



**Town Clerk**

Les Trigg

15 Station Road  
STONE  
ST15 8JP

**Tel: 01785 619740**

**Email: [clerk@stonetowncouncil.gov.uk](mailto:clerk@stonetowncouncil.gov.uk)**

31 August 2022

Dear Councillor,

A meeting of the **TOWN COUNCIL** will be held at the **Frank Jordan Centre, Lichfield Street, Stone**, on **TUESDAY 6 SEPTEMBER 2022 at 7:00pm** for consideration of the matters itemised in the following agenda.

Les Trigg  
Town Clerk

**Agenda**

1. **To receive apologies for absence**
2. **Declarations of Interest and Requests for Dispensations**
3. **Representations from Members of the Public**
4. **To confirm as a correct record the minutes of the Meeting of the Town Council held on 2 August 2022, Minute Numbers C23/036 – C23/045 (attached)**
5. **To receive the draft minutes and decisions of the under mentioned Committees:**
  - a) **General Purposes Committee meeting held on 2 August 2022, Minute Numbers GP23/047 – GP23/063 (attached)**

- b) Planning Consultative Committee meeting held on 2 August 2022, Minute Numbers PC23/019 – PC23/024 (attached)

6. **Allotment Awards**

7. **To receive the forthcoming Civic Announcements** (attached).

8. **To receive the Town Mayor's and Deputy Town Mayor's Reports of Engagements** (attached).

9. **Exclusion of the Press and Public**

**To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, that the Public and Press be excluded from the meeting whilst the next items of business are discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate.**

10. **To receive the draft Confidential Minutes and decisions of the undermentioned Committees:**

- a) General Purposes Committee meeting held on 2 August 2022, Minute Numbers GP23/047, GP23/062 and GP23/063 (attached).

Members of the public are welcome to attend the Town Council meeting as observers and/or to make representations to the committee in accordance with the Council's scheme of public participation. Details of the scheme are displayed in the Council's notice boards and website.

# Stone Town Council

## Minutes of the Meeting held in St Michael's Suite at the Frank Jordan Centre, Lichfield Street, Stone, on Tuesday 2 August 2022

**PRESENT:** Councillor J. Powell in the Chair and  
Councillors: A. Best, J. Davies, Mrs K. Dawson, I. Fordham, M. Green, Mrs J. Hood,  
R. Kenney, P. Leason, C. Thornicroft and S. Walley

Officers: L. Trigg and Mrs T. Williams

**ABSENT:** Councillors: K. Argyle, Mrs A. Burgess, Mrs L. Davies, M. Hatton, J. Hickling,  
T. Kelt and R. Townsend

---

Before the meeting began Councillor Mrs Jill Hood led prayers.

**C23/036** Apologies

Apologies were received from Councillors: K. Argyle, Mrs L. Davies, J. Hickling,  
T. Kelt and R. Townsend.

**C23/037** Declarations of Interest and Requests for Dispensations

None received

**C23/038** Representations from Members of the Public

None

**C23/039** Minutes

RESOLVED:

- a) That the minutes of the meeting of the Town Council held on 28 June 2022 (Minute Numbers C23/024 – C23/028, be approved as a correct record.
- b) That the minutes of the meeting of the Town Council held on 5 July 2022 (Minute Numbers C23/029 – C23/035, be approved as a correct record.

---

\* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

**C23/040 Committee Minutes**

RESOLVED:

- a) The minutes of the General Purposes Committee meeting held on 5 July 2022 (Minute Numbers GP23/031 – GP23/046), were noted.
- b) The minutes of the Planning Consultative Committee meeting held on 5 July 2022 (Minute Numbers PC23/013 – PC23/018), were noted.

**C23/041 Local government Transparency Code 2015  
Openness of Public Bodies Regulations 2014**

The Information\* for Quarter ending 30 June 2022 was noted.

**C23/042 Civic Announcements**

The Civic Announcements, which had been previously circulated, were noted.

**C23/043 Town Mayor's and Deputy Town Mayor's Reports of Engagements**

The Town Mayor's and Deputy Town Mayor's reports of engagements, which had been previously circulated, were noted.

The Town Mayor informed the Council that he and the Mayoress had had a wonderful day at the HMS Collingwood Open Day in Fareham on 2 July, also enjoying the company of the Borough Mayor and Mayoress, Councillor Philip and Mrs Edith Leason. He said that it was lovely to see HMS Collingwood as a thriving teaching and training facility.

The Town Mayor drew the Town Council's attention to his report on the Civic Sunday Parade and Church Service in Stone on 10 July which had been a great day. He applauded everyone who had attended in the extreme heat, especially those dressed in their formal regalia.

**The meeting was temporarily suspended and then reconvened after the open session of the General Purposes Committee and the Planning Consultative Committee meetings had taken place.**

**C23/044 To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, that the Public and Press be excluded from the meeting whilst the next items of business are discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate.**

RESOLVED: To exclude the Press and Public from the next item of business.

---

\* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

**C23/045**    **Confidential Committee Minutes**

- a) The confidential Minutes of the General Purposes Committee meeting held on 5 July 2022, Minute Numbers GP23/031 and GP23/046 were noted.

**TOWN MAYOR**

---

\* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

# Stone Town Council – General Purposes Committee

## Minutes of the meeting held at the Frank Jordan Centre, Lichfield Street, Stone, on Tuesday 2 August 2022

**PRESENT:** Councillor R. Kenney in the Chair, and  
Councillors: A. Best, J. Davies, Mrs K. Dawson, I. Fordham, M. Green, Mrs J. Hood,  
P. Leason, J. Powell, C. Thornicroft and S. Walley

Officers: L. Trigg and Mrs T. Williams

**ABSENT:** Councillors: K. Argyle, Mrs A. Burgess, Mrs L. Davies, M. Hatton, J. Hickling, T. Kelt  
and R. Townsend

---

### **GP23/047**    Apologies

Apologies were received from Councillors: K. Argyle, Mrs L. Davies, J. Hickling,  
T. Kelt and R. Townsend

### **GP23/048**    Declarations of Interests

None

### **GP23/049**    Requests for Dispensations

None

### **GP23/050**    To receive the report of the County Councillors

#### **County Councillor Mrs J. Hood**

The Chairman invited Councillor Mrs Hood to address the Committee.

#### Stone Scout & Guide Band

Councillor Mrs Hood advised the Committee that she had been delighted to attend the Stone Scout and Guide Band's Annual General Meeting on 23 July where the young people were shining examples of local talent. They had demonstrated a growing confidence in playing their instruments and in chatting afterwards which was lovely to see and highlighted fine steerage from Councillor Kerry Dawson who was an excellent Bandmaster.

#### Disruptive Group of Youngsters

Councillor Mrs Hood advised the Committee that she had been disappointed to receive many calls from residents concerned about the behaviour of a group of unruly youngsters in the town. Their antics had included dodging traffic on Christchurch Way and climbing on to the roof at the back of Specsavers. She has contacted the Chief Inspector with people's concerns and asked that any new incidents be reported to the Police.

### Flooded Subway

Councillor Mrs Hood informed the Committee that Walton subway was flooded and causing difficulties for residents who depend on it for a safe crossing over the A34. A jammed manhole cover was the cause of the build-up and arrangements had been made for the water to be pumped away (with the aid of a generator).

Councillor Mrs Hood advised the Committee that the Highways Department were working hard to resolve the problem and were planning to clear other drains/grids on local roads (excluding A and B roads). She asked that Councillors report to her, as quickly as possible, any that are known to be blocked.

Concern was expressed about the Eccleshall Road where construction work was creating silt on the surface which may result in blockages in the future.

### **County Councillor I. Parry**

Councillor Parry was not in attendance at the meeting.

### **GP23/051 To receive the report of Borough Councillors**

The Chairman invited Borough Councillors to address the Committee.

Councillor Mrs Hood advised the Committee that she and the Town Clerk had worked hard on the arrangements for the Commonwealth Games Baton Relay in Stone and their input had resulted in an offer of tickets to the Rehearsal of the Commonwealth Games Opening Ceremony.

Councillor Mrs Hood attended the occasion at the Alexander Stadium and the experience was remarkable and amazing. She thanked Stafford Borough Council for their generosity.

### **GP23/052 Representations from Members of the Public**

None

### **GP23/053 Minutes**

RESOLVED:

- a) That the minutes of the General Purposes Committee meeting held on 5 July 2022 (Minute Numbers GP23/031 – GP23/046), be approved as a correct record.

### **GP23/054 Minutes of Sub-Committees**

- a) Estates Sub-Committee meeting held on 12 July 2022, Minute Numbers EST23/001 – EST23/009.

RESOLVED:

- i. To note the draft minutes
- ii. To approve the recommendations contained in Minute numbers EST23/005 and EST23/006.

Minute number EST23/009 was considered as part of confidential section of the agenda (item 17 and Minute Reference GP23/063).

**GP23/055 Budget Monitoring Report – June 2022**

The report\* of the Town Clerk was noted.

**GP23/056 Mayoral Facebook Site**

The Committee considered the report of the Town Clerk\* (which had been attached to the agenda for the meeting) detailing a proposal from the Town Mayor, Councillor Jonathan Powell, to set up a Facebook or other social media site related solely to Mayoral activities.

The Town Clerk advised the Committee that the Press and Media Protocol had prevented the Town Mayor from setting up his own social media arrangements as it could put Councillor Powell in breach of the Code of Conduct. He said the Town Council if in agreement would need to give specific permissions to use the Mayoral designation, council logo etc.

The Chairman invited the Committee to consider whether the Council would like a Mayoral Facebook site in the short term – which the Mayor has offered to personally host and maintain – prior to the appointment of a new member of staff to handle social media for the whole Council.

The Committee discussed the positives and negatives of a Mayor's personal Facebook site and there were a number of supporting and opposing views.

The Councillors showing support believed that social media would be a successful, wide ranging and cost-effective way of promoting local organisations and the events and activities of the Mayor. They pointed out that the content would not be lost when the Council's site was set up as it could easily be transferred.

The Councillors against the proposal expressed the view that Facebook was by nature interactive and if the comments feature was switched off there would be little advantage over posting the information on the website.

They were concerned about trolling, maintaining political neutrality and management of the content which if interactive should be under the guidance of the Town Clerk.

Councillors expressed the view that Councillors Powell's existing personal Facebook page was excellent and that another short-term site with the Town Council's banner (prior to the setting up of social media for the whole council) was un-necessary.

RESOLVED:

That the Town Council do not wish to operate a separate Mayoral Facebook site, and that the objective was to operate a Council site, including Mayoral activities, when the new Heritage Centre Manager/Events and Marketing Officer had been appointed.

---

\* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.



**GP23/057**     **Staffordshire Parish Councils' Association**

The Charman invited the Town Clerk to provide a verbal response to the question raised at minute GP23/028: 'The Committee requested further clarification and justification for the Staffordshire Parish Councils' Association annual subscription and the value it brought the Town Council'.

The Town Clerk advised the Committee that the annual subscription was £1,088.90 for 2022-23 which also included membership of the National Association of Local Councils (NALC).

He said that although the subscription had gone up this year (by a greater value than in previous years), his view was that the cost still represented good value for money. A new Welcome Pack (an extract of which had been enclosed with the agenda for the meeting) demonstrated the services Staffordshire Parish Councils' Association (SPCA) and NALC provided. These included a wide range of training courses which Town Council officers and councillors make good use of, Legal Topic Notes from NALC which provide invaluable guidance on the legal position with everything happening in the sector, weekly Bulletins, helpful telephone advice when needed and as a larger council Stone has direct access to many NALC services.

The Town Clerk confirmed that although some of these services were available elsewhere, they were far less comprehensive.

RESOLVED: That the services offered by Staffordshire Parish Councils' Association are valuable and worthwhile and that the Town Council continues its membership.

**GP23/058**     **Town Council Payments**

RESOLVED: To note the list\* of Town Council payments made during the period 1 to 30 June 2022.

**GP23/059**     **Update from Working Groups:**

**Neighbourhood Plan Steering Group**

Councillor Mrs Hood reported that the Neighbourhood Plan Steering Group had not met.

**Stone Heritage Centre Steering Group**

Councillor Kenney advised the Committee that no meeting had taken place.

**Engagement with Young People**

Councillor Mrs Dawson informed the Committee that meetings had taken place both last week and this evening with Councillor Powell. She said that a plan had been devised and the Town Clerk will after a discussion, prepare a note for the General Purposes Committee.

**Queen's Platinum Jubilee Steering Group**

This group has now been disbanded

---

\* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

**GP23/060**     **To receive reports from Town Councillors on attendance at meetings of local organisations and outside bodies as a representative of the Town Council**

**Stone Area Parish Liaison Group**

Councillor Davies advised the Committee that the Liaison Group had met virtually on Zoom on 27 July 2022. The environment article produced by Councillor Kelt was shared for information, but the main part of the meeting consisted of a presentation by Michelle Shaker of the Safter Roads Partnership.

Other topics discussed included HS2 and mention was also given to the cadet organisations and the Scout and Guide Band as surrounding parishes may not have these groups locally and promoting them was beneficial.

Councillor Davies said the meetings continued to be very useful and the next one would be held in October.

**Stone ATC**

Councillor Davies advised the Committee that he had attended a Welfare Committee Meeting on 19 July, and it was good to see there were even more enthusiastic people joining the Committee which was good for the ongoing success of 2352 (Stone) Squadron ATC.

**Age Concern Stone & District**

Councillor Thornicroft advised the Committee that no meeting of Age Concern Stone & District had taken place.

**Stafford & Stone Access Group**

Councillor Kelt was not available to give a report on this occasion.

**Stone Common Plot Trustees**

Councillor Mrs Hood advised the Committee that there was a Plot walkabout arranged for 14<sup>th</sup> but no meetings had taken place.

**Stone Community Hub Liaison Group**

Councillor Mrs Hood advised the Committee that no meeting of Stone Community Hub Liaison Group had taken place.

**SPCA Executive Committee**

Councillor Green advised the Committee that he had no report.

**The meeting was adjourned and then reconvened after the open session of the Planning Consultative committee and closed session of the Town Council had taken place.**

**GP23/061**     **Exclusion of the Press and Public**

**To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, that the Public and Press be excluded from the meeting whilst the next items of business are discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate.**

RESOLVED: to exclude the Press and Public from the next items of business

---

\* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

**GP23/062**     **Confidential Minutes**

RESOLVED:

That the Confidential Minutes of the General Purposes Committee meeting held on 5 July 2022, Minute Numbers GP23/031 and GP23/046 be approved.

**GP23/063**     **Confidential Minutes and Recommendations of Sub-Committees**

- a) Estates Sub-Committee Meeting held on 12 July 2022, Minute Numbers EST23/001, EST23/008 and EST23/009.

The Town Clerk provided additional supporting information to allow further consideration by the Committee of the items referred to in minute number EST23/009.

RESOLVED:

- i. To note the draft minutes
- ii. To approve the recommendations contained in Minute Number EST23/009
- iii. To obtain appropriate legal advice
- iv. To proceed with repairs to the Station Roof
- v. To approve a supplementary estimate of £2,000

**CHAIRMAN**

# Stone Town Council – Planning Consultative Committee

## Minutes of the meeting held in St Michael’s Suite at the Frank Jordan Centre, Lichfield Street, Stone, on Tuesday 2 August 2022

**PRESENT:** Councillor J. Davies in the Chair, and  
Councillors: A. Best, Mrs K. Dawson, I. Fordham, M. Green, Mrs J. Hood,  
R. Kenney, P. Leason, J. Powell, C. Thornicroft and S. Walley

Officers: L. Trigg and Mrs T. Williams

**ABSENT:** Councillors: K. Argyle, Mrs A. Burgess, Mrs L. Davies, M. Hatton, J. Hickling, T. Kelt  
and R. Townsend

---

**PC23/019**     **Apologies**

Apologies were received from Councillors: K. Argyle, Mrs L. Davies, J. Hickling,  
T. Kelt and R. Townsend

**PC23/020**     **Declarations of Interest and Requests for Dispensations**

Councillor Mrs Hood confirmed that, as a member of Stafford Borough Council’s  
Planning Committee, she would not speak or vote on the planning applications  
listed on the agenda with the exception of speaking (but not voting) on planning  
applications 21/35273/FUL and 21/35274/ADV.

**PC23/021**     **Representations from Members of the Public**

None received

**PC23/022**     **Minutes**

RESOLVED:

That the minutes of the Planning Consultative Committee meeting held on 5 July  
2022 (Minute Numbers PC23/013 – PC23/018), be approved as a correct record.

**PC23/023**     **Planning Applications**

**Application Number** – 22/36008/FUL

**Applicant** – St Dominic’s Catholic Primary School

**Location** – St Dominic’s Catholic Primary School, Margaret Street, Stone

**Development** – Repairs to boundary wall

**Observations:** No comments

**Application Number** – 22/36009/LBC

**Applicant** – St Dominic’s Catholic Primary School

**Location** – St Dominic’s Catholic Primary School, Margaret Street, Stone  
**Development** – Repairs to boundary wall

**Observations:** No comments

**Application Number** – 22/35865/FUL  
**Applicant** – Mr P. Hannigan (PH Construction Services Ltd)  
**Location** – 71 & 73 Manor Rise, Walton  
**Development** – Conversion of the existing flat roof to a new pitched roof to create new second floor bedrooms with en-suites

**Observations:** No objections

**Application Number** – 22/35844/ADV  
**Applicant** – Mr Burney (Burney Estates Ltd)  
**Location** – Dans Motorcycle Showroom, The Fillybrooks, Stone  
**Development** – 1 Totem Pole

**Observations:** The Town council raises objections to this planning application due to the size and inappropriate location of the proposed Totem Pole.

**Application Number** – 22/35935/FUL  
**Applicant** – Kerry Washburn  
**Location** – 1 Ambleside Close, Stone  
**Development** – Demolish existing boundary wall and erect new boundary wall in position shown. The area of land between the existing and the new to be change of use from incidental to domestic. The existing boundary to no. 1 Ambleside Close incorporates the incidental land use.

**Observations:** Town Council wishes to repeat its objections made in response to planning application 21/35280/HOU (on 17 March 2022) which were that the new boundary wall will be positioned outside of the boundary line.

The Town Council would also add that it supports the views and recommendations of the County Highways Department made on 7 July 2022.

**Application Number** – 22/36059/OUT  
**Applicant** – Ms S. Tolley  
**Location** – Land at rear of 66 Mount Road, Stone  
**Development** – Outline application for a new dwelling (access and scale)

**Observations:** No comments on this outline planning application.

**Application Number** – 21/35273/FUL  
**Applicant** – Mr Y. Laher  
**Location** – Lamb Inn, Eccleshall Road, Stone  
**Development** – Retrospective application for car park management system at the Lamb Inn

Councillor Green expressed his disappointment that this planning application had been made retrospectively – demonstrating a disregard for the law – and

asked that it be recorded that he would be voting against all retrospective planning applications.

**Observations:** The Town Council objects strongly to all retrospective planning applications and asks that enforcement action is taken routinely to ensure that illegal development is reversed.

In respect of this retrospective application, the Town Council is very concerned about the behaviour/conduct of the operators of the car parking scheme and asks the Borough Council to carry out an investigation into the legalities of what has been going on (which includes parking charges imposed on members of the public and resulting harm to neighbouring businesses) followed up with appropriate action(s).

**Application Number** – 21/35274/ADV

**Applicant** – Mr Y. Laher

**Location** – Lamb Inn, Eccleshall road, Stone

**Development** – Retrospective application for car park management signage – 9 signs mounted on signage poles, signage is 2 sizes, 800mm x 600mm and 600mm x 600mm, facing internally into the car park to advise of the car parks stay allocation as per the British Parking Association (BPA)

Councillor Green expressed his disappointment that this planning application had been made retrospectively – showing a disregard for the law – and asked that it be noted that he would be voting against all retrospective planning applications.

**Observations:** The Town Council objects strongly to all retrospective planning applications and asks that enforcement action is taken routinely to ensure that illegal development is reversed.

In respect of this retrospective application, the Town Council is very concerned about the behaviour/conduct of the operators of the car parking scheme and asks the Borough Council to carry out an investigation into the legalities of what has been going on (which includes parking charges imposed on members of the public and resulting harm to neighbouring businesses) followed up with appropriate action(s).

**PC23/024**

**To note the following items considered under delegated powers where no objections were forwarded to Stafford Borough Council due to no Member asking for the item to be considered by a special meeting of the Committee.**

**Application Number** – 21/34694/ADV

**Applicant** – Dr A. Jilka

**Location** – Mayfield House, 15 Lichfield Street, Stone

**Development** – Signage

Observations: No comments were made by the Town Council

**CHAIRMAN**

**STONE TOWN COUNCIL MEETING**  
**6 SEPTEMBER 2022**

**CIVIC ANNOUNCEMENTS**

**Town Mayor**

Saturday 10 September	Stone & District Swimming Club Awards Evening
Wednesday 14 September	Staffordshire Scouts Annual General Meeting
Thursday 15 September	Tactical Supply Wing's Battle of Britain Dinner
Saturday 17 September	Council Chamber Open Day
Sunday 18 September	Stafford Borough Council's Battle of Britain Commemoration
Sunday 25 September	Cheadle Town Mayor's Civic Service
Saturday 1 October	Town Mayor's Quiz Night
Sunday 2 October	Ashbourne Town Mayor's Civic Service

**Deputy Mayor**

No engagements currently

**TOWN MAYOR**

## **TOWN MAYOR'S REPORT – to 25<sup>th</sup> August 2022**

### **Sunday 14<sup>th</sup> August – Florence Brass Band Concert and Burma Star Remembrance**

On a very sunny afternoon the Mayoress and I joined a large number of Stone residents to enjoy the music played by the Florence Brass Band. It was lovely to see families and people of all ages enjoying picnics, drinks or just the wonderful music drifting over the flowers and park. We also joined a small and informal act of remembrance, led by the British Legion, of the brave men and women who fought in the Far East, supported by the Stone Army Cadets. Special thanks go to members of the Town and Tourism Committee for arranging the day and providing afternoon cream teas for the audience, and the park rangers for the perfect backdrop, as the park was picture perfect.

### **Monday 15<sup>th</sup> August – Girl Guiding Staffordshire Unity 2022 International Camp.**

The Mayoress and I joined the Staffordshire Girl Guides, Local civic leaders and special guests at the 2022 Unity Camp event. We were taken on a tour of the camp, met several groups from all over the UK and overseas and enjoyed a cream tea and performances from the different countries that were represented. The highlight was the songs and dances from the Kenyan Girl Guides and watching the Mayoress joining the Guide leaders dancing to 'Cotton Eyed Joe'. It really was great to see the enthusiasm and confidence the young ladies have.

### **Sunday 21<sup>st</sup> August – Kenyan Girl guide visit to the Council Chamber**

We were both excited and honoured to welcome the Kenyan Girl Guides to the Council Chamber. I explained how the council works, its history and the many interesting pictures and items in the Chamber. They smiled and laughed and had no shortage of questions for me. We also learned some history of the Girl Guides in Stone too and their connection with Kenya. It was particularly meaningful for me as I was born in Nairobi, Kenya, and it was a wonderful link back to my birthplace. We spent over 2 hours talking to the young ladies and having photos taken, and it really will be a most treasured memory for the Mayoress and I.

## **DEPUTY TOWN MAYOR'S REPORT – to 25<sup>th</sup> August 2022**

No report for this period