

Local Government Transparency Code 2015

Procurement Information

1. Invitations to Tender for Contracts Exceeding £5,000

Tender for building works at the Former Fire Station, Stone, to prepare building for use as Heritage Centre.

2. Contracted Agreements Exceeding £5,000

None

Payment Information

The attached appendix sets out all Council payments for the period over £250, excluding salary and related payments, payments from the Mayor's Charity and transfers between the Council's bank accounts.

Openness of Local Government Bodies Regulations 2014

Decisions that would otherwise have been taken by the Town Council or one of its Committees that have been delegated to an officer:

1. Under a specific express authorisation; or
2. Under a general authorisation to officers to take such decisions and, the effect of the decision is to:
 - a. grant a permission or licence;
 - b. affect the rights of an individual; or
 - c. award a contract or incur expenditure which, in either case, materially affects the Town Council's financial position.

None

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Stone Town Council - Payments over £250

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The table below lists payments over £250 made by the Council in the period identified.

The table includes payments by cheque, direct debit, PayPal, payment card, telephone banking and online banking. It excludes salary and related payments, payments from the Mayor's Charity, and transfers between the Council's bank accounts. All amounts exclude VAT.

Payment Date From : 01/07/2022

Payment Date To : 30/09/2022

<u>Payment Date</u>	<u>Reference</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount (£)</u>
04/07/2022	Rates July 22	Stafford Borough Council	FJC Rates - July 22	434.00
05/07/2022	2	J & S Security Services	Security for Jubilee Event	540.00
07/07/2022	INV-0729	Current Electrical & Property Services	Marquees set up - june 22	1,190.00
08/07/2022	44516	Panda Press (Stone) Ltd	Order of Service - Civic Dinner 10/07/22	254.00
11/07/2022	Inv1231	The Secret Kitchen	Civic Sunday Catering 10/7/22 x 90 buffet and 2 staff	790.00
15/07/2022	49	MJ Plant	Fitting of new noticeboard including underground	569.41
15/07/2022	46	MJ Plant	Grounds Maint amphi, CM, MR, Abbey St, old bridge	1,600.00
15/07/2022	7070290581	Stafford Borough Council	Install & removal of High Street bollards Apr to Jun 2022	406.88
15/07/2022	45	MJ Plant	Grounds Maint amphi, CM, MR, Abbey St, old bridge	1,600.00
18/07/2022	Grant July 22	Oak Tree Farm Rural Project	Grant to Oak Tree Farm Rural Project	500.00
18/07/2022	Grant July 22	Stone Scouts & Guides Brass Band	Grant to Stone Scouts & Guides Brass Band	500.00
18/07/2022	Grant July 22	Royal British Legion	Grant to RBL	500.00
22/07/2022	114278	B Hygienic Ltd	Air Sanizer Rental Jul 22 to Jun 23	286.00
25/07/2022	SI-796	Net and Cover Services	Replace velcro fastenings on 7 x rear marquee panels	312.00
25/07/2022	160032	Prism Solutions	Prism IT Service Charge August 2022	851.73
26/07/2022	Grant July 22	Alzheimers Club	Grant to Alzheimers Club	300.00
28/07/2022	VEO1096611	Veolia ES (UK) Ltd	Delivery and removal of waste bins at Westbridge Park -	420.00
29/07/2022	13329	All Print Equipment Ltd	Ricoh MPC3003 Copier, Document Feeder and Full Size	900.00

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Stone Town Council - Payments over £250

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<u>Payment Date</u>	<u>Reference</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount (£)</u>
01/08/2022	INV15098269	Sage UK Ltd	Sage Payroll Subscription extended to August 2022	399.52
03/08/2022	SBC Rates	Stafford Borough Council	FJC Rates Aug 2022	434.00
05/08/2022	5475	Byatt Oliver Associates	Prep of preliminary docs for tender submission and	1,180.00
16/08/2022	INV15098269	Sage UK Ltd	Sage Payroll Subscription extended to August 2022	399.52
16/08/2022	Brass Band Event	WM Morrisons Supermarket Ltd	Food for Concert in Stonefield Park 14/08/22	299.00
25/08/2022	161519	Prism Solutions	Prism IT Support Augg 2022	861.74
31/08/2022	INV-0746	Current Electrical & Property Services	Marquees set up July 2022	1,040.00
01/09/2022	54	MJ Plant	Clean and maint of benches - Crown Meadow	486.00
01/09/2022	55	MJ Plant	Cleaning and maint of benches - amphitheatre	406.00
05/09/2022	SBC Rates	Stafford Borough Council	SBC Rates FJC Sep 2022	434.00
06/09/2022	INV-0750	Current Electrical & Property Services	Marquees set up - Aug 22	1,020.00
06/09/2022	11036	CAM-TEC LTD	FJC CCTV Maint Contract 20/9/22 to 19/9/23	380.00
09/09/2022	115252	B Hygienic Ltd	FJC Hygiene Service Contract Sep 22 to Aug 23	854.50
20/09/2022	50and51	MJ Plant	July & Aug Ground Maint amphi, CM, MR Allot, Abbey	3,200.00
23/09/2022	5486	Byatt Oliver Associates	6 x Site visits with tendering contractors	600.00
26/09/2022	162885	Prism Solutions	IT Support Services - Sep 2022	867.08
27/09/2022	7070291021	Stafford Borough Council	Install / remove bollards 01/7/22 to 30/9/22	416.32
29/09/2022	2073033	Mazars LLP	Fee for Limited Assurance Review 2021/22	1,000.00
29/09/2022	7907	Origin Studios (SOT) Ltd	Update Town Map artwork and print new maps, events	1,307.00
29/09/2022	5813476/CE/30810	The Arch Rent Collectors	Station Rental 29/09/22 to 24/12/22	1,184.25
				<u>28,722.95</u>