



Stone
Town Council

Town Clerk

Les Trigg

Tel: 01785 619740

Email: clerk@stonetowncouncil.gov.uk

15 Station Road
Stone
ST15 8JP

9 November 2022

Dear Councillor,

A meeting of the **ESTATES SUB COMMITTEE** will be held in the **Frank Jordan Centre, Lichfield Street, Stone**, on **Tuesday 15 NOVEMBER 2022** at **7:05pm**, or on the rising of the General Purposes Committee , if later.

I trust you will be able to attend.

Les Trigg
Town Clerk

Councillors: A. Best (Chairman), Mrs K. Dawson (Vice Chairman), J. Davies, Mrs L. Davies, I. Fordham, Mrs J. Hood and C. Thornicroft

AGENDA

1. **To receive apologies for absence**
2. **Declarations of Interest and Requests for Dispensations Received.**
3. **Representations from Members of the Public**

To consider representations from members of the public on items to be considered at this meeting, in accordance with the Council's scheme of public participation.

4. **Minutes of Previous Meeting**

To confirm as a correct record the minutes of the meeting of the Estates Sub-Committee held on 27 September 2022, Minute Numbers EST23/010 – EST23/019 (attached).

5. **Reports from Working Groups**

To receive reports from Working Groups:

- Estates Working Group

6. **Exclusion of the Press and Public**

To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, that the Public and Press be excluded from the meeting whilst the next items of business are discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate.

7. **Confidential Minutes**

To confirm as a correct record the confidential minutes of the Estates Sub-Committee, held on 27 September 2022, Minute Numbers EST23/010, EST23/018 and EST23/019 (attached).

8. **Stone Station Update**

To consider an update from the Town Clerk.

Will any Councillors who wish to speak at this meeting, but are not members of the Sub-Committee, please inform the Chairman before the start of the meeting

Members of the public are welcome to attend the Estates Sub-Committee Meeting as observers and/or to make representations to the committee in accordance with the Council's scheme of public participation. Details of this scheme are displayed on the Council's notice boards and website.

Stone Town Council – Estates Sub-Committee

Minutes of the meeting held in the Council Chamber at 15 Station Road, Stone, on Tuesday 27 September 2022

PRESENT: Councillor A. Best in the Chair and
Councillors: J. Davies, C. Thornicroft

Officers: L. Trigg and R. Mincher

By Chairman's invitation:

ABSENT: Councillors: Mrs L. Davies, Mrs K. Dawson, I. Fordham, Mrs J. Hood, R Kenney and
J. Powell

EST23/010 **Apologies**

Councillors: Mrs L. Davies, Mrs K Dawson, I. Fordham, Mrs J. Hood and J. Powell

EST23/011 **Declarations of Interest and Requests for Dispensations**

None received

EST23/012 **Representations from Members of the Public**

None received

EST23/013 **Minutes of Previous Meeting**

That the minutes of the Estates Sub-Committee meeting held on the 12 July 2022 (Minute Numbers EST23/001 – EST23/009), be approved as a correct record.

EST23/014 **Town Clock**

To consider the future of the Town Clock.

NOTE: This item has been referred to the Estates Sub-Committee by the Tourism & Town Promotion Sub-Committee (Reference: Minute Number TTP23/014 (Meeting on 16 August 2022))

The Town Clerk presented three options regarding the upkeep of the Town Clock: leave as it is, set the time to one position and the clock becomes ornamental, or call out a specialist supplier to establish the work and related

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

costs of repair.

RECOMMENDED: The Town Clerk is to contact a supplier to examine the clock and report back to the sub-committee the works required and the potential cost to return the clock to fully working order.

EST23/015 Maintenance of Cenotaph Garden

The Town Clerk reported that he had discussed the ongoing upkeep of the cenotaph garden with the Chairman of Stone in Bloom.

Following those discussions, the Grounds Maintenance Contactor has offered to absorb the upkeep of the garden within the Town borders workload at no additional cost.

RECOMMENDED: To accept the offer of the Grounds Maintenance Contractor for the ongoing maintenance of the garden.

EST23/016 Stone Station

To consider a request from Futures2gether for access to the station building to support a pop-up café.*

The Town Clerk advised that the pop-up shop is not permissible under the terms of our lease.

RECOMMENDED: the Town Clerk is to approach the lessor to discuss the amendment of current lease terms to enable the expansion of community and commercial use of the Station.

EST23/017 Exclusion of the Press and Public

To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, that the Public and Press be excluded from the meeting whilst the next items of business are discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate.

RESOLVED: To exclude the Press and Public from the next item of business.

EST23/018 Confidential Minutes

RESOLVED:

That the Confidential minutes of the Estates Sub-Committee meeting held on the 12 July 2022 (Minute Numbers EST23/001, EST23/008 and EST23/009), be approved as a correct record.

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

EST23/019 Update on Stone Station

The Town Clerk update the Sub-Committee on the current position on Stone Station Community Centre

Chairman

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.