

## **STONE TOWN COUNCIL**

**Town Clerk**  
Les Trigg

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Stone  
ST15 8JR

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8<sup>th</sup> July, 2015

A meeting of the **TOURISM & TOWN PROMOTION SUB COMMITTEE** will be held in the **Council Chamber, 15, Station Road, Stone** on **THURSDAY 16<sup>th</sup> JULY, 2015** at 7:10pm or on the rising of the Planning Committee if later.

I trust you will be able to attend.

Les Trigg  
Town Clerk

Councillors: Mrs J Hood (Chair), Mrs C Collier (Vice Chair), Mrs K Green,  
Mrs M Goodall, P Leason, G Neagus, M Shaw and M Williamson

### **AGENDA**

1. **To receive apologies for absence**
2. **Declarations of interest**
3. **Fly a Flag for the Commonwealth 14<sup>th</sup> March 2016** (letter attached)
4. **Update on Puppet Festival**
5. **Potential town events:**
  - Celebration to mark 100 years after the end of the First World War 2018
  - Football (World Cup etc.)
  - Rio Olympics 2016
6. **Preparation of the Town Guide**
7. **Stone Rail Service** – new franchise bidding from 2017  
(item brought forward from General Purposes Committee 2<sup>nd</sup> July)

8. **Member's Motions under Standing Order 4** (brought forward from General Purposes Committee 2<sup>nd</sup> July)

"It is becoming an increasingly alarming problem in Stone High Street with what are commonly known as "Chuggers" their slang title comes from charity muggers!

I often sit in the High Street and watch chuggers (sometimes as many as 5 or 6) stop members of the public to try and get them to sign up to and donate to the charity they are fund raising for. When a "no" is given they follow the person in the High Street trying to persuade them to change their mind. People feel threatened and intimidated which could put them and others from coming to shop in our High Street.

I would like to ask the Town Clerk to contact Public Fundraising Regulatory Association Chief Executive to see how to prevent the chuggers operating the stop and sign up methods used by them in our High Street."

9. **Member's Motions under Standing Order 4**

**Councillor J Davies**

"I propose that the Stone International Friendship Association (SIFA) be given recognition by Stone Town Council and that the aims of SIFA, as set out in its Constitution (attached), are supported by Stone Town Council."

10. **Town Promotion – an approach for general promotion of the Town**
11. **Items for next meeting**

**To: National Council Representatives**  
**To: County Associations**  
**To: Direct Access Councils**

Dear Colleagues,

**Fly a Flag for the Commonwealth – 14 March 2016**

9 March this year marked Commonwealth Day 2015. Over 750 Commonwealth flags were raised together at 10am that morning by local authorities (including 191 town councils) and a small number of others, throughout the United Kingdom, Channel Islands, Isle of Man, UK Overseas Territories and the Commonwealth, with His Excellency Kamallesh Sharma, Commonwealth secretary-general, raising the final flag outside the Great West Door of Westminster Abbey, London, before attending the annual Commonwealth Observance there that day.

This was the largest, single, raising of the Commonwealth flag in the history of the Commonwealth, which bodes well for the future, especially as this event is to become an annual occasion growing in size and stature over the next few years, involving the countries and communities of all the other 52 Commonwealth countries on Commonwealth Day each year, (which always falls on the second Monday in March).

I have pleasure therefore, in asking all local (parish and town) councils, to download the 2016 Guide To Taking Part from the [Fly a Flag](#) website, and would like to encourage your participation in this unique, annual occasion, that will bring the communities and countries of the Commonwealth together in a common celebration of this great family of nations, its diverse cultures and communities.

Please go to page 5 of the guide to enable you to see how you can take part, and where to obtain your 90' x 54' Commonwealth flag for the 14 March 2016. (Once used, the flag can be stored away in readiness for Commonwealth Day 2017 and beyond, so please look upon the purchase of the Commonwealth flag as an investment for the future).

Your flag could either be raised by your mayor, chairman of the council, or you may wish to invite a young person from a local school to raise it on your behalf, especially as the youth of the Commonwealth are the future of the Commonwealth.

It is important that those taking part, should complete the online registration form found at [Fly a Flag](#) by no later than the 29 January 2016 to ensure your involvement is registered to enable the public and media alike, to attend your flag raising ceremony on the morning of the 14 March 2016. (Those that have taken part previously do not have to re-register their involvement unless the town or parish clerk has changed).

Yours sincerely,

Cllr Ken Browse  
NALC chairman

# Stone International Friendship Association

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## Constitution

### 1) NAME

The name of the Association shall be the Stone International Friendship Association (hereafter referred to as the Association)

### 2) AIMS OF THE ASSOCIATION

- a) To promote and foster friendship and understanding between individual people and organisations of Stone and its surrounding district and those of similar towns internationally.
- b) To encourage visits by individuals and organisations to and from linked towns and the development of personal contacts, and, by so doing, broaden the mutual understanding of the cultural, recreational, educational and commercial activities of the linked towns.
- c) To encourage people whenever possible to participate in home hospitality as host and guest, and, to learn a little of the hosts'/guests' language.
- d) To organise fund raising activities in order to foster the aims of the Association .
- e) To be non-political.

### 3) MEMBERSHIP

Membership shall be open to all persons or organisations within Stone and its district who are in sympathy with the aims of the Association. All Individual and Family Memberships shall be subject to payment of an annual subscription determined by the Association at the Annual General Meeting. All Members will be issued with a copy of the Constitution and will be kept up-to-date with the Association's activities.

#### 3.1 Categories

- a) Individual Membership – over 16 years of age.
- b) Family Membership, including children up to 16 years of age living at the same address.
- c) Affiliated Membership (non-voting) – any organisation or business in Stone.
- d) Honorary Membership (non-voting).

#### 3.2 Voting Rights.

Voting rights of individual and family members shall not become effective until two calendar months have elapsed from the date of the payment of their initial subscription.

#### 3.3 Cessation of Membership

The membership of any person or organisation may be terminated by a resolution of the General Committee on being satisfied that the policy or conduct of that person or organisation is incompatible with the Aims of the Association as set out in section 2. The person or organisation concerned shall, after reasonable notice, be given an opportunity to appear before the General Committee to state their case. The decision of the General Committee may be appealed at the subsequent Annual General Meeting of the Association and the majority decision of the members attending that meeting shall be final.

#### 4) MEETINGS

##### 4.1 Annual General Meeting

The Annual General Meeting shall be held in September each year, and will cover:

- (a) To approve the minutes of the previous Annual General Meeting.
- (b) To receive Officers' reports for the preceding year.
- (c) To receive the audited accounts for the preceding year.
- (d) To appoint auditors for the ensuing year.
- (e) To approve the rate of membership subscriptions.
- (f) To conduct elections for Officers of the Association.
- (g) To conduct elections for Membership of the Committee.
- (h) To transact any business relating to the Constitution.

The Quorum for an Annual General Meeting shall be 25% of the current voting membership.

##### 4.3 Procedure for the Annual General Meeting:

The Secretary shall convene the meeting, in writing, at least 28 days before the date it is due. Nominations for the committee members and officers of the Association and any proposals or constitutional amendments to be put to the Annual General Meeting must be received by the Secretary no later than 21 days before the meeting date. The Secretary shall then circulate all members in writing with proposals, constitutional amendments and nominations no later than 14 days before the meeting date.

In the absence of sufficient nominations to fill a vacancy for officers and/or General Committee members before the Annual General Meeting, the Chairman of the meeting can accept nominations, duly seconded, from the floor.

The Annual General Meeting shall determine the level of subscription for membership of the Association to take effect at the commencement of the Association's next financial year

##### 4.4 Special General Meetings

Special General Meetings can be called by the Chairman or a General Committee member acting on his behalf in the following cases:

- a) Upon direction of the General Committee.
- b) On receipt of a written request signed by not less than 10 members of the Association for a clearly specified purpose, the request being delivered to the Secretary not less than 21 days prior to the date proposed for such a meeting.
- c) At the request of the Auditors.
- d) The Secretary shall circulate all members with the reason/s for calling the meeting no later than 14 days before the meeting date.

The Quorum for a Special General Meeting shall be 25% of the current voting membership.

5) VOTING

- a) Those eligible to vote shall be fully paid-up members of the Association present at that annual or special general meeting.
- b) Individual members shall have one vote.
- c) A single family membership shall have one vote which shall be exercised by only one nominated representative of that family over the age of 16.
- d) Except for changes to the Constitution (see section 10) a simple majority shall decide.
- e) In the case of contested elections voting shall be by secret ballot.
- f) The chairman of the annual or special general meeting shall have a casting vote.

6) OFFICERS OF THE ASSOCIATION

The Officers of the Association shall be:

- a) The Chairman
- b) The Vice Chairman
- c) The Secretary
- d) The Treasurer

7) THE GENERAL COMMITTEE

- a) The General Committee shall consist of the Officers of the Association and other Committee Members as decided at a General Meeting.
- b) The affairs of the Association shall be administered by this Committee who shall have all the powers conducive or incidental to the attainment of the aims referred to and management and control of the affairs of the Association.
- c) The General Committee shall have the power to form sub-committees and co-opt additional members as necessary; all co-opted members shall have full voting rights.
- d) The Officers of the Association shall be ex-officio members of all sub-committees.
- e) In the event of a Committee Member resigning or ceasing to be a member of the Association, the Committee may co-opt a suitably qualified member to fill the vacancy for the unexpired term of office.
- f) Meetings of the General Committee shall be at a frequency to be decided by the General Committee.
- g) The Officers of the Association and Members of the General Committee shall be elected at each Annual General Meeting

8) TOWN COUNCIL REPRESENTATION

- a) Each year the Association shall invite the newly-elected Town Mayor of Stone to be the Association's Honorary President.
- b) The Town Council shall be invited to appoint up to 2 councillors to be non-voting members of the General Committee.
- c) If a Town Council representative is also a member of the Association that will not affect that member's individual voting rights.

9) FINANCE

- a) The General Committee is responsible for the control of finance.
- b) All monies received for the purposes of the Association shall be banked without delay into an account held in the name of the Association.
- c) Any cheques and other financial instruments shall be signed by two authorised signatories.
- d) The authorised signatories are those holding the offices of Chairman, Vice-Chairman, Secretary and Treasurer.
- e) The income and property of the Association, however obtained, shall be used solely for promoting the objects of the Association. It shall not be paid or transferred directly or indirectly to any members of the Association except in payment of legitimate expenses incurred on behalf of the Association subject to the approval of the General Committee. Travel and subsistence costs shall not be considered legitimate expenses.
- f) The accounts will be audited at the end of each Financial Year. The Auditor shall be appointed at the Annual General Meeting. The Auditor must not be a member of the Association.
- g) Accounts for each year, comprising a statement of balances and a statement of income and expenditure, shall be prepared and submitted to the Annual General Meeting for the approval of the members.

10) AMENDMENTS TO THE CONSTITUTION

- a) Amendments to The Constitution shall be made only at the Annual General Meeting or a Special General Meeting, convened for this purpose.
- b) Notice of a proposed amendment shall be given to The Secretary at least 21 days before the meeting.
- c) Details of the proposed amendment shall be given in the notice convening the meeting.
- d) An amendment shall only be made when, of the Membership attending and voting, at least two thirds vote in favour.
- e) A successful amendment shall have immediate effect.

11) DISSOLUTION OF THE ASSOCIATION

The Association may be dissolved by an Extraordinary General Meeting, duly convened for that purpose and of which at least 28 days' notice has been given to Members. PROVIDED that on a motion to that effect, being duly moved and seconded, it shall be passed by the votes of no less than two thirds of the Members present. This meeting shall also consider the disbursement of any residual funds and/or the settlement of any outstanding debts.

Dated 1 September 2014