



Town Clerk

Les Trigg

Tel: 01785 619740

Email: clerk@stonetowncouncil.gov.uk

15 Station Road
STONE
ST15 8JP

28 July 2021

Dear Councillor,

A meeting of the **GENERAL PURPOSES COMMITTEE** will be held in **St Michael's Suite at the Frank Jordan Centre, Lichfield Street, Stone**, on **TUESDAY 3 AUGUST 2021** at **7:05pm** or on the rising of the Council Meeting, if later.

The agenda is set out below and I trust you will be able to attend.

Attendees are asked to wear face masks other than when taking part in the meeting.

Les Trigg
Town Clerk

AGENDA

1. **To receive apologies for absence**
2. **Declarations of Interest**
3. **Requests for Dispensations Received**
4. **To receive a report from County Councillors representing Stone Town**
 - County Councillor Mrs J. Hood
 - County Councillor I. Parry
5. **To receive a report from Borough Councillors representing Stone Town**
6. **Representations from Members of the Public**

To consider representations from members of the public on items to be considered at this meeting, in accordance with the Council's scheme of public participation.

7. Minutes of Previous Meetings

- a) To confirm as a correct record the minutes of the meeting of the General Purposes Committee held on 8 July 2021, Minute No's GP22/019 – GP22/037 (attached).

8. Minutes of Sub-Committees

- a) Tourism & Town Promotion Sub-Committee held on 6 July 2021, Minute Numbers TTP22/001 – TTP22/007 (attached)
 - i. To consider the draft minutes
 - ii. To consider the Recommendations contained in Minute Number TTP22/005
- b) Environment Sub-Committee held on 6 July 2021, Minute Numbers ENV22/001 – ENV22/006 (attached)
 - i. To consider the draft minutes
 - iii. To consider the Recommendations contained in Minute Number ENV22/005 and ENV22/006
- c) Mayor's Charity Sub-Committee held on 6 July 2021, Minute Numbers MC22/001 – MC22/006 (attached)
 - ii. To consider the draft minutes
 - iv. To note the Resolutions contained in Minute Number MC22/004, MC22/005 and MC22/006

9. To consider the following requests for grants from local organisations:

- **Florence Brass Band**

10. Covid-19 Commemoration

To consider an enquiry from Stafford Borough Council about commemorating the lives of local people that have lost their lives to Covid-19

A copy of an email from Corporate Support is attached.

11. Review of Parliamentary Constituencies

To receive the Town Council's response to the Boundary Commission for England's Review of Parliamentary constituencies.

A copy of the Town Council's response to the Review is attached.

12. Heroes of Stone Award Scheme

To consider the establishment of a Town Mayor's Heroes of Stone award Scheme.

13. Community Diagnostic Hubs

To consider an email (attached) from Gary Free, Clinical Lead, Community Diagnostic Hubs Project.

For further information on Community Diagnostic Hubs see: [Community Diagnostic Hubs - Together We're Better \(twbstaffsandstoke.org.uk\)](https://www.twbstaffsandstoke.org.uk)

Community Diagnostic Hubs Questionnaire: [2021-337-11906 \(researchfeedback.net\)](https://www.researchfeedback.net)

14. **Town Council Payments**

To receive a list of payments made by the Council during the period 1st to 30th June 2021 (attached). This replaces the previous "Non-Cheque Payments Report" as most payments are now made electronically.

15. **Update from Working Groups:**

- a) Neighbourhood Plan Steering Group
- b) Stone Area Parish Liaison Group
- c) Heritage Centre Working Group

16. **To receive reports from Town Councillors on attendance at meetings of local organisations and outside bodies as a representative of the Town Council**

Stone ATC – Town Mayor & J. Davies

Age Concern Stone & District – Cllrs J. Davies and C. Thornicroft

Stafford & Stone Access Group – Cllr T. Kelt

Stone Common Plot Trustees – Cllrs: Mrs L. Davies, Mrs J. Hood, T. Kelt and R. Kenney

Stone Community Hub Liaison Group – Cllrs: Mrs L. Davies, Mrs J. Hood & J. Powell

SPCA Executive Committee – Cllr M. Green

17. **Exclusion of the Press and Public**

To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, that the Public and Press be excluded from the meeting whilst the next items of business are discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate.

18. **Heritage Centre Lease**

To consider entering into a lease for the operation of the Heritage Centre.

An Agreement for Lease is attached to the electronic version of the confidential agenda.

Members of the public are welcome to attend the General Purposes Committee meeting as observers and/or to make representations to the committee in accordance with the Council's scheme of public participation. Details of the scheme are displayed in the Council's notice boards and website.

Stone Town Council – General Purposes Committee

Minutes of the meeting held in St Michael's Suite at the Frank Jordan Centre, Lichfield Street, Stone, on Tuesday 8 July 2021

PRESENT: Councillor R. Kenney in the Chair, and
Councillors: K. Argyle, Mrs A. Burgess, J. Davies, Mrs L. Davies, Mrs K. Dawson,
J. Hickling, Mrs J. Hood, T. Kelt, P. Leason, J. Powell, C. Thornicroft, R. Townsend
and S. Walley

ABSENT: Councillors: A Best, I. Fordham, M. Green and M. Hatton

GP22/019 **Apologies**

Apologies were received from Councillors: A. Best, I. Fordham and M. Green

GP22/020 **Declarations of Interests**

None

GP22/021 **Requests for Dispensations**

None

GP22/022 **To receive the report of the County Councillors**

County Councillor Mrs J. Hood

The Chairman invited Councillor Mrs Hood to address the Committee.

Health & Care Overview Scrutiny Committee

Councillor Mrs Hood advised the Committee that Dr Richard Harling had attended the last meeting of the County Council's Health & Care Overview Committee to talk to Members about how well Staffordshire was doing in managing the Covid-19 pandemic. She said that he had been put forward for the Corporate Award of Director of the Year in recognition of his work in bringing people together in partnership to strengthen our pandemic response.

Councillor Mrs Hood said there had been a very lively debate when 'access to GP surgeries' was discussed. All present had the same concerns about residents' experiencing difficulty in getting doctors' appointments. She said it was hoped this situation would be changing soon. A survey had recently been undertaken by primary care surgeries which involved medical and non-medical staff putting forward ideas about how things could be improved.

Crime in Stone

Councillor Mrs Hood advised the Committee that a mindless spate of recent vandalism had resulted in 27 panes of broken glass at the Leisure Centre and 15 panes of broke glass at the M & S Food Store.

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

She urged people to consider the impact that negative social media posts can have on the general public. This follows a number of alarmed residents contacting her after the posting of a public video suggesting that, following an inspection of the crime scene, they considered a gun or other type of weapon had caused the damage. She urged people to think about the alarm and hysteria these types of messages cause residents.

Councillor Mrs Hood confirmed that the perpetrator had been apprehended by the Police who had done a fantastic job in solving the crime. Everyone was now feeling more relaxed, and it was good that Stone Town Council had played a part in catching the criminal.

Highway Work

Councillor Mrs Hood advised the Committee that on Wednesday the crew cutting the grass on the A34 had been forced to stop working to self-isolate. The grass was left uncut but this morning it was all systems go again.

She informed the Committee that Amey Highways Team were patching and resurfacing roads through the night in many areas, which was very good news.

County Councillor I. Parry

Councillor Parry was not in attendance at the meeting.

GP22/023 To receive the report of Borough Councillors

The Chairman invited Councillor Leason to address the Committee.

Grant Aid

Councillor Leason advised the Committee that Stafford Borough Council had been supporting local businesses with grant aid and had distributed more than £47 million to hundreds of local businesses suffering financial hardship during the pandemic, including many from Stone.

The Economic Growth and Revenues and Benefits Team continue to promote and pay Business Support Grants. Recent schemes have seen nearly 200 self-employed people apply for around £400,000 in financial help. These include people such as driving instructors, those renting chairs in hairdressing salons and taxi drivers.

The Restart Grants, for the supply of goods and services to eligible businesses such as the retail, hospitality and leisure industries, have also been made.

Electric Charging Points

Councillor Leason advised the Committee that he had been asked by a number of people about the installation of charging points on public car parks. The Borough Council has funding from a tripartite application made by Stafford, Newcastle and Stoke on Trent Councils to install charging points to taxis on Crown Street Car park and other car parks within the borough. These will be installed within the next few months and will be available for drivers to use.

Other car parks not included in the arrangements will have charging points fitted when they are next subject to a major refurbishment.

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GP22/024 **Representations from Members of the Public**

None

GP22/025 **Minutes**

RESOLVED:

- a) That the minutes of the General Purposes Committee meeting held on 4 May 2021 (Minute No's GP22/001 – GP22/018), be approved as a correct record.

GP22/026 **Minutes of Sub-Committees**

- a) Estates Sub-Committee held on 27 April 2021, (Minute Numbers EST20/041 – EST20/047), that the draft minutes be noted and the recommendations of the Sub-Committee contained in Minute Numbers EST20/045 be adopted.
- b) Management Sub-Committee held on 27 April 2021, (Minute Numbers MAN20/053 – MAN20/058), that the draft minutes be noted.

GP22/027 **Council and Committee Meetings**

The Town Clerk advised the Committee that this item (to consider the arrangements for Town Council meetings in July and onwards) had been a holding item, depending on what the Prime Minister had said in his recent address about the national position on Covid-19.

On the basis that the Government's Roadmap does end restrictions on 19 July, future Council, Committee and Sub-Committee meetings will be held in the Council Chamber, and the dates will follow the programme previously agreed. Should the restrictions be extended, meetings will be held at the Frank Jordan Centre instead.

GP22/028 **HS2 Annual Traffic and Transport General Meeting**

The Committee considered two representatives to attend the HS2 Annual Traffic and Transport General Meeting held with district and parish councils.

An email from the Phase 2a Stakeholder and Community Engagement Manager (Community Areas 2 & 3) and updated terms of reference had been attached to the agenda for the meeting.

RESOLVED: To make the following appointments of Council representatives to attend the HS2 Annual Traffic and Transport General Meeting:

- Councillor Mrs J. Hood
- Councillor R. Kenney

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GP22/029 **Promotion of Stone Working Group**

RESOLVED: That the parent committee for the Promotion of Stone Working Group is changed from the General Purposes Committee to the Tourism & Town Promotion Sub-Committee.

GP22/030 **Review of Parliamentary Constituencies**

The Committee considered a Boundary Commission for England review of Parliamentary Constituencies.

The following documents had been attached to the agenda for the meeting:

- West Midlands region initial proposals summary
- Map of the proposed Stone and Great Wyrley County Constituency

The following documents had been attached to the electronic version of the agenda for the meeting:

- Guide to the 2023 Review of Parliamentary constituencies
- Initial proposals for new Parliamentary constituency boundaries in the West Midlands

The Chairman invited the Committee to comment on the public consultation.

The Committee expressed the collective view that it was not in favour of the proposed Stone and Great Wyrley County Constituency. The reasons for the objection included:

- The proposals are self-contradictory. The review talks about the importance of bringing communities together, stating that the current Stone Constituency is well balanced and appropriate for the communities it serves. The review then proceeds to dismantle these benefits, putting communities together that have nothing in common.
- The proposals attempt to put 65,000 people away in a corner. The areas in the proposed Stone and Great Wyrley Constituency include Penkridge, Hixon and many other villages that are all rural in nature. Stone won't sit well with a rural surrounding.
- Stone in North Staffordshire has nothing in common with the West Midlands. There isn't anything that ties the areas together – both having different outcomes, histories and cultures.
- From previous experience, there were problems when Stone was proposed to be part of Lichfield. At present the constituency relates to the people of Stone and the area. There is no relationship with Great Wyrley and Cheslyn Hay.
- Many people in Stone will not even know where Great Wyrley and Cheslyn Hay are located in the County.
- The proposals are bad news for the town. The suggestion is ludicrous, absurd and bears no relation (or consideration) to peoples' lives.

The Committee agreed that it hoped all residents would take part in the consultation and object most strongly. There is a clear process to appeal against the boundary changes and the Town Council should support residents with information about the proposals and how to produce an effective, robust and co-

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ordained respond. The appeal should be made in accordance with the criteria set out and the consultation close should be borne in mind.

The Chairman asked that Councillors take action to inform Stone residents of the proper process for responding to the consultation.

RESOLVED: That the Town Clerk in consultation with the Chairman of the General Purposes Committee, is authorised to prepare a response to the Boundary Commission for England's review of Parliamentary Constituencies.

RESOLVED: That the consultation response is circulated to Committee Members, prior to its submission.

GP22/031 Public Consultation on Hybrid Bill Procedure

The Committee considered a public consultation on the second stage of a review of the Hybrid Bill procedure (first stage completed in 2017). The scope of the review was to consider and make recommendations on possible changes to procedure and practice of both Houses in relation to Hybrid bills so as to make the hybrid bill process simpler and less time consuming.

A link to further information on the Hybrid Bill procedure and practice had been provided with the agenda for the meeting.

The Chairman informed the Committee that the Stone Railhead Crisis Group had put forward a thorough and well-balanced executive summary and he hoped the Committee would consider this document as the Town Council's response.

The Chairman advised Committee Members to review the document individually and to forward their comments by Monday 12 July.

RESOLVED: That, subject to Town Councillors feedback, Stone Railhead Crisis Group's executive summary of the Hybrid Bill Procedure, be adopted and submitted as the Town Council's response to the consultation.

GP22/032 Christmas Lights

The Town Clerk advised the Committee that this item was on the agenda in case it was required following the Tourism and Town Promotion Sub-Committee meeting (on Tuesday 6 July 2021) when Christmas Lights were considered.

The item was, however, no longer required.

GP22/033 Town Council Payments

RESOLVED: To note the list* of Town Council payments made by the Council during the period 1 April to 31 May 2021.

GP22/034 Update from Working Groups:

Neighbourhood Plan Steering Group

Councillor Mrs Hood advised the Committee that no meeting of the Steering Group had taken place.

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She said that issues relating to Local Green Spaces and Local Green Infrastructure (including grass cutting) were in need of discussion, but these would be raised at the appropriate meeting.

The Chairman advised the Committee that the Stone Neighbourhood Plan had been made (following a referendum on 6 May 2021) and had also been accepted by Stafford Borough Council's Cabinet. It would be presented at the next full Stafford Borough Council meeting.

Stone Area Parish Liaison Group

Councillor Davies advised the Committee that the last meeting of the Liaison Group (held on 14 April 2021) had covered a lot of ground and he had been impressed by the geographical coverage of the attendees.

He said that Zoom was a convenient way of holding these meetings which will continue to be used unless there is a presentation by a guest visitor.

Councillor Davies advised the Committee that the meetings are valuable and useful as they enable the sharing of experiences with friends.

He said that Barlaston Parish Council had experienced problems with the Borough Council's failure to recognise provisions within the Barlaston Neighbourhood Plan and he hoped the Stone Neighbourhood Plan would be fully recognised.

The Chairman advised the Committee that the next meeting would be taking place later in the month.

Promotion of Stone Working Group

Councillor Kenney advised the Committee that this Working Group would be moving to the Tourism & Town Promotion Sub-Committee.

Heritage Centre Working Group

Councillor Kenney advised the Committee that a meeting had been arranged to take place on Monday 12 July 2021.

GP22/035 To receive reports from Town Councillors on attendance at meetings of local organisations and outside bodies as a representative of the Town Council

Stone ATC

Councillor Davies advised the Committee that Stone ATC were doing well and were getting back up to speed nicely. The next meeting will be held on Wednesday 14 July 2021.

Age Concern Stone & District

Councillor Thornicroft advised the Committee that a meeting had taken place on 4 June and Neil Norman had reported that grant aid had compensated Age Concern for its loss of income (caused by the inability to hold fundraising events such as the Christmas Tombola). It has been suggested that Age Concern look at taking on a Town Council market stall on a Farmers' Market day.

Councillor Davies was welcomed to the meeting as an additional Town Council representative.

The Age Concern office is currently open two days a week (Monday and Friday), staffed by two volunteers to provide help and advice. In order to restart the hospital transport service, the office would have to be staffed every day to take calls and allocate drivers. Mr Norman has suggested canvassing the office volunteers to see whether they would be happy to return based on Government Guidelines.

The Chairman has suggested that when conditions allow, an Afternoon Tea fundraising event could be organised. This was considered an excellent idea.

Stafford & Stone Access Group

Councillor Kelt reported that the meeting of the Access Group scheduled to take place in April had been deferred until June and then again until July. This meeting will coincide with the AGM and there is nothing to report until then.

Stone Common Plot Trustees

Councillor Kelt confirmed that a meeting had taken place (two weeks ago). The minutes were read and the accounts considered before walking the Plot.

Stone Community Hub Liaison Group

Councillor Mrs Hood advised the Committee that no meetings had taken place.

SPCA Executive Committee

Councillor Green was not available to provide a report.

GP22/036 Exclusion of the Press and Public

To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, that the Public and Press be excluded from the meeting whilst the next items of business are discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate.

RESOLVED: To exclude the Press and Public from the next item of business.

GP22/037 Confidential Minutes

RESOLVED:

That the Confidential Minutes of the General Purposes Committee meeting held on 4 May 2021, (Minute Number's GP22/001 and GP22/018), be approved as a correct record.

CHAIRMAN

Stone Town Council – Tourism & Town Promotion Sub-Committee

**Minutes of the meeting held in St Michael’s Suite at the Frank Jordan Centre,
Lichfield Street, Stone, on Tuesday 6 July 2021**

PRESENT: Councillor Mrs J. Hood in the Chair and
Councillors: J. Davies, R. Kenney and J. Powell

By Chairman’s invitation: No Councillors

ABSENT: Councillors: A. Best, I. Fordham, M. Green, P. Leason and C. Thornicroft

TTP22/001 **Apologies**

Councillors: A. Best, I. Fordham, M. Green, P. Leason and C. Thornicroft

TTP22/002 **Declarations of Interest and Requests for Dispensation**

None received

TTP22/003 **Representations from Members of the Public**

None

TTP22/004 **Minutes of Previous Meeting**

The minutes of the Tourism & Town Promotion Sub-Committee meeting held on the 16 March 2021 (Minute Numbers TTP20/058 – TTP20/065), were approved as a correct record.

TTP22/005 **Calendar of Events 2021 and 22**

Events Schedule for 2021 and plans for 2022

The Chairman, Councillor Mrs Hood, invited the Sub-Committee to consider a draft calendar of events for 2022* which had been distributed at the meeting.

The Chairman told the Sub-Committee that it was good that markets in the town had been able to go ahead recently. The Craft and Collectables market is getting more popular now that office staff are contacting new people and speaking to the traders. The traders are enthusiastic about coming to Stone and have lots of ideas on how the market can be improved.

The Chairman expressed her disappointment that it had not been possible for the St George’s Day event to take place this year and informed the Sub-Committee

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that it may be possible to re-arrange the event for later this year, perhaps in the school holidays or possibly September.

The Chairman suggested that there probably wouldn't be an opportunity to hold a Music Festival this year as it would be difficult to secure the preferred acts. There are also concerns about whether Market Square would provide adequate space under the circumstances, moving out of the Covid-19 pandemic.

The Sub-Committee considered the possibility that it might be better to make plans for a Music Festival next summer and a late St George's Day event in 2021. This would show the people of the town that the Town Council is trying to get something going. It was acknowledged that the Town Council should also work in close liaison with the theatre.

The Sub-Committee suggested that it might be possible to hold a mini festival (in a suitable venue) taking advantage of local talent keen to start playing again, or a Buskers Day in the run up to Christmas to support traders in the town.

RECOMMENDED: That the Town Council does not make firm its provisional plans to hold a Music Festival in September but begins the arrangements for an event in the summer of 2022.

RECOMMENDED: That the Town Council notes that it may be possible to hold a "St George's Day" event in Stone, later in 2021.

Arrangements for the Platinum Jubilee

The Sub-Committee considered the arrangements for the Queen's Platinum Jubilee in 2022.

A letter from the Pageantmaster, Bruno Peek, had been circulated with the agenda for the meeting.

The Chairman reminded the Sub-Committee that Queen Elizabeth II is the first monarch in our history to reign for seventy years which is an incredible achievement. To mark the Queen's Platinum Jubilee, Britons will have an extended Bank Holiday next year to run from Thursday 2 June to Sunday 5 June 2022.

The Beacon Lighting will be on Thursday 2 June and more than 1,500 beacons will be lit throughout the UK and Commonwealth in recognition of the Queen's long service. On Sunday 5 June, the country is being encouraged to hold the Big Jubilee Lunch.

The Sub-Committee acknowledged that a Farmers' market would be taking place in Stone on the Saturday of that weekend which leaves Thursday, Friday and Sunday for planning celebratory events.

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The Sub-Committee agreed that it should look at the ideas generated by the Working Group set up to plan for the VE Day 75 celebrations as this would be a good starting point for its preparations.

The Sub-Committee suggested that Stone Festival Committee is approached to find out what events the Committee is planning. It was also important to be aware of what was happening locally and nationally. Town Council events should not clash with events being broadcast on TV as there is a lot of coverage planned.

The Chairman advised the Sub-Committee that two of the most popular bands had been approached and these are keen to perform. It would be handy to give them a fixed date.

The Sub-Committee suggested that a brass band play in Stonefield Park on the Sunday for members of the community who might not like big crowds. This would also fit in with a picnic lunch in the park.

The Sub-Committee agreed that it was important to get people who had lived in isolation through the pandemic outdoors as they deserved an opportunity to have a really good time.

RECOMMENDED: That the Town Clerk is asked to make the necessary arrangements for the Beacon Lighting event on the Thursday which will involve approaching the bugler and a piper.

RECOMMENDED: That the Town Council sets the big celebratory event of the Queen's Platinum Jubilee on Sunday 5 June 2021 and that the Town Clerk is asked to approach Murphy's Marbles and Lack of Commitments to perform on this day.

TTP22/006 **Christmas Lights**

Christmas Lights at Walton Shops

The Chairman invited the Town Clerk to give an update on the 2021 Christmas lighting provision at Walton shops.

The Town Clerk reminded the Sub-Committee that the proposal for Walton shops was to erect two poles at the entrance to the car park with curtains attached to carry the lighting across to the shops, replacing the current lighting set up. Appointing a contractor to put up, take down and store the poles was not possible last year but the Town Clerk has succeeded in finding one this year.

The Town Clerk reported that there remain elements of the quotation which need clarification and these are expected back very soon.

He said that during the process of establishing the need for permissions, Stafford Borough Council had confirmed that planning permission was required for the lighting poles. Urban Vision has agreed to assist the Town Council with the planning application process.

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The Town Clerk advised the Sub-Committee that due to timescales/lead times it probably made sense to order the equipment prior to the award of planning permission on the basis that it will go through. He emphasised that if the Town Council waits for planning permission before purchasing the lights, time would be tight, although ordering in advance will involve an element of risk. This was supported by the Sub-Committee.

Lighting of the Plane Tree

The Sub-Committee considered the lighting of the Plane tree for the Christmas season and the Chairman invited the Town Clerk to provide an update.

The Town Clerk advised the Sub-Committee that every so often the lights had to be removed and put back on the tree to prevent its restriction of growth and also damage to the lights.

The Town Council's contractor, Christmas Plus, has advised that it would probably be best to do this work next year at a cost of £6,700 for replacement of the lights and re-wrapping of the tree. One small area of the tree won't be working this year (as it wasn't working last year either).

The Town Clerk advised the Sub-Committee that as an alternative to replacing the lights, like for like, Christmas Plus is offering a new system of lights which are coloured and patterned rather than static. The cost of this new system (which will also involve rewrapping of the tree) would be £10,000.

Some members of the Sub-Committee expressed a preference for retaining lights that are static and traditional. Flashing lights were not considered desirable and the Chairman informed them that she had seen a video of the new system, and it moved in the style of a lava lamp. They did not flash.

The Sub-Committee agreed that it would make a decision on the Plane tree lights after all Sub-Committee Members had had an opportunity to view the Christmas Plus video.

TTP22/007

Reports from Working Groups

To receive reports from Working Groups:

Remembrance Plaques Working Group

Councillor Davies advised the Sub-Committee that after delays caused by the Covid-19 pandemic, Oak Tree Farm was beginning to come back into action.

He said that he had produced the first cut of the design for the plaques and had a list of the 72 men from Stone who had died in service during the Second World War. Information about the circumstances of the men was available but not the addresses they were living at when they lost their lives. The working group will be working to locate this information.

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Councillor Davies said that it would be very nice to couple the project with the preparations for the 70th Anniversary of the Accession of Her Majesty and Platinum Jubilee Celebrations. The unveiling of the plaques with the assistance of the Town Mayor could be undertaken in 2022.

Councillor Mrs Davies informed the Sub-Committee that the materials and paints used to produce the 1000 ceramic poppies had stayed in good condition while outdoors, providing evidence that the materials were suitable for this project. She said the next step was to contact a supplier who would produce Stone Town Council transfers.

Chairman

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Stone Town Council – Environment Sub-Committee

Minutes of the meeting held in St Michael’s Suite at the Frank Jordan Centre, Lichfield Street, Stone, on Tuesday 6 July 2021

PRESENT: Councillor T. Kelt in the Chair and
Councillors: K. Argyle, Mrs K. Dawson, R. Kenney, J. Powell and R. Townsend

By Chairman’s invitation: Councillor Mrs J. Hood

ABSENT: Councillors: Mrs A. Burgess, P. Leason and M. Hatton

ENV22/001 **Apologies**

Councillors: P. Leason

ENV22/002 **Declarations of Interest and Requests for Dispensations**

None received

ENV22/003 **Representations from Members of the Public**

None

ENV22/004 **Minutes of Previous Meeting**

The minutes of the Environment Sub-Committee meeting held on the 16 March 2021 (Minute Numbers ENV20/045 – ENV20/052), were approved as a correct record.

ENV22/005 **Crown Meadow Improvements**

The Chairman for the meeting, Councillor Kelt, invited Councillor Mrs Hood to address the Sub-Committee.

Councillor Mrs Hood expressed strong concerns about the Sub-Committee’s decision to remove trees from Crown Meadow, particularly the Willow, when they were already positioned in their natural habitat.

Councillor Mrs Hood said that she had contacted the Biodiversity Officer for advice after the Sub-Committee Chairman, Councillor Leason, had said he would seek clarification on previous advice to remove and relocate the trees.

The Biodiversity Officer informed Councillor Mrs Hood that he thought the scrapes had done really well and had developed a good wetland flora over time. He said that the scrapes required some management and the Willow needed

coppicing to let light in and to prevent a Willow copse from establishing (to maintain balance). He said that the coppicing should target a percentage of trees every year and be undertaken on a rotation so that the wetland flowers are maintained. Councillor Mrs Hood advised the Sub-Committee that the Biodiversity Officer had not indicated that the trees should be removed.

The Chairman expressed the view that if trees are growing in the wrong place there was an argument for mitigating the situation with replanting.

The Chairman suggested the Sub-Committee consider the new information obtained from the Biodiversity Officer with a view to taking further decisions on his most recent advice.

The Chairman invited the Town Clerk to update the Sub-Committee on the outstanding grounds maintenance jobs at Crown Meadow:

Tree removal and replanting:

Scrape 1: The grounds maintenance contractor has not worked on this Scrape yet, the work is planned for later in the year.

Scrape 2 (located near the river): The grounds maintenance contractor has completed the initial work of replanting trees which was considerably more labour intensive than had been expected. There are little trees starting to grow which need to be managed and maintained before moving on to Scrape 1.

Widening of the paths: This work has been completed.

Weed clearance: There is weed clearance required by the bridge which the grounds maintenance contractor has started, and will be ongoing.

Other work: The grounds maintenance contractor will be planting some edging plants later in the year. He hasn't yet started work on the amphitheatre path. He has almost got the bullrushes under control.

The Sub-Committee agreed that now would be a good time to take photographs of the meadow for professional mounting and display. Crown Meadow is at present looking more beautiful than ever.

Councillor Mrs Hood complimented Mr Plant the grounds maintenance contractor, for the magnificent job he is doing. She has observed that the better the Meadow is kept, the more that young people seem to be appreciating it – and taking litter away.

The Sub-Committee suggested that a site visit be organised for Environment Sub-Committee Members (with an invitation to all Town Councillors) so they can view the site, the work undertaken and management/maintenance issues. The suggested photographs could be taken during the visit.

The Sub-Committee suggested the site visit include the Biodiversity Officer from

Stafford Borough which would improve the dialogue between the contractor, the chairman and the team of councillors. The discussion would be informal with the Chairman reporting back at the next Sub-Committee meeting.

RECOMMENDED: To arrange a site visit to the Crown Meadow.

ENV22/006 **Reports of Working Groups**

a) Plastic Free Community/Single Use Plastics Working Group

The Chairman invited Councillor Townsend to provide a verbal report on the work of the Single Use Plastics Working Group.

Councillor Townsend advised the Sub-Committee that Councillor Powell had now joined that team.

He confirmed that a meeting had taken place with officers and elected members from Stafford Borough Council who are involved in the Borough Council's strategy and policy on single use plastics and environmental issues.

Councillor Townsend advised the Sub-Committee that the Town Clerk had initiated the plastics audit aimed at Stone Town Council moving towards a stronger position on plastic usage and recycling.

He advised that the working group had been in contact with Roots at Stafford who are involved in recycling in this area. They are willing to work with the Town Council and currently work with Stafford Borough Council who provide the collection bins for the Recycling. This aspect will be expanded upon now they have met with Town Council representatives.

Councillor Townsend advised the Sub-Committee that a letter had been posted to schools and the first positive response had been received back.

The working group has tabled a number of ideas that could form part of a community engagement campaign. These included a Mayor's Award for Environmentalism, website and social media features and a presence at town markets. Firm proposals on these will be put forward as soon as is possible.

The working group will meet again soon to determine the next steps and particularly how to work with Stafford Borough Council and reach out to the public with a community engagement campaign.

The Town Clerk advised the Committee that a plastics audit of the Town Council office had been undertaken but the meeting with Stafford Borough Council (last week) had raised questions which might require

him to revisit some aspects. He had learned that some recyclable plastics were being eliminated in favour of materials that are not recyclable. Drinking straws were given as an example. The Town Clerk's audit had looked at all the usual items found in an office, conducted on the basis of eliminating the use of plastic. His findings were that some items could be eliminated and some could not. There are positive steps that can be taken and the issue will be in hand when staff return to the office.

b) Environmental Issues Working Group

The Chairman provided a verbal report on the work of the Environmental Issues/Climate Working Group.

He advised the Sub-Committee that Councillor Powell had joined the working group. The main items of discussion had involved collaborating with Stafford Borough on both single use plastics and the climate.

The Chairman reported on an environmental issues/climate meeting held between himself, Councillor Leason and representatives from Stafford Borough Council. The meeting had been positive and officers had shown great interest in working with the Town Council.

Councillor Kelt and Councillor Leason had learned about the existence of an Eco Schools Group in Stafford and that Manor Hill First School and Oulton First School were part of the group.

The Chairman advised the Sub-Committee about another meeting that had taken place on waste disposal which included single use plastics. This was again positive with feelings that all should work together. Time is now required to consider the next steps.

The Chairman advised the Sub-Committee that a response had been received to the Town Council's letter to schools and Manor Hill First School had indicated that it would be pleased to work with the Town Council on Environmental issues.

He said that everything was positive going forward and that another working group meeting was needed to decide how to deal with the results of the discussions.

The Chairman advised the Sub-Committee that the Town Clerk had drafted an environment policy document on behalf of the Town Council which looked very good. He said there was a need for it to be considered by the Sub-Committee before going to the General Purposes Committee and he hoped the process could be dealt with as speedily as possible.

The Chairman asked for the Sub-Committee's support in allowing the working groups to continue working collaboratively – in an information gathering capacity – with Stafford Borough Council on environmental

issues.

The Town Clerk reminded the Sub-Committee that the working groups had no decision making authority and that all information must be reported back to the Sub-Committee for a recommendation.

RECOMMENDED: That the working groups are permitted to invite representatives from Stafford Borough Council, as external providers of information on single use plastics and environmental issues, to future meetings.

Chairman

Stone Town Council – Mayor’s Charity Sub-Committee

Minutes of the meeting held in St Michael’s Suite at the Frank Jordan Centre, Lichfield Street, Stone, on Tuesday 6 July 2021

PRESENT: Councillor J. Powell in the Chair and
Councillors: Mrs K. Dawson, J. Davies, Mrs L. Davies, Mrs J. Hood and R. Kenney.

ABSENT: Councillor M. Green

MC22/001 Apologies

Councillor M. Green

MC22/002 Declarations of Interest

None

MC22/003 Minutes of Previous Meeting

The minutes of the Mayor’s Charity Sub-Committee meeting held on 18 June 2019, Minute Numbers MC20/001 – MC20/004, were approved as a correct record.

MC22/004 Mayor 2019-21 – Report of final amounts donated to the Mayor’s Charities

The Chairman suggested that this item be postponed until the Mayor for the years 2019-21, Councillor Mark Green, was well and able to attend a future Mayor’s Charity Sub-Committee meeting.

Councillor Mrs Hood advised the Sub-Committee that she had been asked by Mrs Kristan Green, to bring a message to the Sub-Committee that Mark was unlikely to be returning to the Town Council in the near future and that it was going to be a very long way back to good health. Mrs Green ask whether on Cllr Green’s behalf, she could present the cheque to the organisation that he had raised money for during his Mayoral term.

The Town Clerk reported that during the Mayoral year, which had been curtailed by the pandemic, a sum of £1,006.25 had been raised, to be allocated to his chosen charity (which was Crown Wharf Theatre).

RESOLVED: That Mrs Kristan Green, Mayoress for the years 2019-21, be invited to present the cheque on behalf of Councillor Green's chosen charity, at a meeting of Stone Town Council.

MC22/005 Mayor 2021-22 – To confirm the charities for the year.

The Chairman, Councillor J. Powell, stated that the Mayor's chosen charities for the year 2021-22 would be:

- Chuckle Productions
- Stone Community Hub

The Chairman confirmed that he would like the monies raised to be apportioned equally between both charities at the end of the year.

RESOLVED: To support the Mayor's proposed charities.

MC22/006 Heroes of Stone Award

RESOLVED: That the Heroes of Stone Award is put forward as a formal item for discussion at the next General Purposes Committee meeting.

Town Mayor

Application for Grant Aid



Name of organisation:

Florence Brass Band

Purpose of organisation:

Florence Brass Band exists for the purpose of promoting the education and appreciation of Brass Band music amongst persons of all ages within the Staffordshire area. This encompasses the musical direction of the bands membership; co-ordination of skills and training of band members, providing them with the opportunity to perform to wider audiences within the Stone, Staffordshire and wider regions of the UK; provide audiences with a balanced repertoire of music within the Stone, Staffordshire and wider regions.

Amount of grant requested:

£500.00

Total cost of project (if appropriate):

N/A

Reason for grant request:

Due the COVID pandemic the running costs of the band have still had to be met (ie insurances, jacket cleaning, purchase of new music, instrument repair/servicing, website/advertisement administration etc), however we have been extremely lucky that the rehearsal venue hasn't charged us for rent that would have taken the bands account heavily into the red as funds have not been replenished due to our main source of income, engagements being cancelled throuout the lockdown period(s). We have two projects that we identified before the pandemic came along to assist the band on its forward journey, but are lacking funds to start it:-

- 1) The re-designing of our storeroom to make it more ergonomic to enhance players safety when collecting instruments/accessories. Allow instruments to be stored in a safer environment with the addition of extra space to include any new purchases. Better storage facilities for the Band's Jackets/clothing to keep them in top condition for new and existing members. Provide a better environment for our music library and other accessories.
- 2) The advertising of vacant positions within the band utilising various Brass Band sites so as to attract more experienced, returning and younger players for the longectivity of the band from within Stone, Staffordshire and wider regions.

Benefits to Stone residents:

Florence Brass Band has a strong community spirit and always welcomes new members irrespective of age or gender. It has a strong link with Stone as the band is made up of mainly Stone residents and although called Florence Brass took those members of Stone Town Band that preferred to play with Florence Brass (some of these players being with the band for 30+ years) and incorporated them into their community. Over the years since its inception Florence Brass has done much charitable work around the Staffordshire area, including entertaining many audiences at events set up in Stone by the council and other Stone organisations. The band is looking forward to a future of playing Brass Band music in all areas of Staffordshire and especially Stone where we already have a number of engagements in the pipeline when we are once again allowed to play as a group

Other sources of funding secured or being explored (with amounts where known):

Due to the COVID Pandemic we have not been able to secure any funds from our usual source(s) of income (i.e. engagements) but hope to explore this when we are once again allowed to play as a band.

Is this an “exceptional” request (see notes)? If so, please explain why the Council should treat it as an exception:

This is not an exceptional application.

Grants awarded by the Council in the last two years, and the uses made of the funding:

Florence Brass Band has never applied for any grants available from any council in the last two years.

Statement of support from Council appointed representative (if applicable):

[Click or tap here to enter text.](#)

Florence ACCOUNTS 2020

DATE	INCOME AND OTHER RECEIPTS							RECEIPTS TOTAL	PAYMENTS										PAYMENTS TOTAL	BALANCE
	ENGAGEMENTS	DONATIONS	OTHER			OTHER ACCOUNT INTEREST			ROOM HIRE	Insurance - Instruments Pubic Liability	INTERNE	Secretarial Expenses Sandra Yates	Postage Other	MUSIC	Performing Rights Society	Instrument Repairs and replacements	Equipment			
01.01.20							0.00												0.00	752.35
03.02.20							0.00	85.00	(Room Hire January)										85.00	667.35
03.02.20							0.00								10.00	(Liz Salt - Baton)			10.00	657.35
14.02.20							0.00	55.00	(Room hiire February)										55.00	602.35
11.04.20							0.00			458.54	(New Moon Insurance)								458.54	143.81
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	140.00	458.54	0.00	0.00	0.00	0.00	10.00	0.00	0.00	608.54		

Florence ACCOUNTS 2021

Florence ACCOUNTS 2021																				
INCOME AND OTHER RECEIPTS								PAYMENTS											PAYMENTS TOTAL	BALANCE
DATE	ENGAGEMENTS	DONATIONS	OTHER		OTHER ACCOUNT INTEREST		RECEIPTS TOTAL	ROOM HIRE	Insurance - Instruments Public Liability	INTERNET	Secretarial Expenses Sandra Yates	Postage Other	MUSIC	Performing Rights Society	Instrument Repairs and replacements	Equipment				
01.01.21							0.00												0.00	143.81
07.04.21			500.00	(Transfer)			500.00												0.00	643.81
07.04.21			20.47	(Insurance Refund)			20.47												0.00	664.28
19.04.21							0.00			458.54	(New Moon Insurance)								458.54	205.74
TOTAL	0.00	0.00	520.47	0.00	0.00	0.00	520.47	0.00	0.00	458.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	458.54	



Your account statement
Statement sheet number: 10
Issue date: 28 February 2020
Page: 1 of 3

FLORENCE BRASS

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BX1 1LT



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TREASURERS ACCOUNT
FLORENCE BRASS

Account Summary

Balance On 31 January 2020	£2,045.00
Total Paid In	£0.00
Total Paid Out	£250.00
Balance On 28 February 2020	£1,795.00

Account Activity

Date	Payment type	Details	Paid out (£)	Paid in (£)	Balance (£)
31 Jan 20		BALANCE BROUGHT FORWARD			2,045.00
28 Feb 20	Cheque		250.00		1,795.00
28 Feb 20		BALANCE CARRIED FORWARD			1,795.00

Transaction Details

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

PIBTD7S2100000

M92A2T1CH9D 032A2T1CLTM

Page 1 of 4 / 0011188 / 0070237

Messages

LLOYDS BANK



Your account statement

Issue date: 1 June 2021

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FLORENCE BRASS



TREASURERS ACCOUNT

FLORENCE BRASS

Account summary

Summary table with columns for Balance On 01 Mar 2021, Total Paid In, Total Paid Out, and Balance On 10 May 2021.

Account activity

Account activity table with columns: Date, Payment Type, Details, Paid In (£), Paid Out (£), Balance (£).

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

Payment types:

CHQ - Cheque

PJF20IN3100000

M32BB21C9R

D92BEC0C9R

Page 1 of 4 | 0011972 | 0058667

From: Corporate Support <corporatesupport@staffordbc.gov.uk>
Sent: 23 July 2021 13:37
Cc: Andrew Bailey
Subject: Covid-19 Commemoration

Dear Parish Clerk

The Covid-19 pandemic has had, and continues to have, a huge impact on the lives of residents living in the Borough. The scale and effects of covid are different, the knock-on effects are vast, especially for people who have lost loved ones and for those who are living with long covid. The level of loss experienced is unprecedented and the Borough has lost 361 people since the start of the pandemic. We wanted to ask if your parish council is considering or planning to do anything to commemorate the lives that have been lost in your community and if you are whether you would be able to share what those plans are. I also wanted to ask whether the parish has, or is able to identify, any land or garden areas that you might be able to dedicate as a reflection area for people to visit who have been affected by covid in your community.

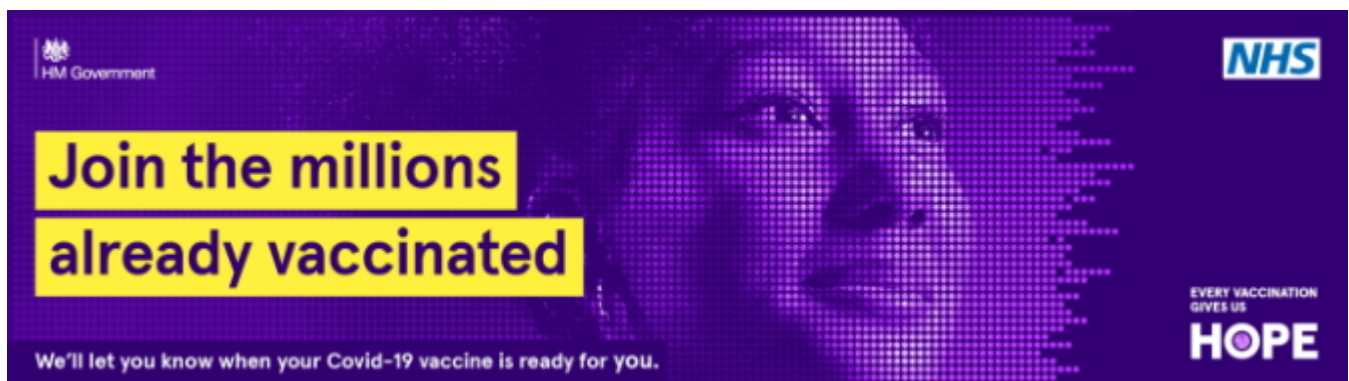
It would be great if you could give this some thought and then send your response through to Andrew Bailey who has been cc'd into this email by Monday 9 August please.

With kind regards



www.staffordbc.gov.uk

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Review of Parliamentary Constituencies

These comments are being submitted on behalf of Stone Town Council, which is based in North Staffordshire and who object in the strongest terms to the creation of the proposed new Stone and Great Wyrley Constituency.

The Council's main areas of concern are the incoherence of the proposed area, the inclusion of the urban area of Stone within a proposed constituency that is largely a collection of rural villages and the geographical layout of the area.

The proposals are self-contradictory. The review talks about the importance of bringing communities together, stating that the current Stone Constituency is well balanced and appropriate for the communities it serves. The review then proceeds to dismantle these benefits, putting communities together that have nothing in common. The proposals break the community ties that unite the current constituency, and try to replace them with a constituency of disparate towns and villages with no overall coherence and significant geographical separation.

Stone is an urban area with a population of over 16,000. It has been included in a proposed constituency that includes Penkridge, Hixon and many other villages that are significantly more rural in nature. The needs of these villages are likely to be significantly different than those of an urban area such as Stone and as a result Stone does not sit well within the context of this constituency.

The geographical layout of the proposed constituency stretches from near to Wolverhampton in the south almost to Stoke-on-Trent in the north. This proposal tries to join two very different communities - one in the south which has the character of the West Midlands with another that is an integral part of North Staffordshire. These are very different communities with little in common and no ties between them. Indeed I would go as far as to say that a significant number of Stone residents may not even know where Great Wyrley is located, and vice versa.

Whilst understanding the challenges presented by the population limits within which the Boundary Commission for England needs to work, it is the Council's belief that this proposal is currently a long way from being the right one for Stone. We ask the Commission to very seriously reconsider this proposal and produce a solution that eliminates the problems identified above, and makes logical sense to the residents of the area.

Les Trigg | Town Clerk | 01785 619740

Stone Town Council | 15 Station Road | Stone | ST15 8JP

les.trigg@stonetowncouncil.gov.uk | www.stonetowncouncil.gov.uk

From: COMMS, Twb (NHS MIDLANDS AND LANCASHIRE COMMISSIONING SUPPORT UNIT)
<twb.comms@nhs.net>
Sent: 26 July 2021 16:10
Subject: Community Diagnostic Hubs (CDHs) – Please give us your views

Dear Colleague

Community Diagnostic Hubs (CDHs) – Please give us your views

Across Staffordshire and Stoke-on-Trent, we are working to improve diagnostic services (tests to work out what is causing a person's illness or symptoms), by creating Community Diagnostic Hubs (CDHs). At the moment, most of these tests are done in larger acute hospitals, but it is now recommended, as part of national guidance, that NHS organisations across England move to providing these in Community Diagnostic Hubs. This aims to support patients to get the tests they need closer to home.

We're working through the national guidance to design a local approach for CDHs the county. We believe this will give patients across the county access to diagnostic services such as acute blood tests, scans, x-rays and imaging more quickly and nearer to home. The services provided at these hubs would be elective (planned), so would not change how people access diagnostic services if urgent or emergency care is needed. Elective or planned services could include referrals from your GP for specialist blood tests, x-rays or scans to investigate health complaints and concerns. The investment in these enhanced sites would improve the way services are currently provided for people with a range of conditions. In the first instance, this would include those with Long Covid, Breathlessness and Valve Disease symptoms.

Based on our finance, workforce and service demand, we envisage we need three or four CDHs across Staffordshire and Stoke-on-Trent. We need to develop a five-to ten-year plan for what services would be included in each hub. We are aiming that these larger community diagnostic hubs, would sit alongside the diagnostic tests in our larger hospitals as well as the tests conducted by primary and community teams.

Our plans are at a very early stage, so we are keen to hear from you to help shape how these services could look locally. We want to understand how people currently access diagnostic services, what you think about our emerging proposals, and what else you would like to see provided in CDHs. The answers you give will be important in shaping our plans and the services we provide in the future.

Further information, along with the link to the survey, can be found [here](#). Please do share this with your employees, networks, community and anyone else you think may be interested or have a view.

The survey will be open from Monday 26 July until midnight on Monday 23 August. If you have any questions or require support completing the survey, call 0333 250 2155 between 8am and 4pm, Monday to Friday.

Yours sincerely,

Gary Free
Clinical Lead, Community Diagnostic Hubs Project
Together We're Better Integrated Care System

Tel: 01785 276926
Email: twb.comms@nhs.net
Based at: 1 Staffordshire place, Tipping Street, Stafford, ST16 2LP.



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Date: 27/07/2021

Time: 12:19:00

Stone Town Council - Payments

Page: 1

The table below lists payments made by the Council in the period since the last report, for the Committee's information.

The table includes payments by cheque, direct debit, PayPal, telephone banking and online banking. It excludes salary and related payments, payments from the Mayor's Charity, and transfers between the Council's bank accounts, which can be seen by any Member on request. All amounts exclude VAT.

Payment Date From : 01/06/2021

Payment Date To : 30/06/2021

<u>Payment Date</u>	<u>Reference</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount (£)</u>
03/06/2021	stw-INV04911868	Water Plus	Newcastle Rd Water Supply 24.10.20 to 14.5.21	48.39
23/06/2021	713392021987679	Pozitive Energy	Station Elec Usage May 2021	205.22
23/06/2021	713382021987678	Pozitive Energy	FJC Elec Usage May 2021	129.97
23/06/2021	713402021987680	Pozitive Energy	FJC Gas May 2021	218.14
15/06/2021	stw-INV04959746	Water Plus	FJC Water Usage Mar to May 2021	234.11
09/06/2021	1659641	British Gas	British Gas	3.00
21/06/2021	742962701/001/06	Virgin Media Business	Telephone Line Rental / Calls June 2021	46.08
24/06/2021	743014903/001/06	Virgin Media Business	Broadband June / July 2021	50.00
28/06/2021	VE01079484	Veolia ES (UK) Ltd	Waste Collection May 2021	33.60
07/06/2021	V01878148790	EE	Moblle Phone Charges June 2021	21.53
07/06/2021	V01878148790	EE	Moblle Phone Charges June 2021	21.88
07/06/2021	V01878148790	EE	Moblle Phone Charges June 2021	23.16
28/06/2021	VE01079483	Veolia ES (UK) Ltd	Waste Collection May 2021	70.21
01/06/2021	65978	Prism Solutions	Telephone Line Rental May 2021	46.69
01/06/2021	65978	Prism Solutions	Telephone Line Rental May 2021	44.45
25/06/2021	142222	Prism Solutions	Prism Support Service July 2021	622.33
21/06/2021	154650645	World Pay	Worldpay monthly fee - May 2021	9.99
25/06/2021	713412021987677	Pozitive Energy	Gas Usage May 2021	95.98

Date: 27/07/2021

Time: 12:19:00

Stone Town Council - Payments

Page: 2

<u>Payment Date</u>	<u>Reference</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount (£)</u>
21/06/2021	2021-05-31	World Pay	Worldpay managed service fee May 2021	12.50
18/06/2021	SI-304	Staffordshire Parish Councils' Association	SPCA Mayors and Deputies Course	180.00
18/06/2021	SI-302	Staffordshire Parish Councils' Association	SPCA Explore Chairmanship	100.00
23/06/2021	7070288156	Stafford Borough Council	Amphi - Bin Emptying Apl to Jun 2021	46.55
23/06/2021	7070288155	Stafford Borough Council	T&M Canal Towpath - Bin Emptying Apl to Jun 2021	92.01
23/06/2021	7070288155	Stafford Borough Council	Whitebridge Lane Tow Path Bin Emptying Apl to Jun	46.53
18/06/2021	032408	MEB Total Ltd	FJC Emergency Lighting testing - every 6 months	124.50
04/06/2021	INV-0524	Current Electrical & Property Services	Marquee set up May 2021	815.00
23/06/2021	7070288154	Stafford Borough Council	Bollards April to June 2021	398.61
18/06/2021	032406	MEB Total Ltd	FJC Quarterly Fire Alarm Test	54.00
03/06/2021	INV-26081	Lawrence Davis	Clerk Letterhead Printing x 500	75.00
03/06/2021	INV-26081	Lawrence Davis	Mayor Letterhead Printing x 1000	140.00
25/06/2021	SINV00509913	J G Fenn Ltd	Copier Paper - White x 10, Green x 2 Reams	57.08
18/06/2021	993422605	British Gas	Standing Charge - Amphitheatre	10.66
25/06/2021	14038	Call Handling Services Ltd	Call Handling Service May 2021	15.34
15/06/2021	210068	Black Rose Solutions Ltd	Internal Audit Fee for 2020/21	263.50
03/06/2021	506700580	Zurich Municipal	Annual Insurance Charge 2021/2022	6,367.02
03/06/2021	Manual Posting	Stafford Borough Council	FJC Rates June 2021	434.00
03/06/2021	Manual Posting	Stafford Borough Council	Station Rates June 2021	225.00
03/06/2021	Manual Posting	Stafford Borough Council	Mkt Sq Rates June 2021	35.00
07/06/2021	Manual Posting	Robert Mincher	Sage Autoentry April 2021	32.00
08/06/2021	Manual Posting	TV Licensing	TV Licensinf 2021/22	159.00
16/06/2021	Manual Posting	Royal British Legion	Wreaths x 6	120.00
21/06/2021	INV-376295	AutoEntry	Sage AutoEntry Subscription June 2021	9.00
14/06/2021	120527	BMA Window Cleaner	Window Cleaning May 2021	65.00
14/06/2021	120527	BMA Window Cleaner	Window Cleaning May 2021	25.00

Date: 27/07/2021
Time: 12:19:00

Stone Town Council - Payments

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<u>Payment Date</u>	<u>Reference</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount (£)</u>
22/06/2021	BI233066	Pitney Bowes	Franking Machine - postage balance	200.00
17/06/2021	INV91572031	Zoom Video Comm Inc	Zoom Charge Jun/Jul 2021	47.96
16/06/2021	EU-01848843	Opayo by Elavon	Opayo / Sage April 2021	15.00
24/06/2021	CE/SNE03500/5813	The Arch Rent Collectors	Rent Review 10/01/21 to 24/3/21	79.55
09/06/2021	1658413	British Gas	Feeder 1 High St Elec Apr/May 2020	8.52
24/06/2021	CE/SNE03500/5813	The Arch Rent Collectors	Rent Review Adj 25/3/21 to 23/06/21	96.75
24/06/2021	CE/SNE03500/5813	The Arch Rent Collectors	Rent 24/06/21 to 28/09/21	1,184.25
28/06/2021	6265600	Water Logic	Water cooler rental May 2021	8.30
28/06/2021	6246524	Water Logic	Water cooler rental May 2021	7.25
28/06/2021	6265601	Water Logic	Water cooler rental May 2021	14.96
				<u>13,489.57</u>