



**Town Clerk**

Les Trigg

15 Station Road  
STONE  
ST15 8JP

**Tel: 01785 619740**

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28 September 2021

Dear Councillor,

A meeting of the **TOWN COUNCIL** will be held in the **Council Chamber at 15 Station Road, Stone**, on **TUESDAY 5 OCTOBER 2021 at 7:00pm** for consideration of the matters itemised in the following agenda.

Attendees are asked to wear face masks other than when taking part in the meeting.

Les Trigg  
Town Clerk

**Agenda**

1. **To receive apologies for absence**
2. **Declarations of Interest and Requests for Dispensations**
3. **Representations from Members of the Public**
4. **Allotments Awards**
5. **To confirm as a correct record the minutes of the Meeting of the Town Council held on 7 September 2021, Minute Numbers C22/035 – C22/043 (attached)**
6. **To receive the draft minutes and decisions of the under mentioned Committees:**

- a) General Purposes Committee meeting held on 7 September 2021, Minute Numbers GP22/056 – GP22/078 (attached)
- b) Planning Consultative Committee meeting held on 7 September 2021, Minute Numbers PC22/013 – PC22/018 (attached)

**7. Conclusion of Audit 2020-21**

To note receipt of the External Auditor's Report and Certificate for the year ending 31 March 2021.

A letter from the External Auditor and the External Auditor's Report and Certificate is attached.

**8. To receive the forthcoming Civic Announcements** (attached)

**9. To receive the Town Mayor's and Deputy Town Mayor's Reports of Engagements** (attached)

Members of the public are welcome to attend the Town Council meeting as observers and/or to make representations to the committee in accordance with the Council's scheme of public participation. Details of the scheme are displayed in the Council's notice boards and website.

# Stone Town Council

## Minutes of the Meeting held in St Michael's Suite at the Frank Jordan Centre, Lichfield Street, Stone, on Tuesday 7 September 2021

**PRESENT:** Councillor J. Powell in the Chair and  
Councillors: K. Argyle, A. Best, Mrs A. Burgess, J. Davies, Mrs L. Davies, J. Hickling,  
Mrs J. Hood, T. Kelt, R. Kenney, P. Leason, C. Thornicroft and S. Walley.

**ABSENT:** Councillors: Mrs K. Dawson, I. Fordham, M. Green, M. Hatton and R. Townsend.

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Before the meeting began Reverend Prebendary Ian Cardinal led prayers.

**C22/035     Apologies**

Apologies were received from Councillors: Mrs K. Dawson, I. Fordham, M. Green  
and R. Townsend.

**C22/036     Declarations of Interest and Requests for Dispensations**

None received

**C22/037     Representations from Members of the Public**

None

**C22/038     Minutes**

RESOLVED:

- a) That the minutes of the meeting of the Town Council held on 3 August 2021  
(Minute Numbers C22/025 – C22/034), be approved as a correct record.

**C22/039     Draft Committee Minutes**

RESOLVED:

- a) The minutes of the General Purposes Committee Meeting held on 3 August  
2021 (Minute Numbers GP22/038 – GP22/055), were noted.
- b) The minutes of the Planning Consultative Committee meeting held on 3  
August 2021 (Minute Numbers PC22/007 – PC22/012), were noted.

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\* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting.  
They are attached as an appendix to the signed copy of the Council minutes.

**C22/040     Civic Announcements**

The Civic Announcements, which had been previously circulated, were noted.

**C22/041     Town Mayor's and Deputy Town Mayor's Reports of Engagements**

The Town Mayor's and Deputy Town Mayor's reports of engagements, which had been previously circulated, were noted.

The Town Mayor reported on his attendance at the Burma Star Association commemoration on 15 August 2021, remembering the fallen in the Far East. This was a good day where he met veterans and learned about the history of the Burma Star and the reasons it is important to the people of Stone.

The Town Mayor reported on the Civic Sunday event held on 5 September 2021 and thanked the Mayor's Secretary for assisting with the arrangements.

**C22/042     To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the meeting whilst the next item of business is discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate**

RESOLVED: To exclude the Press and Public from the next item of business.

**C22/043     Confidential Committee Minutes**

RESOLVED:

- a) The draft Confidential Minutes of the General Purposes Committee meeting held on 3 August 202 (Minute Numbers GP22/038 and GP22/055), were noted.

**TOWN MAYOR**

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\* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

# Stone Town Council – General Purposes Committee

## Minutes of the meeting held in St Michael's Suite at the Frank Jordan Centre, Lichfield Street, Stone, on Tuesday 7 September 2021

**PRESENT:** Councillor R. Kenney in the Chair, and  
Councillors: K. Argyle, A. Best, Mrs A. Burgess J. Davies, Mrs L. Davies, J. Hickling,  
Mrs J. Hood, T. Kelt, P. Leason, J. Powell, C. Thornicroft and S. Walley

**ABSENT:** Councillors:, Mrs K. Dawson, I. Fordham, M. Green, M. Hatton and R. Townsend

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**GP22/056     Apologies**

Apologies were received from Councillors: Mrs K. Dawson, I. Fordham, M. Green and R. Townsend.

**GP22/057     Declarations of Interests**

Councillor A. Best declared a personal interest in agenda item 9 (Minute Number GP22/064) – Grant aid to local organisations: Christ Church School.

**GP22/058     Requests for Dispensations**

None

**GP22/059     To receive the report of the County Councillors**

**County Councillor Mrs J. Hood**

The Chairman invited Councillor Mrs Hood to address the Committee.

Covid-19 Community Recovery Fund

Councillor Mrs Hood advised the Committee that she had been given a Covid-19 Community Recovery Fund for allocation to voluntary groups and organisations that had not been able to raise funds through the lockdown. She invited Town Councillors to suggest that local groups of any type (as long as they are voluntary) contact her. Further information about the opportunity was also available online.

**County Councillor I. Parry**

Councillor Parry was not in attendance at the meeting.

**GP22/060     To receive the report of Borough Councillors**

The Chairman informed the Committee that no report was available from Borough Councillors representing Stone.

**GP22/061     Representations from Members of the Public**

None

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\* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

**GP22/062     Minutes**

RESOLVED:

- a) That the minutes of the General Purposes Committee meeting held on 3 August 2021 (Minute Numbers GP22/038 – GP22/055), be approved as a correct record.

**GP22/063     Minutes of Sub-Committees**

- a) Estates Sub-Committee held on 27 July 2021 (Minute Numbers EST22/001 – EST22/008), that the draft minutes be noted and the recommendations of the Sub-Committee contained in Minute Numbers EST22/005 and EST22/008 be adopted.
- b) Management Sub-Committee held on 27 July 2021 (Minute Numbers MAN22/001 – MAN22/010), that the draft minutes be noted and the recommendations of the Sub-Committee contained in Minute Number MAN22/005 be adopted.

**GP22/064     Requests for Grants from Local Organisations**

**Christ Church First School - £500**

The Committee considered the grant application from Christ Church First School requesting £500 towards the installation of a bike and scooter park which formed part of broader improvement scheme to enhance the appearance and facilities of the school playground.

RESOLVED: To award £500 to Christ Church First School.

**GP22/065     Review of Standing Orders**

The Committee undertook to review the Council's Standing Orders\* which had been circulated with the agenda for the meeting. The document had been reviewed by the Town Clerk, who had proposed revisions in respect of updated regulations and the consolidation, where appropriate, of temporary changes made during the pandemic. There had also been some revisions made to improve English and readability which have no material effect on the document.

RESOLVED: To defer consideration of the revised Standing Orders until the next meeting of this Committee in accordance with normal practice.

**GP22/066     Review of Financial Regulations**

The Committee undertook to review the Council's Financial Regulations\* which had been circulated with the agenda for the meeting. The document had been reviewed by the Town Clerk, who proposed changes to Regulations 5.7b (to produce a report of all payments to each ordinary meeting of the General Purposes Committee), Regulation 5.10 (to allow payments to be made using PayPal) and Regulation 10.3 (relating to procurement, reflecting Britain's exit from the European Union and the latest contract threshold figures).

RESOLVED: To defer consideration of the revised Financial Regulations until the next meeting of the Committee in accordance with normal practice.

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\* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

**GP22/067      Budget Monitoring Report – July 2021**

The report of the Town Clerk was noted.

**GP22/068      Stone Heritage Centre – Project Governance**

The Committee considered the report\* of the Town Clerk on the governance arrangements for the Stone Heritage Centre project and recommendations for an appropriate structure to the Committee.

The Town Clerk advised the Committee of the decisions already taken by him under delegated powers which included insuring the Fire Station as a vacant building, the appointment of Byatt Oliver as architects for the project and the appointment of Meddings Associates and Hindsight Heritage as interior design and concept consultants.

RESOLVED: That the Town Council:

- a. Replaces the current Heritage Centre Working Group with a Heritage Centre Steering Group, operating as proposed within the report.
- b. Adopts the terms of reference annexed to the report for the Steering Group.
- c. Appoints Councillor Leason as the Vice Chairman of the Steering Group.
- d. Notes the decisions already taken by the Town Clerk under delegated powers.

**GP22/069      Stone Heritage Centre Steering Group – Appointment of Co-Opted Non-Councillor Member**

RESOLVED: To appoint Helen Frost as a co-opted non-Councillor member of the Stone Heritage Centre Steering Group.

**GP22/070      Covid-19 Commemoration**

The Committee considered how the Town Council should commemorate the lives of local people affected by Covid-19.

The Committee suggested planting a number of trees on the Tilling Drive park in order to create an area of reflection for everyone touched by Covid-19. As well as loved ones that have been lost, people could reflect in situations such as university students not having an opportunity to experience their formal graduation, school children who have missed two years of schooling and babies born to grandparents who were unable to see them.

As an alternative, the Committee also suggested planting trees on the Town Council's land situated adjacent to Crown Meadow on the left side of Trent Close.

The Committee suggested installing a seat or bench, something similar to the seat designed by the sculptor, Philip Hardacre.

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\* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

RESOLVED: That an area of reflection is created through tree planting on the Town Council's land, adjacent to Crown Meadow, to the left of Trent Close.

RESOLVED: That the Environment Sub-Committee is asked to oversee the tree planting project in consultation with the Borough Council's Biodiversity Officer.

**GP22/071     Queen's Platinum Jubilee**

The Committee considered the setting up, membership and terms of reference of a Queen's Platinum Jubilee Working Group.

RESOLVED: That a Queen's Platinum Jubilee Working Group be set up under the leadership of the Tourism & Town Promotions Sub-Committee.

RESOLVED: That the membership of the Queen's Platinum Jubilee Working Group consist of:

Councillors: J. Davies, Mrs J. Hood, R. Kenney, P. Leason and J. Powell.

**GP22/072     Christmas 2021**

The Committee considered the purchase of illuminated Christmas trees to be installed in the High Street during the festive season in 2021. It was noted that the item had been considered and recommended by the Tourism and Town Promotion Sub-Committee at its meeting on 31<sup>st</sup> August 2021, at a cost of £2,500.

The Town Clerk confirmed that there was enough unspent money in the Tourism & Town Promotion Sub-Committee budget and it would not be necessary to approve additional budgetary provision for this expenditure.

RESOLVED: That the Town Council purchase illuminated Christmas trees to be installed in the High Street during the festive season in 2021.

**GP22/073     Town Council Payments**

RESOLVED: To note the list\* of Town Council payments made during the period 1 to 30 July 2021.

Councillor Mrs Hood noted the rental payments for water dispensers, and asked whether the Town Council could go back to providing water which had been taken away for safety reasons during the Covid-19 period.

Some members suggested that the water machines should not be replaced for environmental reasons and the Chairman requested that the item be listed on the next General Purposes Committee agenda.

**GP22/074     Update from Working Groups:**

**Neighbourhood Plan Steering Group**

Councillor Mrs Hood advised the Committee that no meeting of the Steering Group had taken place.

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#### **Stone Area Parish Liaison Group**

Councillor J. Davies informed the Committee that the next meeting of the Stone Area Parish Liaison Group would be held in October. He said that he was beginning a tour around some of the neighbouring parishes to encourage them to get more involved and he would be attending a meeting of Fulford Parish Council on Thursday.

#### **Heritage Centre Working Group**

Councillor Leason advised the Committee that a meeting of the collection of Sub-Groups of the Heritage Centre Working Group had taken place yesterday and had considered the road map in relation to when things should be done. The Group also looked at allocating areas of responsibility to people regarding the collection and interests.

#### **GP22/075     To receive reports from Town Councillors on attendance at meetings of local organisations and outside bodies as a representative of the Town Council**

##### **Stone ATC**

Councillor Davies advised the Committee that he had given his report on the last ATC meeting at the last meeting of the General Purposes Committee. He said that he had been delighted to see Stone ATC at the Farmers' Market on Saturday.

##### **Age Concern Stone & District**

Councillor Thornicroft advised the Committee that there had been no meeting.

##### **Stafford & Stone Access Group**

Councillor Kelt advised the Committee that there had been no meeting.

##### **Stone Common Plot Trustees**

Councillor Kenney confirmed that there had been no further meetings but he reported that there were numerous diseased trees (affected by Ash Dieback) on the Plot and work had been started on removing and trimming them as and when necessary.

##### **Stone Community Hub Liaison Group**

Councillor Mrs Hood, Councillor Mrs Davies and Councillor Powell confirmed that no meetings had taken place.

##### **SPCA Executive Committee**

Councillor Green was not available to provide a report.

**The meeting was temporarily suspended and then reconvened after the open session of the Planning Consultative Committee meeting had taken place.**

#### **GP22/076     Exclusion of the Press and Public**

**To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, that the Public and Press be excluded from the meeting whilst the next items of business are discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate.**

RESOLVED: To exclude the Press and Public from the next items of business.

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**GP22/077      Confidential Minutes**

RESOLVED:

- a) That the Confidential Minutes of the General Purposes Committee meeting held on 3 August 2021 (Minute Numbers GP22/038 and GP22/055), be approved as a correct record.

**GP22/078      Confidential Minutes and recommendations of Sub-Committees**

- a) Estates Sub-Committee meeting held on 27 July 2021, Minute Numbers EST22/001 and EST22/008.

RESOLVED:

- i. To note the draft minutes
  - ii. To approve the recommendations contained in Minute Number EST22/008
- b) Management Sub-Committee Meeting held on 27 July 2021, Minute Numbers MAN22/001 and MAN22/010.

RESOLVED:

- i. To note the draft minutes

**CHAIRMAN**

# Stone Town Council – Planning Consultative Committee

## Minutes of the meeting held in St Michael's Suite at the Frank Jordan Centre, Lichfield Street, Stone, on Tuesday 7 September 2021

**PRESENT:** Councillor T. Kelt in the Chair, and  
Councillors: K. Argyle, A. Best, J. Davies, Mrs J. Hood, Mrs L. Davies, J. Hickling,  
R. Kenney, P. Leason, J. Powell, C. Thornicroft and S. Walley

**ABSENT:** Councillors: Mrs A. Burgess, Mrs K. Dawson, I. Fordham, M. Green, M. Hatton  
and R. Townsend

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**PC22/013      Apologies**

Apologies were received from Councillors: Mrs K. Dawson, I. Fordham,  
M. Green and R. Townsend

**PC22/014      Declarations of Interest and Requests for Dispensations**

Councillor Kelt declared an interest in planning application 21/34292/HOU.

Councillor Mrs Hood confirmed that, as a member of Stafford Borough Council's  
Planning Committee, she would not be commenting or voting on the planning  
applications listed in the agenda apart from sharing her observations on planning  
application 21/34355/FUL.

**PC22/015      Representations from Members of the Public**

None received

**PC22/016      Minutes**

RESOLVED:

- a) That the minutes of the Planning Consultative Committee meeting held  
on 3 August 2021 (Minute Numbers PC22/007 – PC22/012), be approved  
as a correct record.

**PC22/017      Planning Applications**

As the Chairman, Councillor Kelt, had declared an interest in planning application  
21/34293/HOU, before leaving the room he invited the Vice Chairman,  
Councillor J. Davies, to take the chair for this item.

**Application Number** – 21/34293/HOU

**Applicant** – Mr & Mrs Capernaros

**Location** – 2 Mount Villas, Mount Road, Stone

**Development** – Single storey extension

**Amendment** – Amended proposal description to two storey extension

**Observations:** The Town Council has no objections to the development proposal in principle but asks that the neighbours comments are noted as well as its own concerns about flat roofs and issues relating to surface water run off.

**Application Number** – 21/34355/FUL

**Applicant** – Barclays Bank PLC

**Location** – 45 High Street, Stone

**Development** – Removal of the existing fascia sign, protruding boxing, projecting Barclay's Signage and night safe, existing stone and brickwork to be made good on completion. Existing ATM to be removed, new brickwork to be installed to match existing on completion.

**Observations:** The Town Council is pleased to note that the development proposal includes work that will restore the external appearance of the building back to its original condition when the fascia, signage, boxing, night safe and ATM have been removed.

The restoration work should be executed to the highest of standards. Apertures should be infilled with matching mortar and brickwork (in colour, size and texture) and any damage exposed following removal of fascia and signage etc. should be restored exactly in line with the original fabric of the building.

The Town Council feels very strongly that the architectural and historical detail of the building is restored sympathetically and that the character and appearance of the Stone Conservation Area is maintained.

The Town Council asks that the Borough Council make the applicant aware of the standards that need to be worked to, and that if the work is not carried out strictly in accordance with the planning authorities guidance, appropriate compliance action will be taken.

**Application Number** – 21/34087/HOU

**Applicant** – Mr K. Hazel

**Location** – 192 Lichfield Road, Stone

**Development** – Side extension to provide lounge and increase size of porch with tiled roof

**Observations:** No objections

**Application Number** – 21/34240/HOU

**Applicant** – Mr G. Hurlstone

**Location** – 1 Valley Road, Stone

**Development** – two storey side extension

**Observations:** No objections as long as the Borough Council take note of other consultation responses.

**PC22/018**

**To note the following items considered under delegated powers where no objections were forwarded to Stafford Borough Council due to no Member asking for the item to be considered by a special meeting of the Committee.**

**Application Number** – 21/34373/HOU

**Applicant** – Mr A. Watts

**Location** – 78 Newcastle Road, Stone

**Development** – Single storey extension to side and rear to improve existing accommodation

**Observations** – No objections

**Application Number** – 21/34125/HOU (amended plans)

**Applicant** – Mr & Mrs J. Allchin

**Location** – 170 Lichfield Road, Stone

**Development** – Double storey side extension, front porch alterations, rear roof alterations and internal alterations

**Amendments** - The application now includes a hipped roof on the side extension

**Observations** – No objections

**CHAIRMAN**

Mr W L Trigg  
Stone Town Council  
15 Station Road  
Stone  
Staffordshire  
ST15 8JP

Direct line: +44 (0)191 383 6348  
Email: [local.councils@mazars.co.uk](mailto:local.councils@mazars.co.uk)  
Date: 7 September 2021

Dear Mr Trigg

### **Completion of the audit for the year ended 31 March 2021**

We have completed our audit for the year ended 31 March 2021 and I have pleasure in enclosing the certified Annual Governance and Accountability Return. The External Auditor's Certificate and Report is given in Section 3.

If there are any significant matters arising from the audit, they are summarised in the External Auditor's certificate in Section 3. If we have identified minor scope for improvement we have recorded this on page 2 of this letter. The Council must consider these matters and decide what action is required. In most cases this will be self-evident. In some instances we have referred to further guidance available, in particular, in the publication "*Governance and Accountability for Local Councils – A Practitioners' Guide (England) 2010*". This can be obtained via your NALC or SLCC branch, or downloaded free of charge.

### ***Action you are required to take***

The Accounts and Audit (England) Regulations 2015 set out what you must do at the conclusion of the audit. In summary, you are required to:

Publish (which must include publication on the authority's website) a statement:

- that the audit has been concluded and that the statement of accounts has been published;
- of the rights of inspection conferred on local government electors by section 25 of the Local Audit and Accountability Act 2014; and
- the address at which, and the hours during which, those rights may be exercised.
- Keep copies of the Annual Governance and Accountability Return for purchase by any person on payment of a reasonable sum.
- Ensure that the Annual Governance and Accountability Return remains available for public access for a period of not less than five years beginning with the date on which the Annual Governance and Accountability Return was first published.

*The Accounts and Audit (England) Regulations 2015 do not specify the period the Completion Notice needs to be on the council's website but this period must be reasonable.*

***Minor scope for improvement in 2021/22***

The Internal Control Objective (M) 'The authority, during the previous year (2019-20) correctly provided for the period for the exercise of public rights as required by the Accounts and Audit Regulations' was ticked 'yes' by the internal auditor. Given that the public rights period was not correct last year, as acknowledged by the Council ticking 'no' to AGS assertion 4, the Internal Auditor should have ticked box M 'no'. In future, the Council should ensure the annual return is accurate and complete.

***Accessibility Regulations***

We are aware that the Accounts and Audit Regulations requirement for a physical 'wet ink' signature on the original AGAR, does not allow parish council's to fully comply with the Accessibility Regulations. The National Audit Office are aware that the two pieces of legislation are not compatible, therefore smaller authorities are advised to make it clear on their website that the document is a scan and will not be fully compliant with the Accessibility Regulations.

***Audit fee***

Our fee note for the audit, which is in accordance with the audit fee scales set by SAAA, and available at <http://www.localaudits.co.uk/fees.html> will follow.

We would be grateful if you could arrange for this to be paid at the earliest opportunity.

Yours sincerely

Partner



## Section 3 – External Auditor’s Report and Certificate 2020/21

In respect of

Stone Town Council

### 1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>.

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2021; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

### 2 External auditor’s limited assurance opinion 2020/21

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with *Proper Practices* and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

The Council acknowledged in its Annual Governance Statement that in 2021 the Council did not meet the requirements of the 2015 Accounts and Audit Regulations to provide electors with a period of 30 working days including the first 10 working days of July to inspect the accounts. Due to a coronavirus outbreak the meeting to approve the AGAR was postponed until 8 July 2021, making compliance with the regulations infeasible. The Council should ensure that in 2021/22 they comply with the Regulations and respond no again to assertion 4 in its Annual Governance Statement as this assertion will look back on the 2021 public rights period.

### 3 External auditor certificate 2020/21

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2021.

\*We do not certify completion because:

Not applicable

External Auditor Name

**Mazars LLP, Newcastle, NE1 1DF**

External Auditor Signature

*Mazars LLP*

Date

**7 September 2021**



**STONE TOWN COUNCIL MEETING**  
**5 OCTOBER 2021**

**CIVIC ANNOUNCEMENTS**

**Town Mayor**

Saturday 9 October	HMS St Vincent Association's Annual General Meeting and Reunion Dinner
Sunday 17 October	Biddulph Town Council Mayor's Civic Service
Sunday 24 October	Leek Town Council Mayor's Civic Service

**Deputy Mayor**

Sunday 10 October	Eccleshall Parish Council Chairman's Civic Service
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**TOWN MAYOR**

## **TOWN MAYOR'S REPORT – to 26<sup>th</sup> September 2021**

### **Sunday 5<sup>th</sup> September – Stone Civic Sunday**

The Mayoress and I were so honoured by the amount of people that came to the Civic Sunday and Mayor Making at St Michaels and St Wulfrads church. The weather was with us and the number of guests who attended was wonderful. I need to thank again the Rev. Prebendary Ian Cardinal and everyone at St Michaels and St Wulfrads church. The Brigade Band and the parade marshal, Ivan Prescott and all who attended.

### **Friday 10<sup>th</sup> September – Christ Church First School Gardening opening**

I visited the Christ Church First School to open their new garden. We met staff and pupils from the school and were very pleased to see the garden area that had been developed for the use of the school. They will be using it as an area to enhance studies and as an outdoor teaching area.

### **Wednesday 15<sup>th</sup> September – Staffordshire County Scout Council AGM**

I attended the County Scouts Council AGM via Zoom. It was good to see that the scouts in Staffordshire are in a good place with members numbers and new groups on the increase, with the future, post the pandemic lock downs, looking very healthy.

### **Thursday 16<sup>th</sup> September – Battle of Britain Dinner**

The Mayoress and I were invited to attend the Battle of Britain Dinner as guests of the TSW Wing Commander John Smith. The evening was very enjoyable and poignant to listen to the story of the actions of the young men who fought the battles in the skies. We met some very nice members of the RAF, Navy and Army. Feeling very special to be apart of an evening that helps strengthen the ties between the local armed forces and the local community.

### **Sunday 19<sup>th</sup> September – Reapers Car Club meet at Limestone Brewery**

We attended the last of the years Reapers Car Club which meets at Limestone Brewery in the morning. There was a large collection of American cars, hot-rods, classic cars and motorbikes, with visitors coming from all over the UK. We also met Shaun Burrows, from Cheadle who competed in the T38 – 400m Paralympics Final this year in Japan. A remarkable young man who's comment on reaching the 400m final was, 'it was just another race', made us laugh.

### **Sunday 19<sup>th</sup> September – Staffordshire Moorlands Civic Service**

We attended The Chairman of Staffordshire Moorlands Civic Sunday at St Peters, Caverswall. It was a very enjoyable day and we met around 14 other Mayors and Chairmen from the local area. It was good to chat with them and to hear their own areas issues and thoughts, and what they are doing to move forward after the restrictions of the pandemic.

### **Saturday 25<sup>th</sup> September – Manor Hill First School Open Day**

We were invited to visit Manor Hill First School's open day. We met Jess Roden the Head Teacher and were shown round the school, meeting Students, staff and visitors. We were amazed to see how large the school is and to hear about their plans for the future. They are also very keen to engage with the community.

### **Saturday 25<sup>th</sup> September – St Georges Day Celebrations**

The weather was with us, and we had a great time seeing the enjoyment of the families who had come to watch the action. The Knights and participants did not disappoint, and the children and audience really got involved. It was good to see that St George once again won the day.

### **DEPUTY TOWN MAYOR'S REPORT – to 26 September 2021**

The Deputy Town Mayor has no report for this period