

STONE TOWN COUNCIL

Town Clerk
Les Trigg

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6th May, 2015

You are hereby summoned to attend a meeting of the **ANNUAL MEETING** of the **TOWN COUNCIL** to be held in the **Council Chamber, 15 Station Road, Stone**, on **THURSDAY 14TH MAY, 2015 at 7.00pm** when the following business will be transacted.

Les Trigg
Town Clerk

1. Apologies for Absence
2. Declarations of Interest
3. To appoint the Town Mayor for the ensuing year

After the election the Town Mayor will:

- a) Receive the Chain of Office from the retiring Town Mayor
- b) Sign the Declaration of Acceptance of Office
- c) Announce the name of the person who will act as Consort and bestow the Badge of Office
- d) Announce the name of the person who will act as Town Mayor's Chaplain
- e) Address the Council

4. To appoint the Deputy Town Mayor for the ensuing year

The Town Mayor will bestow the Deputy Town Mayor's Medallion on the newly elected Deputy Town Mayor and the newly elected Deputy Town Mayor will address the Council and announce the name of the person who will act as the Deputy Town Consort

5. To record the Town Council's appreciation of the services of:
 - i) The retiring Town Mayor, who will receive a Past Town Mayor's Badge from the Town Mayor and address the Council
 - ii) The retiring Deputy Town Mayor, who will receive a Past Deputy Town Mayor's Badge from the retiring Town Mayor.
 - iii) The retiring Town Mayor's Consort
 - iv) The retiring Deputy Town Mayor's Consort

6. To note the receipt by the Town Clerk of declarations of acceptance of office from all Town Councillors.
7. To confirm as a correct record the minutes of the Town Council held on the 31st March, 2015, Minute Numbers C15/069 – C15/074 (copy attached)
8. To consider the Minutes and recommendations of the undermentioned Committees:
 - a) General Purposes Committee held on the 31st March, 2015, Minute Numbers GP15/134 – GP15/155 (copy attached)
 - b) Planning Meeting held on the 31st March, 2015, Minute Numbers P15/107 – P15/110 (copy attached)
 - c) Planning Meeting held on the 16th April, 2015, Minute Numbers P15/111 – P15/115 (copy attached)
 - d) Planning Meeting held on the 23rd April, 2015, Minute Numbers P15/116 – P15/120 (copy attached)
9. To determine the membership and elect the Chairman and Vice Chairman of the General Purposes Committee and the Planning Committee for 2015-16
10. To defer other business under Standing Order 2, paragraph (j) to an appropriate meeting of the General Purposes Committee.

Stone Town Council – General Purposes Committee

Minutes of the meeting held in the Council Chamber on Tuesday 31 March, 2015

PRESENT: Councillor P Jones in the Chair and
Councillors H Brunt, Mrs C Collier, G Collier, Mrs J Farnham, Mrs M Goodall, M
Green, Mrs J Hood, T Jackson, R Kenney, Mrs J Price, M Shaw, Mrs S Shaw, Miss A
Tomlinson and M Williamson

ABSENT: Councillors Mrs C Hearing, Miss J Nelson and Mrs J Piggott

GP15/134 **Apologies**

Apologies were received from Councillors Miss J Nelson and Mrs J Piggott

GP15/135 **Declarations of Interest**

None

GP15/136 **Appointment of Town Mayor and Deputy Town Mayor**

The Committee noted that the provisional date for Civic Sunday is 28th June, 2015.

GP15/137 **Meeting Dates 2015-16**

The Committee considered the proposed dates for meetings and the Christmas Lights switch-on* circulated with the agenda.

RESOLVED: To agree the proposed dates.

GP15/138 **Public Participation at Meetings**

The Committee considered the report of the Town Clerk* circulated with the agenda.

RESOLVED: To extend public participation at meetings to cover both representation on agenda items and the presentation of petitions, and to implement the processes and suggestions within the report.

GP15/139 **Reporting on Council Meetings**

The Committee considered the report of the Town Clerk* circulated with the agenda.

RESOLVED: To adopt the protocol and guidance attached to the report.

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

GP15/140 **Annual Review of Risk Management**

The Committee considered the report of the Town Clerk* circulated with the agenda.

RESOLVED: To adopt the risk management policy, strategy and risk register attached to the report, and to ask the Resources Sub-Committee to review it at least annually.

GP15/141 **Community Paths Initiative – Bids for 2015-16**

The Committee considered a letter from Staffordshire County Council* circulated with the agenda.

RESOLVED: To refer this item to the Services Sub-Committee for consideration.

Members Motions Under Standing Order 4

GP15/142 **Councillor Mrs J Hood**

“I would like the committee to consider concessions for all regular users of the Frank Jordan Centre and Stone Station in the form of ten free sessions per year”

Councillor Mrs J Hood requested a named vote, which returned as follows:

Councillor	H Brunt	abstain
	Mrs C Collier	abstain
	G Collier	abstain
	Mrs J Farnham	against
	Mrs M Goodall	abstain
	M Green	for
	Mrs J Hood	for
	T Jackson	against
	P Jones	against
	R Kenney	for
	Mrs J Price	against
	M Shaw	against
	Mrs S Shaw	against
	Miss A Tomlinson	abstain
	M Williamson	against

RESOLVED: That the motion is not supported.

GP15/143 **Councillor R Kenney**

“I propose that Stone Town Council formally respond to the Staffordshire Fire and Rescue Service ‘Community Safety Option 2015 Consultation Questionnaire’. Staffordshire Fire and Rescue Service is considering reducing the number of appliances at Stone Fire Station from two to one. This could have serious consequences to the ability to attend call outs in the Stone area”.

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RESOLVED: that the Town Clerk writes to the Chief Fire Officer to request that he holds a full public consultation in Stone.

GP15/144 Councillors M Williamson and Mrs M Goodall

“We propose that the Council agrees to request the Chief Fire Officer come to a meeting of Stone Town Council to explain the proposed changes to our local Fire Service. We feel that, as the Democratic Representatives of the people of Stone, we should be consulted directly within the ongoing process. We request that you agree to ask the Clerk to contact the Chief Fire Officer so that we can have a meeting so that we can participate directly within the consultation period”.

RESOLVED: that the Town Clerk writes to the Chief Fire Officer to request that he holds a full public consultation in Stone.

GP15/145 Councillor H Brunt

“I have received a request from a resident for the erection of a bus shelter on the Eccleshall Road at the bus stop next to Walton shops. This bus stop is very well used and is probably going to be used even more when the housing development takes place in the very near future. It is very exposed, particularly in the rain, wind and snow, and people need protecting from these conditions. People are standing in all kinds of weather with bags of shopping, babies in push chairs etc. and they need some shelter and protection. I support this request and propose that the Town Clerk be asked to investigate the costs and other implications of putting this bus stop in place, and report back to the General Purposes Committee once this information is available”.

RESOLVED: That the motion is supported.

GP15/146 Councillor Mrs M Goodall

“I propose that the Council support a request to purchase a further supply of Yellow Rattle Seed, as recommended by the Stafford Borough Council Bio-Diversity Officer. This would allow us to further improve and maintain the Crown Meadow, which provides such an important part of our Town’s environment”.

Councillor Mrs J Hood advised the Committee that the Royal Horticultural Society advised against sowing any more seed on the meadow at the judging of Stone in Bloom last year.

RESOLVED: To refer the motion to the Services Sub-Committee for more detailed consideration.

It was also suggested that the Stafford Borough Council Bio-Diversity Officer be invited to attend the Sub-Committee meeting, and provide the Council with a report of the benefits of sowing the seeds.

GP15/147 Councillors P Jones and T Jackson

“Some time ago we were approached by an individual, well-known in his field, and supported by his National Association, that the Town Council lends its support to the holding, over the weekend of 8 August 2015, a puppet festival in the town. He is asking for support in applying for a short duration street closure to allow for a “March of the Puppets” along the High Street and for the use of the Market Square. We believe that this would be a joyous event bringing into the town hundreds of families from miles around. The leaders of the traders in the town have indicated to us their enthusiastic approval. We propose that the Town Council offers it encouragement and support”.

RESOLVED: That the motion is supported.

GP15/148 Councillor Mrs J Farnham

“In view of the fact that County Councillor Ian Parry was requested to vacate a seat in the Council Chamber and to sit in the gallery, I suggest that for future meetings this Council returns to the format of the Press sitting at a separate table in the Chamber which until recently was the correct procedure”.

RESOLVED: That the Clerk determines the most place for the press to sit at future meetings.

GP15/149 Councillor Mrs J Farnham

“Because of the increasing difficulty parking at the Council car park due to Police occupancy of part of the building, would it be feasible to remove the grassed area to increase parking facilities?”

RESOLVED: That the Clerk write to Stafford Borough Council asking them to remove the grassed area at the rear of the Civic Offices to provide more parking facilities.

Councillor R Kenney asked for his vote against the motion to be recorded in the minutes.

GP15/150 To receive reports from the Town Councillors on attendance at meetings of local organisations and outside bodies as a representative of the Town Council

None received.

GP15/151 **To receive the report of the County Councillors**

County Councillor I Parry

County Councillor I Parry was not in attendance

County Councillor P Jones

County Councillor P Jones reported that Mansion House Surgery has been awarded funding for an extension of their services, which will include two more consulting rooms and a treatment room. Planning Permission will still be required. Councillor M Green stated that there is a requirement for a doctor's surgery in Walton, especially with the new developments taking place, and this should form a condition of planning approval.

Councillor Mrs J Farnham reported that residents in Kings Avenue are finding it difficult to park near their homes, and she has been given a petition of 20 names to give to the County Council. County Councillor P Jones stated he would look in to a residents' parking scheme with Highways.

Councillor Mrs J Hood requested that County Councillor P Jones keep Councillors up to date and informed of any developments regarding the closure of the gap on the A34. She suggested that the road be a maximum speed of 30pmh in both directions, and that there should be no right turn to south-bound traffic. County Councillor P Jones assured Councillors he would keep them informed.

County Councillor P Jones noted there are blocked grids in Oulton Road by Stonefield Park, Lichfield Road by the petrol station, Eccleshall Road and Northesk Street are causing flooding following the heavy rain which has recently fallen.

GP15/152 **Adjournment**

Councillor Mrs J Hood proposed that as the remaining items on the General Purposes agenda are private, they should be discussed after the Planning Committee, in order that members of the public do not need to leave, then return.

RESOLVED: To adjourn the meeting until after the conclusion of the Planning Committee.

GP15/153 **To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the meeting whilst the next items of business be discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate**

This was resolved

GP15/154 **Christmas Lights**

The Committee considered the report of the Town Clerk* circulated with the agenda.

RESOLVED: The Committee considered the position with Christmas Lights (full minute to be reported in the private sections of the next General Purposes Committee meeting).

GP15/155 **Letting of Stone Station Community Centre**

The Committee considered the report of the Town Clerk* circulated with the agenda and a letter from a hirer of the Station*.

RESOLVED: Not to offer a free lease at Stone Station Community Centre.

TOWN MAYOR

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

MINUTES of the **MEETING** of the **PLANNING COMMITTEE** held in the Council Chamber, 15, Station Road, Stone on **TUESDAY 31ST MARCH, 2015**

PRESENT: Councillor M Williamson in the Chair and
Councillors H Brunt, Mrs C Collier, G Collier, Mrs J Farnham, Mrs M Goodall, Mr Green, Mrs J Hood, T Jackson, P Jones, R Kenney, Mrs J Price, M Shaw, Mrs S Shaw and Miss A Tomlinson

ABSENT: Councillors Mrs C Hearing, Miss J Nelson and Mrs J Piggott

P15/107 **Apologies**

Apologies were received from Councillors Miss J Nelson and Mrs J Piggott

P15/108 **Declarations of Interest**

Councillors M Shaw and Mrs S Shaw declared an interest in planning application 15/21873/FUL

Councillor Mrs J Farnham declared an interest in planning application 15/21939/FUL

Councillor M Williamson declared an interest in planning application 15/21873/FUL

P15/109 **Planning Applications**

RESOLVED that the following observations be made on the Applications as listed:

Application Number – 15/21804/FUL

Location – Land adjacent to Wellington House, Longton Road, Stone

Development – Dormer bungalow

Observation – Members strongly object due to access onto a dangerous junction. Also, Nanny Goat Lane has been registered as a safe way for children to walk to school

Application Number – 15/21898/FUL

Location – Stafford Bus Centre Ltd, Unit 8A Walton Industrial Estate, Stone

Development – Retention of 4 shipping containers and attached steel steps (retrospective)

Observation – Members object due to a loss of privacy for neighbours. Also, there is a concern regarding the height of the containers compared to the fence, and that the plan is retrospective

Councillor Mrs J Hood circulated photographs of the containers showing that the plans show an incorrect location.

Application Number – 15/21816/HOU
Location – 28 Granville Terrace, Stone
Development – Single storey rear orangery extension. Single storey rear extension to existing dining room.
Observation – No objection but this was without the benefit of neighbours' consultation

Application Number – 15/21939/FUL
Location – Land at 2 Airdale Road, Stone
Development – Proposed development consisting of two detached dwellings
Observation – No objection although it was noted that it is garden grabbing, and the access is on to a steep hill near a junction

Councillor Mrs M Goodall took the Chair for the following planning application

Application Number – 15/21873/FUL
Location – Land at Walton Heath, Common Lane, Stone
Development – Residential development including the creation of a new access onto Marlborough Road, creation of open space, associated landscaping and associated infrastructure
Observation – Members strongly object due to overdevelopment and an inappropriate access

Councillor M Williamson resumed Chairmanship

Application Number – 15/21961/HOU
Location – 25 Thomas Avenue, Stone
Development – Proposed first floor side extension over existing garage and kitchen
Observation – No objections but this was without the benefit of neighbours' consultation

Application Number – 15/21944/HOU
Location – 72 Bank Side, Walton, Stone
Development – Two storey rear lounge and bedroom extension. Single storey rear kitchen extension (resubmission of 15/21590/HOU, to have a tile mono pitched roof in lieu of the flat roof previously approved)
Observation – No objection

P15/110

To note the following items considered under delegated powers where no objections were forwarded to Stafford Borough Council due to no Member asking for the item to be considered by a special meeting of the Committee.

None received.

Town Mayor

MINUTES of the **MEETING** of the **PLANNING COMMITTEE** held in the Council Chamber, 15, Station Road, Stone on **THURSDAY 16TH APRIL, 2015**

PRESENT: Councillor M Williamson in the Chair and
Councillors H Brunt, Mrs C Collier, G Collier, Mrs M Goodall, M Green,
Mrs J Hood, T Jackson, P Jones, R Kenney, Mrs J Price, Mrs S Shaw
and Miss A Tomlinson

ABSENT: Councillors Mrs C Hearing, Mrs J Farnham, Miss J Nelson, Mrs J Piggott
and M Shaw

P15/111 **Apologies**

Apologies were received from Councillors Mrs J Farnham, Mrs J Piggott
and M Shaw

P15/112 **Declarations of Interest**

None

P15/113 **Representations from Members of the Public**

None

P15/114 **Planning Applications**

RESOLVED that the following observations be made on the Applications
as listed:

Application Number – 15/22040/ADV

Location – Abbey Street Dental Practice, 9 Abbey Street, Stone

Development – Signage

Observation – No objections

P15/115 **To note the following items considered under delegated powers
where no objections were forwarded to Stafford Borough Council
due to no Member asking for the item to be considered by a special
meeting of the Committee.**

None received.

Town Mayor

MINUTES of the **MEETING** of the **PLANNING COMMITTEE** held in the Council Chamber, 15, Station Road, Stone on **THURSDAY 23RD APRIL, 2015**

PRESENT: Councillor M Williamson in the Chair and
Councillors H Brunt, Mrs C Collier, G Collier, Mrs J Farnham, Mrs J Hood, T Jackson, Mrs J Piggott, Mrs J Price, Mrs S Shaw and Miss A Tomlinson

ABSENT: Councillors Mrs M Goodall, M Green, Mrs C Hearing, P Jones, R Kenney, Miss J Nelson and M Shaw

P15/116 **Apologies**

Apologies were received from Councillors Mrs M Goodall, P Jones and M Shaw

P15/117 **Declarations of Interest**

Councillor Mrs J Farnham declared an interest in application number 15/22055/FUL.

Councillor T Jackson declared an interest in application number 15/21779/FUL.

P15/118 **Representations from Members of the Public**

None

P15/119 **Planning Applications**

RESOLVED that the following observations be made on the Applications as listed:

Application Number – 15/22055/FUL

Location – Land at Stonefield House, Newcastle Road, Stone

Development – Erection of a bungalow in the grounds of a grade II listed building

Observation – Members have no objections providing a thorough archaeological report is undertaken, and it is in keeping with surrounding buildings

Application Number – 15/22111/HOU

Location – 66 Crestwood Drive, Stone

Development – First floor side and rear extension

Observation – No objections but this was without the benefit of neighbours' consultation

Application Number – 15/21779/FUL

Location – Land adjacent Victoria Mews, Altona Close, Stone

Development – Relocation of existing boundary fence to allow footpath widening

Observation – No objections

P15/120

To note the following items considered under delegated powers where no objections were forwarded to Stafford Borough Council due to no Member asking for the item to be considered by a special meeting of the Committee.

None received.

Town Mayor