



Stone
Town Council

Town Clerk
Les Trigg

15 Station Road
Stone
ST15 8JP

Tel: 01785 619740

Email: clerk@stonetowncouncil.gov.uk

9 November 2021

Dear Councillor,

A meeting of the **ESTATES SUB COMMITTEE** will be held in the **Council Chamber at 15 Station Road, Stone**, on **Tuesday 16 NOVEMBER 2021 at 7:05pm**, or upon the rising of the General Purposes Committee, if later.

I trust you will be able to attend.

Attendees are asked to wear face masks other than when taking part in the meeting.

Les Trigg
Town Clerk

Councillors: Mrs L. Davies (Chairman), A. Best (Vice Chairman), I. Fordham, M. Hatton,
Mrs J. Hood, C. Thornicroft and R. Townsend

AGENDA

1. **To receive apologies for absence**
2. **Declarations of Interest and Requests for Dispensations Received**
3. **Representations from Members of the Public**

To consider representations from members of the public on items to be considered at this meeting, in accordance with the Council's scheme of public participation.

4. **Minutes of Previous Meeting**

To confirm as a correct record the minutes of the meeting of the Estates Sub-Committee held on 27 July 2021, Minute Numbers EST22/001 – EST22/008 (attached).

5. **Street Furniture**

To consider the arrangements for a site visit to assess the condition of the High Street furniture.

6. **Reports of Working Groups**

- Use of Frank Jordan Centre and Stone Station

7. **Exclusion of the Press and Public**

To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, that the Public and Press be excluded from the meeting whilst the next items of business are discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate.

8. **Confidential Minutes**

To confirm as a correct record the confidential minutes of the Estates Sub-Committee, held on 27 July 2021, Minute Numbers EST22/001 and EST22/008 (attached).

9. **Update on Stone Station**

To receive an update from the Town Clerk.

Will any Councillors who wish to speak at this meeting, but are not members of the Sub-Committee, please inform the Chairman before the start of the meeting

Members of the public are welcome to attend the Estates Sub-Committee Meeting as observers and/or to make representations to the committee in accordance with the Council's scheme of public participation. Details of this scheme are displayed on the Council's notice boards and website.

Stone Town Council – Estates Sub-Committee

Minutes of the meeting held in the Council Chamber at 15 Station Road, Stone, on Tuesday 27 July 2021

PRESENT: Councillor Mrs L. Davies in the Chair and
Councillors: A. Best, M. Hatton, Mrs J. Hood and C. Thornicroft

By Chairman's invitation: Councillors: J. Davies and P. Leason

ABSENT: Councillors: I. Fordham, J. Powell and R. Townsend

EST22/001 **Apologies**

Councillors: I. Fordham, J. Powell and R. Townsend

EST22/002 **Declarations of Interest and Requests for Dispensations**

None received

EST22/003 **Representations from Members of the Public**

None received

EST22/004 **Minutes of Previous Meeting**

That the minutes of the Estates Sub-Committee meeting held on the 27 April 2021 (Minute Numbers EST20/041 – EST20/047), be approved as a correct record.

EST22/005 **Update on Frank Jordan Centre**

The Chairman invited the Town Clerk to provide the Sub-Committee with an update on the Frank Jordan Centre.

The Town Clerk reported on the progress of works set up by the previous Chairman and confirmed that the only outstanding item was the painting of parking bay lines on the Frank Jordan Centre car park.

The Sub-Committee questioned whether it was advantageous to go ahead with the marking of the car park bays given that people don't necessarily park correctly and the costs of around £750 could be saved.

The Town Clerk advised the Sub-Committee that the original objective for

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

marking the parking bays had been to increase the availability of spaces as parking was often haphazard.

The Town Clerk advised the Sub-Committee that the Grounds Maintenance Contractor had drawn up a plan but was concerned about how long the lines would last as the surface material is rough and loose. The Grounds Maintenance Contractor was for this reason attempting to find a suitable material that would provide a reasonable life.

The Sub-Committee expressed concern that the work, for reasons relating to its execution and use of the car park thereafter, might not lead to a successful outcome. The car park is already difficult to negotiate and a topdressing might be first needed.

RECOMMENDED: That the marking of the car parking bays at the Frank Jordan Centre are put on hold at the present time.

EST22/006 Reports of Working Groups

Market Strategy (Market Pricing & Strategy)

The Chairman advised the Sub-Committee that the Market Strategy Working Group had not met.

Use of Frank Jordan Centre and Stone Station

The Chairman advised the Sub-Committee that no meeting of the Community Centres Working Group had taken place.

The Estates Sub-Committee meeting was adjourned and then reconvened after the Management Sub-Committee meeting had taken place.

EST22/007 Exclusion of the Press and Public

To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, that the Public and Press be excluded from the meeting whilst the next items of business are discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate.

RESOLVED: To exclude the Press and Public from the next item of business.

EST22/008 Update on Stone Station

The Chairman invited the Town Clerk to update the Sub-Committee on the current position on Stone Station Community Centre.

The Town Clerk updated the Sub-Committee on progress.

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

RECOMMENDED: That the Town Clerk is authorised to further progress this issue.

Chairman

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.