



Stone
Town Council

Town Clerk

Les Trigg

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15 Station Road
Stone
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11 January 2023

Dear Councillor,

A meeting of the **ESTATES SUB COMMITTEE** will be held in the **Council Chamber at 15 Station Road, Stone**, on **Tuesday 17 JANUARY 2023 at 7:10pm**, or on the rising of the Tourism & Town Promotion Sub Committee, if later.

The agenda is set out below and I trust you will be able to attend.

Les Trigg
Town Clerk

Councillors: A. Best (Chairman), Mrs K. Dawson (Vice Chairman), J. Davies, Mrs L. Davies, I. Fordham, Mrs J. Hood and C. Thornicroft

AGENDA

1. **To receive apologies for absence**
2. **Declarations of Interest and Requests for Dispensations Received.**
3. **Representations from Members of the Public**

To consider representations from members of the public on items to be considered at this meeting, in accordance with the Council's scheme of public participation.

4. **Minutes of Previous Meeting**

To confirm as a correct record the minutes of the meeting of the Estates Sub-Committee held on 15 November 2022, Minute Numbers EST23/020 – EST23/027 (attached).

5. **Budget 2023-24 – 2025-26**

To consider the report of the Town Clerk (attached).

6. **Exclusion of the Press and Public**

To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, that the Public and Press be excluded from the meeting whilst the next items of business are discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate.

7. **Confidential Minutes**

To confirm as a correct record the confidential minutes of the Estates Sub-Committee, held on 15 November 2022, Minute Numbers EST23/020, EST23/026 and EST23/027 (attached).

8. **Stone Station Update**

To consider an update from the Town Clerk.

Will any Councillors who wish to speak at this meeting, but are not members of the Sub-Committee, please inform the Chairman before the start of the meeting

Members of the public are welcome to attend the Estates Sub-Committee Meeting as observers and/or to make representations to the committee in accordance with the Council's scheme of public participation. Details of this scheme are displayed on the Council's notice boards and website.

Stone Town Council – Estates Sub-Committee

Minutes of the meeting held in St Michael’s Suite at the Frank Jordan Centre, Lichfield Street, Stone, on Tuesday 15 November 2022

PRESENT: Councillor A. Best in the Chair and
Councillors: J. Davies, Mrs K. Dawson, I. Fordham and Mrs J. Hood

Officers: L. Trigg and Mrs T. Williams

By Chairman’s invitation: T. Kelt

ABSENT: Councillors: Mrs L. Davies, R Kenney, J. Powell (Mayoral Engagement) and
C. Thornicroft

EST23/020 **Apologies**

Councillors: Mrs L. Davies, R. Kenney, J. Powell (Mayoral Engagement) and
C. Thornicroft

EST23/021 **Declarations of Interest and Requests for Dispensations**

None received

EST23/022 **Representations from Members of the Public**

None received

EST23/023 **Minutes of Previous Meeting**

That the minutes of the Estates Sub-Committee meeting held on the 27
September 2022 (Minute Numbers EST23/010 – EST23/019), be approved as a
correct record.

EST23/024 **Reports from Working Groups**

The Chairman advised the Sub-Committee that the Estates Working Group had
not met.

**The meeting was adjourned and then reconvened after the Environment Sub-
Committee meeting and the closed session of the General Purposes Committee
meeting had taken place.**

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting.
They are attached as an appendix to the signed copy of the Council minutes.

EST23/025 **Exclusion of the Press and Public**

To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, that the Public and Press be excluded from the meeting whilst the next items of business are discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate.

RESOLVED: To exclude the Press and Public from the next item of business.

EST23/026 **Confidential Minutes**

RESOLVED:

That the Confidential minutes of the Estates Sub-Committee meeting held on the 27 September 2022 (Minute Numbers EST23/010, EST23/018 and EST23/019), be approved as a correct record.

EST23/027 **Update on Stone Station**

The Town Clerk updated the Sub-Committee on the current position on Stone Station Community Centre.

RECOMMENDED: That the Town Clerk is asked to approach the landlords of Stone Station with enquires about the terms of the lease.

Chairman

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

Introduction

1. The purpose of this report is to determine the level of budget for services under its control that the Sub-Committee wishes to recommend to the General Purposes Committee.

Background

2. The General Purposes Committee on 13th December 2022 considered the standstill budget for 2023-24 and indicative figures for the next two years based on a number of assumptions contained within the report.
3. The standstill budget was prepared on the basis that all Council services will continue at broadly their current level. Inflation has not, however, been included in Sub-Committee budgets beyond 2022-23. A separate estimate of inflation beyond this date has been made across the whole of the Council and will be considered by the General Purposes Committee.
4. The figures for this Sub-Committee on the above basis are:

Actual		Budget	Forecast	Budget	Budget	Budget
2021-22		2022-23	2022-23	2023-24	2024-25	2025-26
£		£	£	£	£	£
-2,102	Frank Jordan Centre	3,700	550	550	550	550
8,032	Stone Station	39,200	41,320	11,320	11,320	11,320
6,071	Bus Shelters & Street Furniture	7,780	5,460	5,460	5,460	5,460
607	Street Lighting	700	960	960	960	960
740	Dog & Litter Bins	1,020	760	760	760	760
-	Joules Clock	300	500	500	500	500
342	Town Electricity Supply	400	660	790	790	790
-	Building Maintenance	9,700	10,000	10,000	10,000	10,000
13,690	TOTAL	62,800	60,210	30,340	30,340	30,340

5. In respect of the figures above, Members should note:
 - a. The budget for the Frank Jordan Centre assumes income and expenditure at broadly current levels.
 - b. The Stone Station budget for future years has also been projected at around current levels. The current year's forecast includes the cost of roof repairs.

- c. The Bus Shelters and Street Furniture forecast for 2022-23 includes £1,340 for bench maintenance, £2,460 for bus shelter maintenance £1,660 for the Council's contribution to removing and installing the High Street bollards. The ongoing budget includes expenditure continuing at broadly this level.
 - d. The Street Lighting, Dog and Litter Bin, Joules Clock and Town Electricity Supply budgets assume that expenditure will continue at broadly the current levels.
 - e. No spending has yet been made in the current year against the Building Maintenance provision. Any underspending will be rolled forward into next year. An annual provision of £10,000 has been included for 2023-24 and subsequent years.
6. As reported to the meeting of the General Purposes Committee on 13th December, the standstill budget is just the starting point for the budget process. Members will want to review this standstill budget and the amounts provisionally included. In addition, there are likely to be other areas where Members will want to undertake new developments or stop/change the things that the Council is doing now.
7. The Sub-Committee is asked to consider the standstill budget and any areas of growth or savings which they would want to be taken into account in setting the budget for 2023-24 and future years.

Recommendations

8. Members are asked to recommend their proposed budget for consideration by the General Purposes Committee.