



Town Clerk

Les Trigg

15 Station Road
STONE
ST15 8JP

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25 July 2023

Dear Councillor,

A meeting of the **TOWN COUNCIL** will be held in the **Council Chamber at 15 Station Road, Stone**, on **TUESDAY 1 AUGUST 2023 at 7:00pm** for consideration of the matters itemised in the following agenda.

Les Trigg
Town Clerk

Agenda

1. **To receive apologies for absence**
2. **Declarations of Interest and Requests for Dispensations**
3. **Representations from Members of the Public**

To consider representations from members of the public on items to be considered at this meeting, in accordance with the Council's scheme of public participation.

4. **To confirm as a correct record the minutes of the Meeting of the Town Council held on 4 July 2023, Minute Numbers C24/028 – C24/034 (attached)**
5. **To receive the draft minutes and decisions of the under mentioned Committees:**

- a) General Purposes Committee meeting held on 4 July 2023, Minute Numbers GP24/034 – GP24/056 (attached)
- b) Planning Consultative Committee meeting held on 4 July 2023, Minute Numbers PC24/013 – PC24/018 (attached)

6. **Local government Transparency Code 2015
Openness of Public Bodies Regulations 2014**

Information for Quarter ending 30 June 2023 (attached).

- 7. **To receive the forthcoming Civic Announcements** (attached).
- 8. **To receive the Town Mayor's and Deputy Town Mayor's Reports of Engagements** (attached).

Members of the public are welcome to attend the Town Council meeting as observers and/or to make representations to the committee in accordance with the Council's scheme of public participation. Details of the scheme are displayed in the Council's notice boards and website.

Stone Town Council

Minutes of the Meeting held in the Council Chamber at 15 Station Road, Stone, on Tuesday 4 July 2023

PRESENT: Councillor J. Davies in the Chair and
Councillors: J. Battrick, L. Davies, K. Dawson, T. Kelt, B. Kenney, P. Leason,
J. Metters and R. Townsend

Officers: L. Trigg and T. Williams

ABSENT: Councillors: A. Best, A. Burgess, I. Fordham, J. Hood, R. Kenney, A. Mottershead,
J. Powell, N. Powell and C. Thornicroft

Before the meeting began Reverend Jim Cartlidge led prayers.

C24/028 Apologies

Apologies were received from Councillors: A. Best, A. Burgess, I. Fordham,
J. Hood, R. Kenney, A. Mottershead, J. Powell, N. Powell and C. Thornicroft

C24/029 Declarations of Interest and Requests for Dispensations

None received.

C24/030 Representations from Members of the Public

None

C24/031 Minutes

RESOLVED:

- a) That the minutes of the Meeting of the Town Council held on 6 June 2023 (Minute Numbers C24/016 – C24/027), be approved as a correct record.

C24/032 Committee Minutes

RESOLVED:

- a) The draft minutes of the General Purposes Committee meeting held on 6 June 2023 (Minute Numbers GP24/020 – GP24/033), were noted.

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

- b) The draft minutes of the Planning Consultative Committee meeting held on 6 June 2023 (Minute Numbers PC24/007 – PC24/012), were noted.

C24/033 Civic Announcements

The Civic Announcements, which had been previously circulated, were noted.

C24/034 Town Mayor's and Deputy Town Mayor's Reports of Engagements

The Town Mayor's and Deputy Town Mayor's reports of engagements, which had been previously circulated, were noted.

The Town Mayor advised the Council that it was a huge pleasure to be back (in the Mayoral role), and he was enjoying his engagements immensely, particularly the recently held Stone Festival which had been great fun.

The Town Mayor said he would be reporting on his and the Mayoress's recent visits to HMS Collingwood at the next meeting of the Council.

The Town Mayor invited the Deputy Mayor to address the Council.

The Deputy Town Mayor, Councillor Townsend, advised the Council that attending his Deputy Mayoral engagements had given him great faith in the future of Stone.

TOWN MAYOR

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

Stone Town Council – General Purposes Committee

Minutes of the meeting held in the Council Chamber at 15 Station Road, Stone, on Tuesday 4 July 2023

PRESENT: Councillor J. Davies in the Chair, and
Councillors: J. Battrick, L. Davies, K. Dawson, T. Kelt, B. Kenney, P. Leason,
J. Metters and R. Townsend

Officers: L. Trigg and T. Williams

ABSENT: Councillors: A. Best, A. Burgess, I. Fordham, J. Hood, R. Kenney, A. Mottershead,
J. Powell, N. Powell and C. Thornicroft

At the start of the meeting the Town Mayor, Councillor J Davies, was elected to take the chair (for the meeting) as neither the Committee Chairman nor Vice-Chairman were able to be present.

GP24/034 Apologies

Apologies were received from Councillors: A. Best, A. Burgess, I. Fordham, J. Hood, R. Kenney, A. Mottershead, J. Powell, N. Powell and C. Thornicroft

Where a reason for absence is given, this reason was approved for the purposes of Section 85(1) of the Local Government Act 1972.

GP24/035 Declarations of Interests

None

GP24/036 Requests for Dispensations

None

GP24/037 To receive the report of the County Councillors

County Councillor Jill Hood

Councillor Hood was not available on this occasion to give her report.

County Councillor I. Parry

Councillor Parry was not in attendance at the meeting.

GP24/038 To receive the report of Borough Councillors

Councillor Leason advised the Committee that he had nothing to report at this time.

GP24/039 **Representations from Members of the Public**

None

GP24/040 **Minutes**

RESOLVED:

That the minutes of the General Purposes Committee meeting held on 6 June 2023 (Minute Numbers GP24/020 – GP24/033) be approved as a correct record.

GP24/041 **Minutes of Sub-Committees**

- a) Tourism & Town Promotion Sub-Committee held on 20 June 2023 (Minute Numbers TTP24/001 – TTP24/008), that the draft minutes be noted, and the recommendations of the Sub-Committee contained in Minute Number TTP24/005 be adopted.

The recommendation contained in Minute Number TTP24/005 was considered as part of Minute Number GP24/052 (agenda item 19).

- b) Environment Sub-Committee held on 20 June 2023 (Minutes Numbers ENV24/001 – ENV24/011), that the draft minutes be noted, and the recommendations of the Sub-Committee contained in Minute Number ENV24/009 be adopted.
- c) Estates Sub-Committee held on 20 June 2023 (Minutes Numbers EST24/001 – EST24/007), that the draft minutes be noted.
- d) Mayor’s Charity Sub-Committee held on 20 June 2023 (Minutes Numbers MC24/001 – MC24/006), that the draft minutes be noted.

GP24/042 **Grants to Local Organisations**

The Committee considered requests for grant aid from local organisations.

The following organisations met the eligibility criteria within the Council’s grants policy:

- a. **Organisation: St Michael’s Community Hall**

Amount Requested: £500

Reason: To contribute towards the costs of replacing the roof. This is a long-term project, and any grant will be ring fenced for this specific project. The project is in its very early stages, as guidance is needed from the Conservation office at Stafford Borough Council.

RESOLVED: To award a grant of £500 to St Michael’s Community Hall, earmarked to be used towards the replacement of the hall roof, and to be returned to the Council if not used for this purpose.

The following organisations did not meet the eligibility criteria within the Council’s grants policy for the reasons stated, but a proposer and seconder came forward in each case to instigate a discussion about making an award of a grant.

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

- a. **Organisation: Stone Community First Responders**
Amount Requested: £500
Reason: To contribute toward the purchase of a new compact multi-function patient monitor.
i. Level of reserves. (Note: The reserves are expected to be needed to replace the First Responders' vehicle)

RESOLVED: To award a grant of £500 to Stone Community First Responders.

- b. **Organisation: Stone Community Speed Watch Group**
Amount Requested: £1,350
Reason: To purchase and install small, permanent, metal Community Speed Watch signs on existing signs on every road into Stone to educate drivers that the town is a Community Speed Watch area, that volunteers may be present and that speed limits should be adhered to.
i. Request over £500
ii. No accounts available due to nature of organisation

RESOLVED: To award a grant of £500 to Stone Community Speed Watch, to be paid when total funding for the project has been secured and an order for the Speed Watch signs is ready to be placed.

- c. **Organisation: Stone Dominoes Football Club**
Amount Requested: £500
Reason: To support the funding of the revived Stone Dominoes men's first team which has been set up and will be running from this season. This will include items such as new home kit, new away kit, training kits, matchday t-shirts, jackets and coats, league fees and referee fees etc.
i. No accounts are available as the proposal relates to a new team.

RESOLVED: To award £500 to Stone Dominoes Football Club.

- d. **Organisation: Futures2gether**
Amount Requested: £470
Reason: To support the costs of offering clients the opportunity to take part in multi sports sessions provided by Coaches from Stoke City Football Club.
i. Level of reserves

RESOLVED: To defer consideration of the grant application from Futures2gether pending further information on whether the project will be able to go ahead if the Town Council's support is not forthcoming.

GP24/043 Complaints Procedure

The Committee considered the updated complaints procedure* which had been enclosed with the agenda for the meeting.

The Town Clerk advised the Sub-Committee that the only changes to the policy were those reflecting the abolition of the Management Sub-Committee.

RESOLVED: To approve the Town Council's updated Complaints Procedure.

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

GP24/044 Grievance Procedure

The Committee considered the updated Grievance Procedure* which had been enclosed with the agenda for the meeting.

The Town Clerk advised the Sub-Committee that the only changes to the policy were those reflecting the abolition of the Management Sub-Committee.

RESOLVED: To approve the Town Council's updated Grievance Procedure.

GP24/045 Disciplinary Procedure

The Committee considered the updated Disciplinary Procedure* which had been attached to the agenda for the meeting.

The Town Clerk advised the Sub-Committee that the only changes to the policy were those reflecting the abolition of the Management Sub-Committee.

RESOLVED: To approve the Town Council's updated Disciplinary Procedure.

GP24/046 Past Consort Badges

The Committee considered potential new designs for 'Past Consort' and 'Past Deputy Consort' badges, brought forward from the Committee Meeting on 7 February 2023 (Minute Reference: GP23/163).

The Town Clerk advised the Sub-Committee that prior to the current arrangements where the Mayor Making Ceremony formed part of Civic Sunday, the Town Council used to purchase gifts in recognition of the work done by the Consorts in accompanying/supporting the Mayor and the Deputy Mayor. As this no longer took place the suggestion was made by the former Town Mayor that the Council give a commemorative badge annually to the outgoing consorts as a thank you for their work and a reminder of their year in office. This was agreed by the Committee in February but alternative designs, considered more suitable for wearing by both ladies and men, were requested be brought back to the Committee for consideration.

The Town Clerk advised the Committee that he had undertaken additional research into the options available. He had found it difficult to find reasonable alternatives at around the same price as the one previously presented, and that there seemed to be no middle ground between badges in this price range and the current Past Mayor's badges which were around £250 each. He said that he had given a target budget of £150 to the Town Council's current supplier of 'Past Mayor' badges but they were unable to provide a quality item that represented good value for that figure.

The Town Clerk outlined the possible options which included not introducing Consorts badges, choosing one of the badges circulated when the item was discussed in February, or purchasing badges to the value of the current Mayors and Deputy Mayors badges. The latter option would require additional money to be earmarked in the budget.

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

The Town Clerk circulated the sample Past Consort badge designs (previously circulated) for Councillors to view and consider again which had been costed at around £80 when purchasing a minimum quantity of five of each design.

He said that if supported, an additional budget of £800 would be needed in the current year for the purchase of an initial stock of badges, which had been provided for in the budget recommendations to Council considered earlier in the year.

The Committee considered the round/circular (St Ives sample) badge, made with the Council's crest and colours with pin fastener, to be the most appropriate design (and much better than the traditional bouquet of flowers).

RESOLVED: That the Town Clerk purchases the St Ives sample, customised to Stone Town Council's requirements as 'Past Mayor's Consort' and 'Past Deputy Mayor's Consort' badges.

RESOLVED: That the Town Council's award of Past Consort badges would be implemented from last year's mayoralty.

GP24/047 Heritage Centre

The Committee considered an update on the Heritage Centre.

The Town Clerk advised the Committee that the building works were now close to completion and a meeting of the Heritage Centre Steering Group had been arranged to take place on Monday 10 July. The meeting involved a visit to the Heritage Centre to view the work that had been done.

GP24/048 Covid-19 Reflection Orchard

The Committee considered the plaque for the Covid-19 Reflection Orchard which had been referred from Environment Sub-Committee on 20 June 2023 (Minute Number ENV24/005).

A picture image* of the proposed plaque was issued to Town Councillors at the meeting.

Councillor Townsend provided details of the plaque's specification which was made of bronze and designed/made by a British manufacturer to be durable, weather resistant and priced within budget.

The plaque would be mounted on a wooden plinth to be made free of charge by the Council's Grounds Maintenance Contractor. The plinth will sit on the floor rather than on a post.

Councillor Townsend advised the Committee that the proposal included a corresponding plaque on the bench that would say how the orchard came about.

The Chairman thanked everyone who had been involved in the project for their work in bringing it to fruition.

RESOLVED: That the proposed plaque, as illustrated, be approved for purchase.

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

RESOLVED: That authority be given for the words for the bench plaque to be agreed by the Town Clerk in consultation with Councillor Townsend.

GP24/049 Town Mayor's Charity

The Committee considered possible uses for a long-standing unallocated sum of money in the Town Mayor's Charity account totalling £1,161.68.

This item had been referred to the Committee from the Town Mayor's Charity Sub-Committee on 20 June 2023 (Minute Number MC24/005).

The Committee considered that as the sum had originally been raised for charitable purposes, it should still be used in that way. It concluded that a suitable organisation in need of financial support was Crown Wharf Theatre.

RESOLVED: That two theatre seats be purchased at Crown Wharf Theatre (at a cost of £500 each) with the surplus sum being awarded to the Theatre as a donation.

GP24/050 Sex Establishment Policy

The Committee considered a Stafford Borough Council consultation on Sex Establishment Policy. A letter from the Licensing Manager had been attached to the agenda for the meeting along with a copy of the draft Sex Establishment Venue Licensing Policy 2023 (attached to the electronic version of the agenda).

RESOLVED: That Town Councillors individually send any comments they wish to make on the Sex Establishment Venue Licensing Policy 2023 to the Town Clerk within a week of the consultation deadline (of 26 July 2023) and that the Town Clerk drafts a response for circulation to Councillors before submission to Stafford Borough Council.

GP24/051 Town Council Payments

RESOLVED: To note the list* of Town Council payments made during the period 1 to 31 May 2023.

GP24/052 50th Anniversary of Stone Town Council

The Committee considered the setting up of a working group to commemorate the 50th Anniversary of Stone Town Council on 1 April 2024, referred from the Tourism & Town Promotion Sub-Committee on 20 June 2023 (Minute Number TTP24/005).

RESOLVED: That a 50th Anniversary of Stone Town Council Working Group be set up and that the Town Clerk invites Councillors to express an interest in becoming a member, before confirmation at the next meeting of the Committee.

GP24/053 Update from Working Groups:

Stone Heritage Centre Steering Group

The Chairman advised the Committee that a meeting of the Steering Group would take place on Monday 10 July 2023.

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

Engagement with Young People

Councillor Dawson advised the Committee that a meeting of the Working Group had taken place on 3 July 2023 with an in-depth discussion about the role of the Student Advisor. She said that she would be arranging to meet with the Town Clerk in the next few weeks with a view to compiling a report for consideration by the General Purposes Committee.

GP24/054 To receive reports from Town Councillors on attendance at meetings of local organisations and outside bodies as a representative of the Town Council

Stone Area Parish Liaison Group

Councillor Davies advised the Committee that a meeting would be arranged to take place at the end of the month.

Stone ATC

Councillor Davies advised the Committee that he had no report but would endeavour to give an update at the next meeting of the Committee.

Age Concern Stone & District

Councillor Thornicroft was not available to give a report.

Stafford & Stone Access Group

Councillor Kelt advised the Committee that a regular meeting of Stafford & Stone Access Group had taken place as well as the Annual General Meeting. He said that most of the discussion was around the financial situation which appeared reasonably stable.

Stone Common Plot Trustees

Councillor Townsend and Councillor Kelt advised the Committee that they had not been able to attend the most recent meeting held on Sunday 2 July 2023.

Stone Community Hub Liaison Group

Councillor Battrick advised the Committee that no meeting had taken place.

SPCA Executive Committee

Mr M. Green was not available to give a report.

Stone Traders Group Directors' Meeting

The Town Clerk advised the Committee that Councillor Hood had attended the last meeting of Stone Traders Group Directors.

The meeting was suspended and then reconvened after the Planning Consultative Committee meeting had taken place.

GP24/055 Exclusion of the Press and Public

To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, that the Public and Press be excluded from the meeting whilst the next items of business are discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate.

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

GP24/056 **Confidential Minutes and recommendations of Sub-Committees:**

- a) Estates Sub-Committee Meeting held on 20 June 2023, Minute Numbers: EST24/001, EST24/006 and EST24/007.

RESOLVED: To note the minutes of the Sub-Committee.

CHAIRMAN

Stone Town Council – Planning Consultative Committee

Minutes of the meeting held in the Council Chamber at 15 Station Road, Stone, on Tuesday 4 July 2023

PRESENT: Councillor T. Kelt in the Chair, and
Councillors: J. Battrick, J. Davies, L. Davies, K. Dawson, B. Kenney, P. Leason,
J. Metters and R. Townsend

Officers: L. Trigg and T. Williams

ABSENT: Councillors: A. Best, A. Burgess, I. Fordham, J. Hood, R. Kenney, A. Mottershead,
J. Powell, N. Powell and C. Thornicroft

PC24/013 **Apologies**

Apologies were received from Councillors: A. Best, A. Burgess, I. Fordham,
J. Hood, R. Kenney, A. Mottershead, J. Powell, N. Powell and C. Thornicroft

PC24/014 **Declarations of Interest and Requests for Dispensations**

None

PC24/015 **Representations from Members of the Public**

None

PC24/016 **Minutes**

RESOLVED:

That the minutes of the Planning Consultative Committee meeting held on 6
June 2023 (Minute Numbers PC24/007 – PC24/012), be approved as a correct
record.

PC24/017 **Planning Applications**

Application Number – 23/37509/FUL

Applicant – Mr L. Bate (DPS Tableware Ltd)

Location – DPS Tableware, Stone Business Park, Beacon Place, Opal Way, Stone

Development – Erection of surface mounted ancillary storage building of non-
permanent construction and new concrete slab on existing hardstanding on land
off Opal Way

Observations: No objections

Application Number – SCC/23/0065/FULL-MAJ

Applicant – Severn Trent Water Authority

Location – Pirehill Sewage Treatment Works, Beacon Road, Aston-by-Stone
Development – Installation of 1 No. Motor Control Centre (MCC) kiosk

Observations: No objections

Application Number – 23/37487/FUL
Applicant – Mr R. Jeffries (Stone Developments Ltd)
Location – Land adjacent to 14 Sutherland Road, Stone
Development – Two storey dwelling

Observations: The Town Council raises objections to this planning application on the grounds that the development proposal would be overbearing in its setting. The Town Council is also concerned about the implications of the access onto Weavers Lane and supports the County Highways Department's representation.

Application Number – 23/37106/FUL (amended plans)
Applicant – Mr L. Capernaros (Crown Wharf Theatre)
Location – Crown Wharf Theatre, Crown Street, Stone
Development – Installation of heating and ventilation system including external ducting and verification of internal seating arrangement.
Amendments – lowering the HVAC screening to 2m and changing its material to match that of the theatre. A revised noise report has also been submitted.

Observations: No objections

Application Number – 23/37537/HOU
Applicant – Mr C. Cox
Location – 11 Arthur Street, Stone
Development – Erection of two storey side and two storey rear extension – including internal alterations.

Observations: No objections

PC24/018 **To note the following items considered under delegated powers where no objections were forwarded to Stafford Borough Council due to no Member asking for the item to be considered by a special meeting of the Committee.**

Application Number – 23/37443/HOU
Applicant – Mrs Nawrot
Location – 29 Uttoxeter Road, Stone
Development – Two storey side and rear extension. Proposed render to front façade of existing property.

Observations: No objections

CHAIRMAN

Local Government Transparency Code 2015

Procurement Information

1. Invitations to Tender for Contracts Exceeding £5,000

None

2. Contracted Agreements Exceeding £5,000

None

Payment Information

The attached appendix sets out all Council payments for the period over £250, excluding salary and related payments, payments from the Mayor's Charity and transfers between the Council's bank accounts.

Openness of Local Government Bodies Regulations 2014

Decisions that would otherwise have been taken by the Town Council or one of its Committees that have been delegated to an officer:

1. Under a specific express authorisation; or
2. Under a general authorisation to officers to take such decisions and, the effect of the decision is to:
 - a. grant a permission or licence;
 - b. affect the rights of an individual; or
 - c. award a contract or incur expenditure which, in either case, materially affects the Town Council's financial position.

None

Date: 18/07/2023
Time: 15:10:11

Stone Town Council - Payments over £250

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The table below lists payments over £250 made by the Council in the period identified.

The table includes payments by cheque, direct debit, PayPal, payment card, telephone banking and online banking. It excludes salary and related payments, payments from the Mayor's Charity, and transfers between the Council's bank accounts. All amounts exclude VAT.

Payment Date From : 01/04/2023

Payment Date To : 30/06/2023

<u>Payment Date</u>	<u>Reference</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount (£)</u>
03/04/2023		Stafford Borough Council	SBC Rates FJC Apr 2023	283.40
03/04/2023	SI-1104	Staffordshire Parish Councils' Association	SPCA Annual Sub inc NALC Affiliation 2023/24	1,325.12
06/04/2023	INV-0843	Current Electrical & Property Services	Marquees for March 2023	770.00
11/04/2023	1000077374	The Flag Shop	40 Union Jack Flags for the High Street	599.33
14/04/2023	713402023318359	Pozitive Energy	Gas Usage March 2023	442.99
21/04/2023	1000103930	Staffordshire County Council	Procurement support	976.38
21/04/2023	INV-9370	EDG Security Limited	Maint and monitoring of security alarms 17/4/23 to	320.00
21/04/2023	79	MJ Plant	Crown Meadow Orchard - supply and plant 6 x trees	944.00
21/04/2023	75	MJ Plant	Supply and plant hedgerow in Crown Meadow	820.00
21/04/2023	SI-912	Rubix Compliance Ltd	Asbestos survey	450.00
21/04/2023	76	MJ Plant	Create new stone pathway through Amphitheatre from	1,425.00
21/04/2023	73	MJ Plant	Grounds Maint amphi, CM, MR, Abbey St, old bridge	1,682.00
21/04/2023	78	MJ Plant	Annual topping of Crown Meadow	334.00
21/04/2023	77	MJ Plant	Replace steps from Amphitheatre to Crown Meadow	2,275.00
25/04/2023	175130	Prism Solutions	Prism IT Managed Service May 2023	914.55
26/04/2023	INV-0850	Current Electrical & Property Services	St George's Event - 60m crowd barriers	366.60
27/04/2023	INV003259	Stone House Hotel	Food and drinks at Civic Dinner 2023	1,447.25
28/04/2023	UKB-STC01	UK Bjorn Abba Tribute	UK BJORN Abba Tribute at King's Cotonation Event	850.00

Date: 18/07/2023

Time: 15:10:11

Stone Town Council - Payments over £250

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<u>Payment Date</u>	<u>Reference</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount (£)</u>
03/05/2023	SBC Rates	Stafford Borough Council	SBC Rates FJC May 2023	279.00
05/05/2023	INV-0853	Current Electrical & Property Services	Marquees set up - Apr23	1,155.00
05/05/2023	24273	Stone Gazette Ltd	Coronation Event Ad - Stone Gazette	350.00
05/05/2023	IN06707231	NPower Ltd	Elec consumption 2022/23	1,999.88
08/05/2023	23	J & S Security Services	Security Guards for Coronation Event 06/05/23	812.00
09/05/2023	STC01-023	Murphy's Marbles	Murphy's Marbles Performance at Coronation Event	600.00
09/05/2023	09052023	Kath Stanway	K Stanway - Compere at Coronation Event 07/05/23	350.00
10/05/2023	520	Hazzard Promotions	Sound System at Coronation Event 07/05/23	500.00
11/05/2023	LOC145	Love Junkies / Head Over Heels / LOC	Head Over Heels Band at Coronation Event 07/05/23	400.00
11/05/2023	SINV044951	Worknest	WorkNest H&S Year 4 Subscription	2,576.56
11/05/2023	18274996	PC World Business	Apple Smart Folio Caser x 20, Logitech Crayon Stylus x 2	1,432.66
12/05/2023	110523/1	Face ina Crowd	Face Painting - Coronation Event 07/05/23	300.00
12/05/2023	28642A	G Evans Services Ltd	Payment 1 - Prelim 2 weeks, strip out 100%, first fix elec	4,588.21
12/05/2023	INV-0862	Current Electrical & Property Services	Hire and install temp power supply to stage	330.00
12/05/2023	INV-0862	Current Electrical & Property Services	Hire 60m of cowd barriers	366.60
12/05/2023	INV-0854	Current Electrical & Property Services	Purchase of 10 x Tables	300.00
13/05/2023	18275872	PC World Business	ipad air x 20	9,816.60
16/05/2023	INV16772595	Sage UK Ltd	Sage 50 Accounts Annual Licence 23/24	1,354.50
18/05/2023	4929	Christmas Plus	Anchor Point Testing 02/04/23	1,345.00
18/05/2023	4929	Christmas Plus	Bunting Installation 2023	1,695.00
19/05/2023	7070292399	Stafford Borough Council	Annual Office Service Charge 2022/23	5,260.99
19/05/2023	713402023335748	Pozitive Energy	FJC Gas Usage Apr 2023	312.83
19/05/2023		Equine Stunt Productions	St George's Event - Knights in High Street	800.00
19/05/2023	713412023335748	Pozitive Energy	Gas Usage STN Apr 2023	264.40
22/05/2023	201615202332856	Pozitive Energy	Estimated Gas Usage March 2023 credit note due	862.19

Date: 18/07/2023

Time: 15:10:11

Stone Town Council - Payments over £250

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<u>Payment Date</u>	<u>Reference</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount (£)</u>
25/05/2023	175824	Prism Solutions	Prism IT Managed Service May 2023	839.84
26/05/2023	SI-411	AIM Environmental	Asbestos Works Heritage Centre	850.00
26/05/2023	523730274	Zurich Municipal	Annual Insurance Cover 2023/24	6,937.40
26/05/2023	SIN2368123	PPL PRS Music Rights	PPL PRS Music Licencing 20232/24	1,183.87
02/06/2023	201615202332856	Pozitive Energy	Estimated Gas Usage March 2023 credit note due	862.19
05/06/2023	SBC Rates	Stafford Borough Council	SBC Rates FJC May 2023	279.00
06/06/2023	5561	Byatt Oliver Associates	Site supervision of main contract	4,139.16
08/06/2023	28756	G Evans Services Ltd	Refurb Works - interim payment 2	80,010.59
26/06/2023	5813476/CE/41628	The Arch Rent Collectors	STN Rent 24/06/23 to 28/09/23	1,184.25
26/06/2023	178723	Prism Solutions	Prism IT Managed Service June 2023	929.31
27/06/2023	7070292697	Stafford Borough Council	Bollard install / remove 01/04/23 to 30/06/23	456.72
				<u>151,949.37</u>

STONE TOWN COUNCIL MEETING

1 August 2023

CIVIC ANNOUNCEMENTS

Town Mayor

Wednesday 9 to Saturday
12 August 2023

Stone by the Sea

Sunday 6 August 2023

Cheadle Town Council's Party in the Park

Thursday 10 August 2023

Stone Lions Club Book Presentation to Stone Library

Sunday 13 August 2023

Florence Brass Band Concert in Stonefield Park

Saturday 19 August 2023

RAFSC & TSW Association President's Dinner at the National
Memorial Arboretum

Deputy Mayor

No engagements presently

TOWN MAYOR

TOWN MAYOR'S REPORT – 1 Aug 23

Saturday 1 Jul 23

On Friday 30 June, for the second time in as many weeks, the Mayor and Mayoress travelled to Gosport to attend, on Saturday 1 July, HMS Collingwood's annual Open Day. They met there the Stafford Borough Mayor and the Mayor of Fareham and enjoyed the usual excellent hospitality of the Royal Navy and the excitement of the Field Gun Competition along with numerous other attractions.

Saturday 8 Jul 23

The Puppet Festival started with a parade down the High Street, led by the Scout and Guide Band, with Professor James with Mr Punch and the Mayor with a Beadle puppet. On arrival at the *Sanctuary* Mr Punch tried to hijack the opening but was successfully thwarted by the Beadle assisted by the Crocodile (under the control of the Mayoress). The fun then continued inside the *Sanctuary* while the rain beat down outside. The excitement of the children (and many adults, too!) at the antics of Punch and Judy was wonderful to behold. The event was honoured by the presence of the original Muffin the Mule.

After the rain had stopped the Mayor and Mayoress moved on to Christchurch Academy for their *Stone Rocks* festival and enjoyed the huge variety and talent of the school's musicians under the inspiring direction of Mr Kieron Harrison. The Mayor and Mayoress were hosted attentively by three of the senior pupils and were able to thank the school's Chief Executive, Mr Chris Wright, and congratulate him and the school on an outstanding event.

Sunday 9 Jul 23

Sunshine returned to Stone for the significant event of Civic Sunday. The Stone Scout and Guide Band led the parade to St Michael's and St Wulfad's church for a well-supported Civic Service which incorporated the ceremonial of the Mayor Making. The public aspects were concluded outside the church, after which the Mayor and Mayoress hosted a reception in the Frank Jordan Centre where an excellent buffet was provided by the Secret Kitchen. The event was supported by Brigadier Barry Smith (Deputy Lieutenant), the Borough Mayor and Mayoress, the High Sheriff, and many other local civic heads, representatives of local organisations, and personal friends.

Wednesday 12 Jul 23

Following on from *Stone Rocks*, the Mayor and Mayoress were delighted to support Christchurch Academy's Celebration Evening at Christ Church to mark the end of the academic year. The Mayor was pleased to present some of the well-earned prizes.

Friday 14 Jul 23

After 170 years presence in the Town it was sad to see the departure of the Sisters of the Dominican Congregation. The occasion was marked by a Mass of Thanksgiving at St Dominic's Church celebrated by the Most Reverend Bernard Longley, Catholic Archbishop of Birmingham. A very well-attended service was followed by a reception held in the cloisters.

Sunday 16 Jul 23

The Mayor and Mayoress travelled to the far North of the county to attend the Biddulph Civic Sunday service. They received a warm welcome from the Mayor and Mayoress of Biddulph and from the other local civic heads. The service was followed by tea and cakes in the church.

Wednesday 19 July 23

It is always a pleasure to visit the allotments in Newcastle Road and Mount Road and to support Martin Robinson in his annual judging visit. It was good to learn that there is now a waiting list and to see many very well-tended plots.

DEPUTY TOWN MAYOR'S REPORT – 1 Aug 2023

Sunday 9 July 2023

The Deputy Mayoress and I were delighted to be invited by the Mayor and Mayoress of Stone to join the Civic Sunday event on 9 July 2023. The event was well attended and the weather was kind. It was wonderful to be part of a parade that represented so many authorities and organisations from across Stone and Staffordshire. The marching band performed excellently and kept us all in step. The church service was also well attended, and we were honoured to be presented with the Deputy Mayoral badges officially marking the start of our duties supporting the Mayor and people of Stone.

Thank you to everyone involved and especially to those who organised the event.