



Town Clerk

Les Trigg

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26 July 2022

Dear Councillor,

A meeting of the **TOWN COUNCIL** will be held at the **Frank Jordan Centre, Lichfield Street, Stone**, on **TUESDAY 2 AUGUST 2022 at 7:00pm** for consideration of the matters itemised in the following agenda.

Les Trigg
Town Clerk

Agenda

1. **To receive apologies for absence**
2. **Declarations of Interest and Requests for Dispensations**
3. **Representations from Members of the Public**
4. **To confirm as a correct record the minutes of the Town Council Meeting of the Town Council held on 28 June 2022, Minute Numbers C23/024 – C23/028 (attached)**
5. **To confirm as a correct record the minutes of the Town Council Meeting of the Town Council held on 5 July 2022, Minute Numbers C23/029 – C23/035 (attached)**

6. **To receive the draft minutes and decisions of the under mentioned Committees:**
 - a) General Purposes Committee meeting held on 5 July 2022, Minute Numbers GP23/031 – GP23/046 (attached)
 - b) Planning Consultative Committee meeting held on 5 July 2022, Minute Numbers PC23/013 – PC23/018 (attached)
7. **Local Government Transparency Code 2015
Openness of Local Government Bodies Regulations 2014**

Information for Quarter ending 30 June 2022 (attached).
8. **To receive the forthcoming Civic Announcements** (attached).
9. **To receive the Town Mayor's and Deputy Town Mayor's Reports of Engagements** (attached).
10. **Exclusion of the Press and Public**

To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, that the Public and Press be excluded from the meeting whilst the next items of business are discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate.
11. **To receive the draft Confidential Minutes and decisions of the undermentioned Committees:**
 - a) General Purposes Committee meeting held on 5 July 2022, Minute Numbers GP23/031 and GP23/046 (attached).

Members of the public are welcome to attend the Town Council meeting as observers and/or to make representations to the committee in accordance with the Council's scheme of public participation. Details of the scheme are displayed in the Council's notice boards and website.

Stone Town Council

Minutes of the Meeting held in St Michael's Suite at the Frank Jordan Centre, Lichfield Street, Stone, on Tuesday 28 June 2022

PRESENT: Councillor J. Powell in the Chair and
Councillors: A. Best, J. Davies, Mrs J. Hood, C. Thornicroft and R. Townsend

Officers: L. Trigg & Mrs T. Williams

ABSENT: Councillors: K. Argyle, Mrs A. Burgess, Mrs L. Davies, Mrs K. Dawson, I. Fordham,
M. Green, M. Hatton, J. Hickling, T. Kelt, R. Kenney, P. Leason and S. Walley

C23/024 Apologies

Apologies were received from Councillors: Mrs L. Davies, Mrs K. Dawson,
I. Fordham, M. Green, J. Hickling, T. Kelt, R. Kenney, P. Leason and S. Walley

C23/025 Declarations of Interest and Requests for Dispensations

None received

C23/026 Internal Auditor's Report 2021-22

The Council considered the following documents which had been circulated with
the agenda, prior to the meeting:

- a. Formal Internal Audit submission to the External Auditors*
- b. Report from Internal Auditor*

The Town Clerk reported that the Council is required to consider an Internal
Audit Report before approving the accounts for submission to the External
Auditors.

RESOLVED: To note the Internal Auditor's report and submission to external
Audit

C23/027 Annual Governance Statement 2021-22

The Council considered the Annual Governance Statement* which must be
approved prior to consideration of the Council's accounts.

RESOLVED: To approve the Annual Governance Statement and supporting
explanations for submission to the External Auditor for the year 2021-22.

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting.
They are attached as an appendix to the signed copy of the Council minutes.

C23/028 Council Accounts 2021-22

The Council considered the Town Clerk's report* and the accounting statement* which had been circulated with the agenda for the meeting.

RESOLVED:

- a) To approve the Council's Accounts for 2021-22 as set out in the report of the Town Clerk, including the use of the rollover reserve to allow the transfer of budgets between financial years and its proposed use in 2022-23.
- b) To note the variances between the forecast outturn for 2021-22 and the actual outturn, and the reasons identified for the major variances.
- c) To approve the financial statement for submission to the Council's external auditors.

TOWN MAYOR

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

Stone Town Council

Minutes of the Meeting held in St Michael's Suite at the Frank Jordan Centre, Lichfield Street, Stone, on Tuesday 5 July 2022

PRESENT: Councillor J. Powell in the Chair and
Councillors: K. Argyle, A. Best, J. Davies, Mrs K. Dawson, M. Green, J. Hickling,
Mrs J. Hood, R. Kenney, T. Kelt, C. Thornicroft and R. Townsend

Officers: R. Mincher & Mrs T. Williams

ABSENT: Councillors: Mrs A. Burgess, Mrs L. Davies, I. Fordham, M. Hatton, P. Leason and
S. Walley

Before the meeting began the Reverend Prebendary Ian Cardinal led prayers.

C23/029 Apologies

Apologies were received from Councillor Mrs L. Davies, I. Fordham, P. Leason and
S. Walley

C23/030 Declarations of Interest and Requests for Dispensations

None received

C23/031 Representations from Members of the Public

None

C23/032 Minutes

RESOLVED:

- a) That the minutes of the meeting of the Town Council held on 7 June 2022
(Minute Numbers C23/013 – C23/023, be approved as a correct record.

C23/033 Committee Minutes

RESOLVED:

- a) The minutes of the General Purposes Committee meeting held on 7 June
2022 (Minute Numbers GP23/018 – GP23/030), were noted.

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting.
They are attached as an appendix to the signed copy of the Council minutes.

- b) The minutes of the Planning Consultative Committee meeting held on 7 June 2022 (Minute Numbers PC23/007 – PC23/012), were noted.

C23/034 Civic Announcements

The Civic Announcements, which had been previously circulated, were noted.

C23/035 Town Mayor's and Deputy Town Mayor's Reports of Engagements

The Town Mayor's and Deputy Town Mayor's reports of engagements, which had been previously circulated, were noted.

The Town Mayor informed the Council that everyone who had attended the celebrations and festivities held over the Queen's Platinum Jubilee weekend seemed to have enjoyed themselves and he thanked all who had been involved in the organisation of the Proclamation and Tree Planting (on Thursday afternoon), the Beacon Lighting (on Thursday evening), the Jubilee Church Service (on Saturday afternoon) and Big Lunch and Party in the Park (on the Sunday).

The Town Mayor said that he had been pleased with the numbers of people that had supported the events.

The Town Mayor also made special mention of Festival Week and Carnival Day where he had again been pleased to see lots of people from Stone out at each of the events. He thanked the behind-the-scenes organisers who had made the occasions possible.

TOWN MAYOR

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

Stone Town Council – General Purposes Committee

Minutes of the meeting held at the Frank Jordan Centre, Lichfield Street, Stone, on Tuesday 5 July 2022

PRESENT: Councillor R. Kenney in the Chair, and
Councillors: K. Argyle, A. Best, J. Davies, Mrs K. Dawson, M. Green, J. Hickling,
Mrs J. Hood, T. Kelt, J. Powell, C. Thornicroft and R. Townsend

Officers: L. Trigg and Mrs T. Williams

ABSENT: Councillors: Mrs A. Burgess, Mrs L. Davies, I. Fordham, M. Hatton, P. Leason and
S. Walley

GP23/031 Apologies

Apologies were received from Councillors Mrs L. Davies, I. Fordham, P. Leason and
S. Walley

GP23/032 Declarations of Interests

None

GP23/033 Requests for Dispensations

None

GP23/034 To receive the report of the County Councillors

County Councillor Mrs J. Hood

The Chairman invited Councillor Mrs Hood to address the Committee.

Walton Roundabout

Councillor Mrs Hood said she was delighted to advise the Committee that she had finally persuaded the County Highways Department to award Stone a share of the £15 million (extra fund) allocated to fixing Staffordshire's roads. She was hopeful that Walton Roundabout would be repaired very soon to remedy the poor road surface which was hazardous to cyclists and motorbikes and adding to the wear and tear on people's cars.

County Councillor I. Parry

Councillor Parry was not in attendance at the meeting.

GP23/035 To receive the report of Borough Councillors

There were no reports from Borough Councillors on this occasion.

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

GP23/036 Representations from Members of the Public

None

GP23/037 Minutes

RESOLVED:

- a) That the minutes of the General Purposes Committee meeting held on 7 June 2022 (Minute Numbers GP23/018 – GP23/030), be approved as a correct record.

GP23/038 Minutes of Sub-Committees

There were no minutes for consideration.

GP23/039 Grant Aid to Local Organisations

The Committee noted the updated grant assessment criteria (which had been enclosed with the agenda for the meeting).

The Committee considered the following requests for a grant:

STONE SCOUT & GUIDE BAND

The Committee considered the grant application received from Stone Scout & Guide Band requesting £500 to purchase and maintain musical instruments and associated accessories. This would provide a greater range of instruments for local young people to learn and an opportunity for them to play music from other genres outside of military marching songs. The Band will also look to adding another practice night to their schedule.

RESOLVED: To award £500 to Stone Scout & Guide Band.

ROYAL BRITISH LEGION

The Committee considered the grant application received from the Stone Branch of the Royal British Legion requesting £500 to purchase a new branch standard. The old standard is nearly 50 years old and beyond repair due to water mould damage and fading.

RESOLVED: To award £500 to the Royal British Legion.

OAK TREE FARM RURAL PROJECT

The Committee considered the grant application from Oak Tree Farm Rural Project requesting £500 to supplement the loss of income during the Covid 19 lockdown with the additional pressure of financing a repair to its wastewater plant.

The Town Clerk advised the Committee that due to the value of annual turnover and reserves the application did not meet the grant criteria on this occasion.

RESOLVED: To award £500 to Oak Tree Farm Rural Project.

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

STONE ALZHEIMER'S DROP IN CLUB

The Committee considered the grant application from Stone Alzheimer's Drop in Club requesting £500 to contribute towards the funding of their annual Christmas party.

The Town Clerk advised the Committee that due to the value of reserves the application did not meet the grant criteria on this occasion.

RESOLVED: To award £300 to Stone Alzheimer's Drop in Club.

15SQUARE

The Committee considered the grant application from 15Square requesting £500 to contribute towards a new office-based computer, the upgrading of existing technology (a laptop and tablet) and to improve digital service delivery.

The Town Clerk advised the Committee that due to the value of reserves the application did not meet the grant criteria on this occasion.

RESOLVED: To decline the award of a grant.

GP23/040 Code of Conduct Review

The Committee considered the updated Councillor Code of Conduct (which had been attached to the electronic version of the agenda for the meeting).

The Committee noted that changes had been made at paragraphs 17, 18 and 19.

RESOLVED: To accept the updated Code of Conduct.

GP23/041 Press and Media Protocol Review

The Committee considered the updated Press and Media Protocol (which had been enclosed with the agenda for the meeting).

The Committee noted that Paragraph 1.5 has been updated for clarity.

RESOLVED: To accept the updated Press and Media Protocol.

GP23/042 Town Council Payments

RESOLVED: To note the list* of Town Council payments made during the period 1 to 31 May 2022.

GP23/043 Update from Working Groups:

Neighbourhood Plan Steering Group

Councillor Mrs Hood reported that the Neighbourhood Plan Steering Group had not met.

Stone Heritage Centre Steering Group

Councillor Kenney advised the Committee that a meeting had been held this afternoon and a full report would be given under the confidential section of the agenda.

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Engagement with Young People

Councillor Mrs Dawson informed the Committee that she was in the process of arranging a meeting of the Working Group.

Queen's Platinum Jubilee Steering Group

Councillor Mrs Hood advised the Committee that a 'washup' meeting had taken place with the Town Clerk and a few items would be put forward to the Tourism and Town Promotion Sub-Committee for discussion.

Councillor Mrs Hood said the events had all gone very well.

The Town Clerk advised the Committee that the Queen's Platinum Jubilee Steering Group would now automatically be disbanded in accordance with the terms of reference.

GP23/044 To receive reports from Town Councillors on attendance at meetings of local organisations and outside bodies as a representative of the Town Council

Stone Area Parish Liaison Group

Councillor Davies advised the Committee that the next meeting would be held on 27 July.

Stone ATC

Councillor Davies advised the Committee that the last meeting of Stone ATC had taken place on 7 June which had coincided with Town Council meetings. Upon viewing the minutes, he said there were 23 cadets currently. Recruiting new members and raising funds for a new minibus were the main priorities.

Stone ATC's Dining in Night and Award Ceremony had recently taken place and the Town Mayor was present to present the awards.

Age Concern Stone & District

Councillor Thornicroft advised the Committee that no meeting of Age Concern Stone & District had taken place.

Stafford & Stone Access Group

Councillor Kelt advised the Committee that the next meeting of Stafford & Stone Access Group would be held on 18 July and include the AGM.

Stone Common Plot Trustees

Councillor Mrs Hood advised the Committee that no meeting of the Stone Common Plot Trustees had taken place.

Stone Community Hub Liaison Group

Councillor Mrs Hood advised the Committee that no meeting of Stone Community Hub Liaison Group had taken place.

SPCA Executive Committee

Councillor Green advised the Committee that no meeting of the SPCA Executive Committee had taken place.

The meeting was adjourned and then reconvened after the open session of the Planning Consultative committee had taken place.

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

GP23/045 Exclusion of the Press and Public

To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, that the Public and Press be excluded from the meeting whilst the next items of business are discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate.

RESOLVED: to exclude the Press and Public from the next items of business

GP23/046 Stone Heritage Centre

The Committee considered the confidential report of the Town Clerk setting out issues related to tendering of the building contract for the Stone Heritage Centre. It also received a report and recommendations from the Heritage Centre Steering Group.

The Heritage Centre Steering Group had met earlier on 5th July 2022 to consider the final design and tendering arrangements for the Centre building works. It was noted that this tender covered the building only, including mechanical and electrical (M&E) works, and that separate tenders would be let for the building's internal fittings.

The Steering Group reported that it had considered the same documents that had been circulated electronically as part of the confidential section of this Committee's agenda and had received the advice of both the project architects (Byatt Oliver) and the Council's procurement advisors (Staffordshire County Council). As a result, the Steering Group made a number of recommendations to the General Purposes Committee regarding the arrangements for the tendering of the building contract.

RESOLVED

To approve the recommendations of the Steering Group.

CHAIRMAN

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

Stone Town Council – Planning Consultative Committee

Minutes of the meeting held in St Michael's Suite at the Frank Jordan Centre, Lichfield Street, Stone, on Tuesday 5 July 2022

- PRESENT:** Councillor T. Kelt in the Chair, and
Councillors: K. Argyle, A. Best, J. Davies, Mrs K. Dawson, M. Green, J. Hickling,
Mrs J. Hood, R. Kenney, J. Powell, C. Thornicroft and R. Townsend
- Officers: L. Trigg & Mrs T. Williams
- ABSENT:** Councillors: Mrs A. Burgess, Mrs L. Davies, I. Fordham, M. Hatton, P. Leason and
S. Walley
-

PC23/013 Apologies

Apologies were received from Councillors: Mrs L. Davies, I. Fordham, P. Leason
and S. Walley

PC23/014 Declarations of Interest and Requests for Dispensations

Councillor Mrs Hood confirmed that, as a member of Stafford Borough Council's
Planning Committee, she would not be commenting or voting on the planning
applications listed on the agenda.

Councillor Townsend declared a personal interest in planning application
22/35583/HOU.

Councillor Powell declared a personal interest in planning applications
22/35725/HOU and 22/35742/HOU.

PC23/015 Representations from Members of the Public

None received

PC23/016 Minutes

RESOLVED:

That the minutes of the Planning Consultative Committee meeting held on 7
June 2022 (Minute Numbers PC23/007 – PC23/012), be approved as a correct
record.

PC23/017 Planning Applications

Application Number – 22/35503/FUL

Applicant – Cube Homes

Location – Land at Former Bowling Club, Crown Street, Stone

Development – Demolition of existing structures and erection of ten dwellings with access, landscaping and associated works.

Observations: The Town Council objects to the development proposal on the grounds that the construction of ten dwellings would be over intensive on the site. The suggestion is made that the applicant be asked to consider reducing the number of units to eight.

Application Number – 22/35428/FUL

Applicant – Mr Y. Cohen

Location – 17/17a - 21 High Street, Stone

Development – Conversion of four dwellings into nine apartments

Observations: The Town Council objects to this development proposal as the conversion of four existing dwellings into nine apartments would lead to over intensification of the site.

The Council is also concerned about the storage of refuse and recycling bins as the proposed bin store is not considered adequate for nine dwellings. It would be unacceptable for wheelie bins (of which there may be 18 in number) to be permanently stationed on the pavement due to the inadequate provision of bin storage.

Application Number – 22/35461/FUL

Applicant – Mr C. Boulton

Location – Oakwood House, The Fillybrooks, Stone

Development – Dropped kerb to A34 for access to new house

Observations: No objections

Application Number – 22/35583/HOU

Applicant – Mr R. Crookshank

Location – 78 Stafford Road, Stone

Development – Replacement of existing dilapidated timber shed/woodstore with covered parking space and wood store

Observations: No objections

Application Number – 22/35541/FUL

Applicant – Mr S. Virani

Location – 36 High Street, Stone

Development – Change of use of retail unit to cocktail bar and conversion of upper floors to rentable rooms in conjunction with the adjacent Crown Hotel. In conjunction with 22/35542/LBC

Observations: The Town Council feels unable to make comment on this planning application due to the lack of detail provided.

As examples, there is no clarity in respect of what is meant by 'rentable rooms' as opposed to hotel rooms and the customer base accommodated. The plans do not make clear the parking arrangements or show the interconnectivity between

the property and the Crown Hotel next door. The plans do not identify the location of fire escapes.

Application Number – 22/35542/LBC

Applicant – Mr S. Virani

Location – 36 High Street, Stone

Development – Change of use of retail unit to cocktail bar and conversion of upper floors to rentable rooms in conjunction with the adjacent Crown Hotel. In conjunction with 22/35541/FUL

Observations: The Town Council feels unable to make comment on this planning application due to the lack of detail provided.

Application Number – 22/35947/FUL

Applicant – St Dominic's Catholic Primary School

Location – St Dominic's Catholic Primary School, Margaret Street, Stone

Development – Alterations to existing car park, form a new archway in existing boundary wall to match existing archway, new 2.1m and 2.4m high vertical bar gates, new path formed with new high bow top fencing and gate separating the path from the car park and new bin store.

Observations: No objections

Application Number – 22/35725/HOU

Applicant – Mr J. Basketts

Location – 70 St Vincent Road, Stone

Development – Second floor extension to replace a flat roof with a pitched roof and create 2 no. bedrooms and bathroom

Observations: No objections

Application Number – 22/35742/HOU

Applicant – Mr R. & Mrs K. Outhwaite

Location – 72 St Vincent Road, Stone

Development – Second floor extension to replace a flat roof with a pitched roof and create 1 no. bedroom and ensuite

Observations: No objections

PC23/018

To note the following items considered under delegated powers where no objections were forwarded to Stafford Borough Council due to no Member asking for the item to be considered by a special meeting of the Committee.

None

CHAIRMAN

Local Government Transparency Code 2015

Procurement Information

1. Invitations to Tender for Contracts Exceeding £5,000

None

2. Contracted Agreements Exceeding £5,000

None

Payment Information

The attached appendix sets out all Council payments for the period over £250, excluding salary and related payments, payments from the Mayor's Charity and transfers between the Council's bank accounts.

Openness of Public Bodies Regulations 2014

Decisions that would otherwise have been taken by the Town Council or one of its Committees that have been delegated to an officer:

1. Under a specific express authorisation; or
2. Under a general authorisation to officers to take such decisions and, the effect of the decision is to:
 - a. grant a permission or licence;
 - b. affect the rights of an individual; or
 - c. award a contract or incur expenditure which, in either case, materially affects the Town Council's financial position.

None

Date: 26/07/2022

Time: 11:11:22

Stone Town Council - Payments over £250

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The table below lists payments over £250 made by the Council in the period identified.

The table includes payments by cheque, direct debit, PayPal, payment card, telephone banking and online banking. It excludes salary and related payments, payments from the Mayor's Charity, and transfers between the Council's bank accounts. All amounts exclude VAT.

Payment Date From : 01/04/2022

Payment Date To : 30/06/2022

<u>Payment Date</u>	<u>Reference</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount (£)</u>
08/04/2022	32	MJ Plant	Topping of Crown Meadow	324.00
08/04/2022	39	MJ Plant	Annual Tree Pruning 21/22	1,236.00
08/04/2022	34	MJ Plant	Removal of bullrushes at Crown Meadow	500.00
08/04/2022	37	MJ Plant	Grounds Maint - Amphi, CM, MR Allot, Abbey St, Old	1,600.00
08/04/2022	36	MJ Plant	Power wash and clean bus shelters plus removal of	825.00
11/04/2022	INV-1216	IG Stage Hire	Stage and Lighting Hire 30% Deposit - Jubilee Event	457.50
18/04/2022	713402022168345	Pozitive Energy	Gas Usage FJC March 2022	430.70
18/04/2022	713412022168345	Pozitive Energy	Gas Usage STN Mar 2022	253.28
22/04/2022	SINV00553021	J G Fenn Ltd	Ink Cartridges x 4 and misc stationery	545.44
22/04/2022	Civic Dinner 2022	Miscellaneous	Singer at Civic Dinner April 2022	250.00
22/04/2022	INV-8659	EDG Security Limited	Security Camera Monitoring and Maint to 17/04/23	320.00
24/04/2022	FB026087	Stone House Hotel	Civic Dinner x 64	1,649.00
25/04/2022	155847	Prism Solutions	Prism IT Service Charge April 2022	769.25
26/04/2022	2131570683	Adobe Systems Software	Adobe Acrobat DC Pro x 3 18/3/22 to 18/3/23	515.52
29/04/2022	INV-0697	Current Electrical & Property Services	St, George Event 23/04/22 - power supply and crowd	481.60
29/04/2022	SI-755	Staffordshire Parish Councils' Association	SPCA Annual Subscription 2022/23	1,088.90
03/05/2022	SBC Rates	Stafford Borough Council	FJC Rates	434.00
06/05/2022	280422	Equine Stunt Productions	Fighting Knights St Georges Day Event	800.00

Date: 26/07/2022

Time: 11:11:22

Stone Town Council - Payments over £250

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<u>Payment Date</u>	<u>Reference</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount (£)</u>
13/05/2022	INV-0707	Current Electrical & Property Services	Marquees set up -April 2022	600.00
13/05/2022	INV-0707	Current Electrical & Property Services	Various feet and bracket repairs	255.00
13/05/2022	SINV034060	Ellis Whittam	H&S Support and E Learning 2022/23	2,464.10
16/05/2022	INV14544396	Sage UK Ltd	Sage 50 Accounts Annual Licence 22/23	1,266.00
19/05/2022	713402022180713	Pozitive Energy	FJC Gas Usage April 2022	269.99
20/05/2022	42	MJ Plant	Provide skip and labour for MR clearance	270.00
20/05/2022	41	MJ Plant	Grounds Maint amphi, CM, MR, Abbey St, old bridge	1,600.00
20/05/2022	43	MJ Plant	Clear & rotavate NR plots 15,16 and 9	400.00
25/05/2022	157216	Prism Solutions	Prism IT Service Charge May 2022	840.93
27/05/2022	1536369	SUN LEISURE	24 Pairs of steel weights	1,452.38
30/05/2022	INV-1349	IG Stage Hire	50% Mobile Trailer and Lighting - Jubilee Event	660.00
06/06/2022	INV000133	Hearts Cross Medical	Medical Support at Jubilee Event	250.00
06/06/2022	Jubilee Events	Miscellaneous	Band - The Vanz at Jubilee Event	400.00
06/06/2022	Jubilee Events	Miscellaneous	Band - The Cartoon Kings - Jubilee Event	750.00
06/06/2022	Rates	Stafford Borough Council	FJC Rates - June 2022	434.00
06/06/2022	035562	MEB Total Ltd	FJC Boiler service and burner replacement	497.91
07/06/2022	Jubilee Events	Miscellaneous	LOC Band - Jubilee Event	500.00
07/06/2022	060622/1	Face ina Crowd	Face Painting - Jubilee Event	300.00
08/06/2022	499	Hazzard Promotions	Sound Sytem - Jubilee Event	700.00
09/06/2022	INV0001	Quiet Men Band	Quiet Men Band - Jubilee Event	400.00
10/06/2022	INV-0722	Current Electrical & Property Services	Hire of crowd barriers, generator and 32 amp supply -	1,046.00
13/06/2022	SIN2075422	PPL PRS Music Rights	PPL PRS Music Licencing 2022/23	1,079.04
13/06/2022	INV-0723	Current Electrical & Property Services	Marquees set up - May 22	685.00
14/06/2022	5466	Byatt Oliver Associates	Detailed drawings for tendering contractor	2,104.00
15/06/2022	52075	Call Handling Services Ltd	Stone Helpline Virtual Call Centre - Annual Charge	1,150.00

Date: 26/07/2022

Time: 11:11:22

Stone Town Council - Payments over £250

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<u>Payment Date</u>	<u>Reference</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount (£)</u>
15/06/2022	5559	Loo's Direct Ltd	Hire of 8 portable toilets - Jubilee Event	700.00
16/06/2022	IN03935138	NPower Ltd	Electricity Usage - Christmas Lights 2021	1,227.98
17/06/2022	515131090	Zurich Municipal	Annual Insurance Cover 2022/23	6,670.52
22/06/2022	210285	Black Rose Solutions Ltd	Internal Audit Fee for 2021/22	289.50
23/06/2022	713402022192443	Pozitive Energy	Gas Usage FJC May 2022	252.07
24/06/2022	7070290442	Stafford Borough Council	SBC Annual Service Charge 2021/22	4,225.69
24/06/2022	5813476/CE/27563	The Arch Rent Collectors	Station Rental 24/06/22 to 28/09/22	1,184.25
27/06/2022	158653	Prism Solutions	Prism IT Service Charge July 2022	852.05
30/06/2022	22373	West Midlands Employers	Corporate Mship: Bronze 2022/23	500.00
				<u>48,756.60</u>

STONE TOWN COUNCIL MEETING
2 AUGUST 2022

CIVIC ANNOUNCEMENTS

Town Mayor

Friday 12 August	Lichfield Mayor & Sheriff's Beer & Skittles Evening
Sunday 14 August	Florence Brass Band Concert in Stonefield Park
Wednesday 17 to Saturday 20 August	Stone by the Sea
Sunday 21 August	Kenya Council – Visit to the Council Chamber
Sunday 4 September	Uttoxeter Town Mayor's Civic Sunday

Deputy Mayor

No engagements currently

TOWN MAYOR

TOWN MAYOR'S REPORT – to 24th July 2022

Saturday 2nd July – HMS Collingwood Open Day, Fareham.

The Mayoress and I were very honoured to be invited to the HMS Collingwood Open Day where the annual field gun competition was held. The welcome was wonderful and the Navy had done a marvellous job creating a fully packed day for VIPs, military personnel and the local community to enjoy. The field gun competition was contested by teams from differing navy bases, army regiments, RAF and wider afield. Our hosts made us feel very welcome and I was honoured to be asked to present a trophy.

Sunday 3rd July – Leek Mayor's Civic Sunday

We joined many other civic leaders in Leek to support the new Mayor's appointment. A short parade was held and an enjoyable service with a group playing African drums, performing to endorse the new Mayor's focus of diversity.

Sunday 10th July – Stone Mayor's Civic Sunday

A most enjoyable day was had by the Mayoress and I, with us being overwhelmed by the support from the region's civic leaders, local groups and organisations and dignitaries. The parade took place on a wonderful sunny day with the service at St Michael and Wulfad's and the day was only topped by Cllr Mark Green being able to present me with my chain of office.

Sunday 10th July – Girlguiding Stone Outward Division Royal Garden Party, Sandon Hall

A lovely afternoon was had, joining the girl guides from the local area in celebrating the Queen's Jubilee. Fun and games, and even dancing was enjoyed by all, including the mayoress and myself. The afternoon was topped off with a spitfire performing over Sandon Hall.

Wednesday 13th July – Christchurch Academy's First Celebration Evening, Christchurch

We had a wonderful evening joining pupils, teachers and parents of Christchurch Academy on their awards evening. We enjoyed music and heard the stories behind the pupils' achievements. From the Pupil who helped with his French translation in the aftermath of an accident to the ex-pupil who is playing for the England rugby team under 18's. The award winners were all a credit to the school and their parents.

Friday 15th July – Musical Youth Theatre Stafford's performance of 'Wind in the Willows', Stafford Gatehouse.

The Mayoress and I were wonderfully entertained by the Musical Youth Theatre at the Stafford Gatehouse. The young people's skill and ability was amazing and we were both captivated by their performance as well as meeting the cast after the show.

Sunday 17th July – Staffordshire Moorlands District Council Civic Service, Blyth Bridge.

On a very warm day we joined other civic guests in support of the new Chairman and his consort. The pleasant service was followed by a reception at the local village hall.

Wednesday 20th July – Allotment Competition Viewing, Stone

The Mayoress and I joined Martin Robinson, Cllr Townsend and the Deputy Town Clerk to inspect the allotments cared for by members of the local community. The quality and work were evident to see as well as the love that the owners put into their allotments.

Saturday 23rd July – Annual General Meeting of Stone Scout & Guide Band, Guides HQ, Westbridge Park

It was an honour to join the band members, parents and leaders in celebrating a good and busy year for the band. Not sure that the Mayoress will be invited to join after she tried her hand at the bass drum.