

Local Government Transparency Code 2015

Procurement Information

1. Invitations to Tender for Contracts Exceeding £5,000

None

2. Contracted Agreements Exceeding £5,000

Contract for building works at the Former Fire Station, Stone, to bring it back into use as a Heritage Centre.

Payment Information

The attached appendix sets out all Council payments for the period over £250, excluding salary and related payments, payments from the Mayor's Charity and transfers between the Council's bank accounts.

Openness of Local Government Bodies Regulations 2014

Decisions that would otherwise have been taken by the Town Council or one of its Committees that have been delegated to an officer:

1. Under a specific express authorisation; or
2. Under a general authorisation to officers to take such decisions and, the effect of the decision is to:
 - a. grant a permission or licence;
 - b. affect the rights of an individual; or
 - c. award a contract or incur expenditure which, in either case, materially affects the Town Council's financial position.

Town Clerk authorised to sign the contract for building works at the Former Fire Station, Stone, to bring it back into use as a Heritage Centre.

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Stone Town Council - Payments over £250

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The table below lists payments over £250 made by the Council in the period identified.

The table includes payments by cheque, direct debit, PayPal, payment card, telephone banking and online banking. It excludes salary and related payments, payments from the Mayor's Charity, and transfers between the Council's bank accounts. All amounts exclude VAT.

Payment Date From : 01/01/2023

Payment Date To : 31/03/2023

<u>Payment Date</u>	<u>Reference</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount (£)</u>
03/01/2023	SBC Rates	Stafford Borough Council	SBC Rates FJC Jan 2023	434.00
06/01/2023	038639	MEB Total Ltd	Annual Gas Fired Service STN and FJC	385.00
09/01/2023	038638	MEB Total Ltd	Replaced Mikrofil on Station boiler	1,870.81
17/01/2023	126360	E On	Highways Lighting Maint & Energy 22/23	961.51
19/01/2023	713412023269915	Pozitive Energy	Gas Usage STN Dec 2022	431.89
19/01/2023	713402023271175	Pozitive Energy	Gas Usage FJC - Dec 2022	514.70
25/01/2023	169229	Prism Solutions	Prism IT Managed Service Feb 2023	834.78
25/01/2023	4796	Christmas Plus	Dismantle Festive Display for 2022	1,705.50
30/01/2023	24066	Stone Gazette Ltd	Two page Ad in ST15 2023 Edition	360.00
01/02/2023	1417	Glawton Ltd TA XSEvents	Stage & Lighting Hire - Kings Coronation Event 07/05/23	1,550.00
03/02/2023	Cancel	Reach Publishing	Recruitment Ads for Mktg and Events Organiser	500.00
03/02/2023	INV-0821	Current Electrical & Property Services	Marquees set up - Jan 23	260.00
08/02/2023	27012023	Heard Catering	Catering for Mayor's Pig Race 50 @ £7.00	350.00
09/02/2023	65	MJ Plant	Maint of War Memorial, wooden stand and removal of	501.00
14/02/2023	70	MJ Plant	Removal of split tree from Amphitheatre	640.00
14/02/2023	68	MJ Plant	Removal of willows and bull rushes from CM scrapes	500.00
14/02/2023	66	MJ Plant	Annual tree pruning: amphi, CM, Trent Cl, Stafford Rd,	1,273.00
14/02/2023	71	MJ Plant	Supply and assist in filling of skip for Newcastle Rd allotm	270.00

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Stone Town Council - Payments over £250

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<u>Payment Date</u>	<u>Reference</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount (£)</u>
14/02/2023	69	MJ Plant	Hedge Cutting at Canoe Club	300.00
14/02/2023	72	MJ Plant	Clearance of allotments 10 and 8a at Mount Road	467.00
15/02/2023	713402023282864	Pozitive Energy	Gas Usage FJC Jan 2023	505.85
15/02/2023	713412023282864	Pozitive Energy	Gas Usage STN Jan 2023	426.87
24/02/2023	117995	B Hygienic Ltd	Annual Service / Rental - Station Toilet Air Fresheners x	336.00
27/02/2023	171201	Prism Solutions	Prism IT Managed Service March 2023	877.00
03/03/2023	INV-0830	Current Electrical & Property Services	Marquees for Feb 2023	730.00
09/03/2023		Lee Walker Family Butcher	Payment for elec to walton Xmas Lights 2020, 21, 22	300.00
10/03/2023	2302049	Crown Highways	Remove and store poles for Walton Xmas Lights	749.75
10/03/2023	STC/DL09032023	The Puppet Tree	Deposit for Puppet Event 08/07/23	1,000.00
17/03/2023	I274687	Fattorini	Purchase 10 badges for past mayors and deputies	2,575.94
17/03/2023	118486	B Hygienic Ltd	Supply & install baby changing unit at FJC	294.00
24/03/2023	2406817173	Adobe Systems Software	Adobe Acrobat Pro Subscription x 3	727.92
24/03/2023	7070292082	Stafford Borough Council	High Street bollards Jan to Mar 2023	416.32
24/03/2023	5813476/CE/38130	The Arch Rent Collectors	STN Rent 25/03/23 to 23/06/23	1,184.25
24/03/2023	713402023301867	Pozitive Energy	Gas Usage FJC Feb 2023	424.16
27/03/2023	172745	Prism Solutions	Prism IT Managed Service April 2023	879.25
				<u>25,536.50</u>