town Council - Payments over £250

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The table below lists payments over £250 made by the Council in the period identified.

The table includes payments by cheque, direct debit, PayPal, payment card, telephone banking and online banking. It excludes salary and related payments, payments from the Mayor's Charity, and transfers between the Council's bank accounts. All amounts exclude VAT.

Payment Date From : 01/07/2023

Payment Date To : 30/09/2023

<u>Payment Date</u>	<u>Reference</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount (£)</u>
03/07/2023		Stafford Borough Council	SBC Rates FJC Jult 2023	279.00
06/07/2023	47145	Panda Press (Stone) Ltd	Replace market road signage	655.00
06/07/2023	Inv1543	The Secret Kitchen	Catering for Civic Sunday 09/07/23	960.00
07/07/2023	86	MJ Plant	Marquees set up in May 2023	670.00
07/07/2023	D330	Majestic Metals	Bronze Plaques for Orchard sign and bench	475.00
07/07/2023	82	MJ Plant	June Grounds Maint amphi, CM, MR Allot, Abbey St by	1,682.00
07/07/2023	81	MJ Plant	May Grounds Maint for amphi, CM, MR allot, Abbeyt St	1,682.00
07/07/2023	84	MJ Plant	Re-site 2 benches in Crown Meadow to opposite side of	690.00
07/07/2023	88	MJ Plant	Marquee set up - June 2023	1,195.00
07/07/2023	47195	Panda Press (Stone) Ltd	400 x Civic Sunday Order of Service 2023	254.00
07/07/2023	80	MJ Plant	April Grounds Maint amphi, CM, MR Allot, Abbey St	1,682.00
11/07/2023		DD Carpentry & Joinery Ltd	30% Deposit of Net Value Window Repairs and fire exit	782.50
12/07/2023	STC/DL23062023	The Puppet Tree	The Staffordshire Puppet Tree	1,500.00
13/07/2023	28851	G Evans Services Ltd	Refurb Works - Interim Payment No.3	109,445.85
14/07/2023	5562	Byatt Oliver Associates	Project Management and site supervision of Heritage	3,449.30
24/07/2023	7070292861	Stafford Borough Council	SBC Hanging Baskets x 97 Summer 2023	4,850.00
25/07/2023	180661	Prism Solutions	Prism IT Managed Service Aug 2023	985.31
25/07/2023	180267	Prism Solutions	Annual Gateway Protection Licence to 29/06/24	282.85

Date: 31/10/2023

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Stone Town Council - Payments over £250

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<u>Payment Date</u>	<u>Reference</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount (£)</u>
28/07/2023	STO00079735	West Midlands Employers	WMJobs Ad Heritage Centre Manager	440.00
28/07/2023	SI-2181	Rubix Safety Ltd	Facilitate CDM Regs for fitout works at Heritage Centre	1,200.00
31/07/2023	11-364820	WM Morrisons Supermarket Ltd	Cream Teas x 100 for Stonefield Park Event 2023	299.00
03/08/2023	201615202338045	Pozitive Energy	Est Gas Bill July 23 - Heritage Centre	840.05
03/08/2023	SBC	Stafford Borough Council	SBC Rates FJC Aug 2023	279.00
16/08/2023	5573	Byatt Oliver Associates	Management and site supervision of refurb contract	1,379.82
17/08/2023	201615202338045	Pozitive Energy	Est Gas Bill July 23 - Heritage Centre	840.05
18/08/2023	201615202338045	Pozitive Energy	Est Gas Bill July 23 - Heritage Centre	840.05
18/08/2023	0000191218	Canal & River Trust	Annual rental for waterpipe in towpath, Newcastle Road	250.00
24/08/2023	2228454	Mazars LLP	Mazars Limited Assurance Review Fee YE31/03/23	1,050.00
25/08/2023	DDINV616	DD Carpentry & Joinery Ltd	Balance to pay - restore and paint 5 windows at rear of	2,347.50
25/08/2023	SIA326866	Reach Publishing	Recruitment Advertising - HC Manager	800.00
25/08/2023	182180	Prism Solutions	Prism IT Managed Service 2023	954.61
04/09/2023		Stafford Borough Council	SBC Rates FJC Sep 2023	279.00
05/09/2023	SINV00612332	J G Fenn Ltd	2 x Black Ink Cartridges and stapler	281.71
06/09/2023	11256	CAM-TEC LTD	CCTV Maint Contract YE 19/09/24	385.00
12/09/2023	121643	B Hygienic Ltd	FJC Hygiene Contract YE Aug 24 Disposal Units, Air	644.00
14/09/2023	97	MJ Plant	Marquees set up Aug 2023	1,075.00
14/09/2023	89	MJ Plant	July 23 Grounds Maint amphi, CM, MR Allot, Abbey St	1,682.00
14/09/2023	92	MJ Plant	Crown Meadow annual grass cutting and removal	520.00
14/09/2023	98	MJ Plant	Removal of wind damaged tree adjacent to Angler's Car	990.00
14/09/2023	96	MJ Plant	Marquees set up July 2023	652.50
14/09/2023	90	MJ Plant	Aug 23 Grounds maint amphi, CM, MR Allots, Abbey St,	1,682.00
15/09/2023	5103	Christmas Plus	Hire of Festive Display 2023/24	6,650.00
20/09/2023	7070293246	Stafford Borough Council	Qtr Charge for installn of bollards 010723 to 300923	457.97

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Stone Town Council - Payments over £250

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<u>Payment Date</u>	<u>Reference</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount (£)</u>
20/09/2023	STO00067626	West Midlands Employers	WMJobs Advert Marketing & Events Organiser	440.00
20/09/2023	23287	West Midlands Employers	WMEmployers Corp Mship Bronze Service 23/24	500.00
25/09/2023	183764	Prism Solutions	Prism IT Managed Service Oct 2023	951.13
26/09/2023	10031819	Chubb Fire	FJC Fire Exting Service 23/24	336.01
29/09/2023	141840478	The Arch Rent Collectors	STN Rent 29/09/23 to 24/12/23	1,184.25
				<u>161,750.46</u>

STONE TOWN COUNCIL MEETING

7 November 2023

CIVIC ANNOUNCEMENTS

Town Mayor

Saturday 11 November 2023	Armistice Service in Granville Square
Sunday 12 November 2023	Remembrance Sunday Commemorations in Walton and Stone
Monday 13 November 2023	Mayor's Talk to Year 4 Children at Christ Church First School about Flight Lieutenant Stubbs
Friday 17 November 2023	Uttoxeter Town Council's Christmas Lights Switch-On
Tuesday 21 November 2023	Girlguiding Staffordshire's Annual Review 2023
Thursday 23 November 2023	Stone Town Council's Christmas Lights Switch-On
Sunday 26 November 2023	Crown Wharf Brewery Tap's Turkey Trot 5K Fun Run
Sunday 26 November 2023	ABF The Soldiers' Charity Curry Lunch
Friday 1 December 2023	First Advent Window Opening at Vantage Point Creative. Window openings will take place every day at 11am up to 24 December, at different locations in the town.

Deputy Mayor

Saturday 11 November 2023	Armistice Service in Granville Square
Sunday 12 November 2023	Remembrance Sunday Commemorations in Walton and Stone
Tuesday 14 November 2023	AEDdonate Press Conference
Friday 1 December 2023	First Advent Window Opening at Vantage Point Creative. Window openings will take place every day at 11am up to 24 December, at different locations in the town.

TOWN MAYOR

TOWN MAYOR'S REPORT – 7 Nov 23

Thursday 5 Oct 23

The Mayor and Mayoresses made a most enjoyable visit to the Christchurch Centre to help the Stone Alzheimer's Drop-in celebrate its 17th anniversary. The service provided to both sufferers and their carers is hugely appreciated and the Drop-In is an excellent example of the many valuable community organisations that are in the Town.

Tuesday 10 Oct 23

The impact of the Covid pandemic itself combined with the various steps taken to try to control it not only was severe at the time but also has continued to this day. The Commemorative Orchard, planted on Crown Meadow, provides the community with a place of reflection and commemoration, particularly for those who lost loved ones, those whose health is still affected and the schoolchildren whose education was so disrupted. The Mayor was joined by the Mayors' Chaplain, Rev Jim Cartledge, and many members of the Council and the community in opening this peaceful sanctuary.

Thursday 12 Oct 23

The ceremonial opening of the Crown Court in Stafford brings together dignitaries from far and wide. The Town Mayor was honoured to be able to represent Stone and to promote the Town at this important event. The dignitaries he met including not only the High Sheriff of Staffordshire but also the High Sheriffs of Derbyshire and Herefordshire.

Saturday 14 Oct 23

The links between the Town and the Royal Navy are long-established and highly valued, particularly through the HMS St Vincent Association. The Mayor and Mayoress were delighted to attend the Association AGM and Annual Dinner which were held in Portsmouth, and to renew and celebrate the links.

Sunday 22 Oct 23

The towns of Cheadle and Stone have long enjoyed excellent relations and the Mayor was pleased to attend this year's Civic Sunday at the Church of St Giles the Abbot (not the Pugin-designed St Giles's). It was a happy coincidence that, having met the new Deputy Lieutenant, Mrs Judy Scott-Moncrieff, in her first official outing at Leek in July, the Mayor met her again on her second such event, this time in Cheadle.

Saturday 28 Oct 23

There is a growing awareness of the importance of the work of John Jervis, Admiral of the Fleet the Earl of St Vincent, in improving the effectiveness of the Royal Navy and which underpinned Nelson's brilliant victory at Trafalgar in 1805. This year's commemorative event took the form of an excellent dinner in the restaurant of the Mill Hotel, a building which features wooden beams made from old ship's timbers. That provided the setting for a most evocative and celebratory evening which was very well attended including by a wide range of local civic dignitaries. The work done by the Mayor's Secretary, supported by the Mayoress, in preparing the event was warmly praised by all who attended.

DEPUTY TOWN MAYOR'S REPORT – 7 Nov 23

No report on this occasion