



Town Clerk

Les Trigg

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29 March 2023

Dear Councillor,

A meeting of the **PLANNING CONSULTATIVE COMMITTEE** will be held in St Michael's Suite at the **Frank Jordan Centre, Lichfield Street, Stone**, on **TUESDAY 4 APRIL 2023 at 7:10pm**, or on the rising of the General Purposes Committee meeting, if later.

The agenda is set out below, and I trust you will be able to attend.

Access to planning documentation is available at:

<https://www12.staffordbc.gov.uk/online-applications/>

Les Trigg
Town Clerk

AGENDA

1. **To receive apologies for absence**
2. **Declarations of Interest and Requests for Dispensations Received**
3. **Representations from Members of the Public**

To consider representations from members of the public on items to be considered at this meeting, in accordance with the Council's scheme of public participation.

(NOTE: Due to this meeting taking place in the pre-election period for Town Council elections, this item will not be considered).

4. **Minutes of Previous Meeting**

- a) To confirm as a correct record the minutes of the meeting of the Planning Consultative Committee, held on 7 March 2023, Minute Numbers PC23/061 – PC23/066 (copy attached).

5. **To consider the following applications for planning approval and to agree observations thereon for submission to Stafford Borough Council and Staffordshire County Council:**

Application Number – 23/37141/COU

Applicant – Mr G. Underhill

Location – Unit 1, Whitebridge Park, Whitebridge Way, Stone

Development – Change of use of existing rear first floor office space for general administrative functions (Use Class E(g)) to recreational use soft play, children’s parties, children’s sports and fitness (Use Class E(d))

Application Number – 23/37091/FUL

Applicant – H&H Holman Properties Ltd

Location – Unit 2 Stone Business Park, Diamond Way, Stone

Development – The unit is currently let to an occupier as office space, who had now elected to have less space. Therefore, the works involved in the proposal aim to split the current unit and provide 2 reduced size units.

Application Number – 20/32644/FUL (amended plans)

Applicant – Screwfix Direct Limited

Location – Units 5–7 Diamond Way, Business Park, Diamond Way, Stone

Development – Variation of Condition 7 of planning application reference 21/33758/FUL to allow extended opening times pursuant to units 5 to 7

Application Number – 23/37106/FUL

Applicant – Mr L. Capernaros (Crown Wharf Theatre)

Location – Crown Wharf Theatre, Crown Street, Stone

Development – Installation of heating and ventilation system including external ducting and verification of internal seating arrangement.

Application Number – 23/37231/POR

Applicant – Mr M. Jamshidi (Jams Properties Limited)

Location – First Floor 42 – 44 High Street, Stone

Development – Change of use from Use Class E to Use Class C3 i.e. 1no 1 bedroom apartment. The apartment is to be accessed from the existing front door which is located on the High Street. Existing signage is to be removed i.e. the horizontal signage below the 1st floor windows and the signage surrounding the entrance door. The front door and windows are to be retained under this application. If necessary, thermal upgrades to window are to be made by installing new windows behind the existing in order to retain the existing aesthetic. Any further changes to the front door and/or windows are to be made under a separate application. Internal alterations include the reorganisation of the plan arrangements and any other upgrades as deemed necessary by Building Control e.g. thermal, fire or sound upgrades etc.

6. **Applications included within the Borough Council’s weekly list that have not yet been received by the Town Council (NOTE: these items will be withdrawn if the application has not been received by the day of the meeting)**

Application Number – 21/35277/FUL

Applicant – K. Hand

Location – 6 Radford Street, Stone

Development – Front elevation alterations to include new storefront at ground floor

7. **To note the following items considered under delegated powers:**

None

Members of the public are welcome to attend the Planning Consultative Committee meeting as observers and/or to make representations to the committee in accordance with the Council's scheme of public participation. Details of this scheme are displayed in the Council's notice boards and website.

Stone Town Council – Planning Consultative Committee

Minutes of the meeting held in St Michael's Suite at the Frank Jordon Centre, Lichfield Street, Stone, on Tuesday 7 March 2023

PRESENT: Councillor T. Kelt in the Chair, and
Councillors: J. Davies, J. Hickling, Mrs J. Hood, R. Kenney, J. Powell, C. Thornicroft and R. Townsend

Officers: L. Trigg and Mrs T. Williams

ABSENT: Councillors: K. Argyle, A. Best, Mrs A. Burgess, Mrs L. Davies, Mrs K. Dawson, I. Fordham, M. Green, M. Hatton, P. Leason and S. Walley

PC23/061 Apologies

Apologies were received from Councillors: K. Argyle, A. Best, Mrs L. Davies, Mrs K. Dawson, I. Fordham, M. Green and S. Walley

PC23/062 Declarations of Interest and Requests for Dispensations

Councillor Mrs Hood confirmed that, as a member of Stafford Borough Council's Planning Committee, she would not speak or vote on the planning applications listed on the agenda.

Councillor Kenney declared a personal interest in planning application 22/36754/HOU

PC23/063 Representations from Members of the Public

None received.

PC23/064 Minutes

RESOLVED:

That the minutes of the Planning Consultative Committee meeting held on 14 February 2023 (Minute Numbers PC23/055 – PC23/060), be approved as a correct record.

PC23/065 Planning Applications

Application Number – 22/36901/HOU

Applicant – Mr M. Axon

Location – 19 Berkeley Street, Stone

Development – Reinstate roof to existing garage structure, lift the roof eaves up to allow home office within the roof space with rear dormer and rooflights to the

front elevation. Existing roof structure was removed by the previous property owner to validate planning approval to form new dwelling on the plot in 2007.

Observations: No objections

Application Number – 22/36624/HOU

Applicant – Mr Smith

Location – 24 Springwood Drive, Stone

Development – Two storey side and single storey rear extension

Observations: No objections

Application Number – 22/36029/HOU

Applicant – Mr J. Harding

Location – 37 The Avenue, Stone

Development – Reinstatement of iron railings to the top of the front boundary wall, plus iron gate.

Observations: No objections

Application Number – 22/36669/HOU

Applicant – Mr & Mrs A. & J. Forrester

Location – 26 Trinity Drive, Stone

Development – Single storey lounge extension to rear

Observations: No objections

Application Number – 22/36754/HOU

Applicant – Mr J. Henson

Location – 14 Meaford Avenue, Stone

Development – Rear extension

Observations: No objections

Application Number – 22/36807/HOU

Applicant – Mr L. Boulton

Location – 21 Airdale Road, Stone

Development – Front entrance relocation with glazed units, rear extension in-fill, balcony to rear accessed from bedrooms, general internal alterations, change existing car port into an enclosed garage

Observations: No objections

PC23/066

To note the following items considered under delegated powers where no objections were forwarded to Stafford Borough Council due to no Member asking for the item to be considered by a special meeting of the Committee.

Application Number – 22/36913/FUL

Applicant – Ms S. McDonald, Stafford Borough Council

Location – Westbridge Park, Stafford Street, Stone

Development – Development of children’s play area, MUGA, wheeled sports facility and associated access, paths and seating.

Observations: The Town Council originally commented that it ‘supports the comments made by Staffordshire Police and recognises that there are some concerns which it asks the Borough Council to recognise and give clear assurances will be answered/addressed’.

The Town Council has no further comments to add.

CHAIRMAN